

**OREGON INTERNATIONAL PORT OF COOS BAY**

**Coos Bay, Oregon**

**SPECIAL COMMISSION MEETING**

**2:00 p.m., Friday, August 25, 2023**

Port Commission Chambers, 125 Central Avenue, Suite 230, Coos Bay, Oregon 97420

**ATTENDANCE**

**Commission:**

Eric Farm, President; Kyle Stevens, Secretary; and Nick Edwards were present. Brianna Hanson, Vice President was excused; Kyle ViksneHill, Treasurer was absent.

**Staff:**

John Burns, Chief Executive Officer; and Laura Fortin, Administrative Assistant.

**1. CALL MEETING TO ORDER**

President Farm called the meeting to order at 2:02 p.m.

**2. INTRODUCTION OF GUESTS AND PORT STAFF**

**3. ACTION ITEMS/REPORTS**

**A. Special Procurement: Used Hyrail Dump Truck**

In the Fiscal Year 2023/24 Port budget, the Port of Coos Bay budgeted \$250,000 for the purchase of a hyrail dump truck. Funds to purchase this dump truck are from the Oregon State Tax Credit.

Port staff reached out to four vendors that specialize in heavy duty hyrail equipment. Two vendors had no hyrail dump trucks available at this time. One vendor had a used 2012 hyrail dump truck with 166,000 miles for \$155,500. Vancer had a 2021 Peterbilt 348 dump truck with 25,602 miles for \$208,335. In comparison with new and other used trucks, given the age and mileage, staff recommended the purchase of the 2021 Peterbilt dump truck from Vancer.

Per the Port of Coos Bay Local Public Contracting Rules Section 4.9: Special Procurements, the LCRB may award certain classes of public contracts as a special procurement. A special procurement allows the Port to enter into a contract without following the requirements of competitive sealed bidding, competitive sealed proposals, or intermediate procurements. Special procurement classes include large quantity manufacturer-direct supplies, advertisements, copyrighted materials, financial products, insurance contracts, used personal property or equipment, and hazardous materials removal. Section 4.9.1(F) states:

**4.9.1(F): Purchase of used personal property or equipment:** The Port may directly purchase used personal property and equipment. Used property and used equipment

is property or equipment that has been placed and used by a previous owner or user for a period of time, and which is recognized in the relevant trade or industry, if there is one, as qualifying the personal property or equipment as ‘used’.

Port staff sent the Port’s local truck mechanic to inspect the truck at its current location in Lincoln, Nebraska prior to final purchase.

Upon a motion by Commissioner Stevens (second by Commissioner Edwards), the Board of Commissioners motioned to award a public contract to Vancer for the special procurement of a used hyrail dump truck in the amount of \$208,335, excluding transportation, inspection, and registration cost. **Motion Passed Unanimously.** (Ayes: Farm, Stevens, and Edwards. Nays: None)

**8. COMMISSION COMMENTS**

**9. NEXT MEETING DATE** – Tuesday, September 19, 2023, 10:00 a.m.

**10. ADJOURN**

President Farm adjourned the meeting at 2:06 p.m.