

**COOS COUNTY URBAN RENEWAL AGENCY
BUDGET COMMITTEE MEETING
7:30 a.m. Monday, May 2, 2022**

Port of Coos Bay Commission Chambers, 125 W. Central Ave, Suite 230, Coos Bay, OR 97420

ATTENDANCE

Agency Board Members:

Chairman Todd Goergen, At Large; Eric Farm, Port Commissioner; Pat Goll, City of North Bend; Joe Benetti, City of Coos Bay; Lucinda DiNovo, City of Coos Bay; John Sweet, Coos County; and Melissa Cribbins, Coos County. Kyle Stevens, Port of Coos Bay and Bill Richardson, City of North Bend were absent.

Budget Committee Members:

Jayson Wartnik; Maeora Mosieur; George Wales; Elise Hamner; and Timm Slater. Ed Ellingsen, Bob Main, and Jeff Bunnell were absent.

Guests:

John Burns, Port Staff; Lanelle Comstock, Port Staff; Mike Dunning, Port Staff; Mary Green, Port Staff; and Krystal Karcher, Port Staff.

1. CALL MEETING TO ORDER

Chair Todd Goergen called the meeting to order at 7:34 a.m.

2. INTRODUCTION OF GUESTS

3. SELECTION OF BUDGET COMMITTEE CHAIR

Upon a motion by Joe Benetti (Second by George Wales), the Budget Committee Members voted to appoint Todd Goergen as the Budget Committee Chair. **Motion Passed.**

4. REVIEW FY 2022/23 BUDGET DOCUMENT

Chair Goergen stated the resources for available cash on hand is \$1.5 million; previous levied taxes yet to be received are \$8,000; interest earned is \$12,000; and tax increment revenues projected are \$192,325. Expenditures include insurance for \$4,000; publications and advertisement for \$1,000; legal counsel \$6,000; management fee to the Port of \$12,000; audit and accounting services for \$7,500; and \$100 for professional services. Project support is budgeted at \$218,313. Debt service is maintained at \$6,060. Total expenditures are \$254,973 leaving an unappropriated ending fund balance of \$1,457,352. Chair Goergen asked if there were any questions.

Mike Dunning provided an update for the Transpacific Parkway Drainage Improvement Project. The ITB (Invitation to Bid) will be released May 2, 2022. The northern area repair is estimated at about \$145,000 and the southern area is about \$62,000. The bids are due June 8, 2022 and they will be

evaluated, then Port staff will come back to the Board for approval. Elise Hamner asked for more information about the project and where it is located. Mr. Dunning stated there are two areas on the North Spit, the first being across from DB Western and the other area, which is usually worse, is across from Southport. These areas of the roadway flood consistently. The timeline is planned to complete the work in the summer dry season. The area by Southport is more expensive because this work will include installation of a snorkel in the pond and working with the Agencies to maintain the pond level where it does not inundate the road. There will also be a culvert under the roadway to address flooding on the other side. Water will discharge into the bay near the Southport barge slip. The southern area has an existing drain system, but a line ditch will be added with riprap from the low point to the existing drain. Those drains have been inspected and cleaned so they are in good condition. Chair Goergen asked if there were any permitting issues. Mr. Dunning stated there are no issues because the pond will be maintained at its current level, except in a flood event.

Jayson Wartnik asked about the budget expenditures being nearly identical to prior years, and whether cost increases have been taken into account. Chair Goergen stated in the past budgeted amounts and actuals have been very close. Lucinda DiNovo asked what professional services were being provided for \$100. Mary Green stated it is an annual fee for State Government Ethics Commission.

Pat Goll asked about the permitting for the Transpacific Parkway Project, and if a 1200-Z stormwater discharge permit would be needed. Mr. Dunning stated it will be required of the contractor to obtain 1200-C permit during construction, but the 1200-Z will not be required.

Chair Goergen asked if there were any additional questions.

5. **PUBLIC COMMENT**

6. **COMMITTEE COMMENT**

7. **PRESENT THE MOTION TO RECOMMEND THE BUDGET, OR SCHEDULE A FOLLOW UP MEETING**

Upon a motion by Maeora Mosieur (Second by George Wales), the Budget Committee Members voted to approve the proposed budget for the Fiscal Year 2022/23 and forward to the Coos County Urban Renewal Agency Board of Directors for adoption. **Motion Passed.**

Upon a motion by Timm Slater (Second by Maeora Mosieur), the Budget Committee Members voted to approve the certification to the County Assessor of a request for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX of the Oregon Constitution. **Motion Passed.**

8. **OTHER/ADJOURN**

Chair Todd Goergen adjourned the meeting at 7:48 a.m.