

**OREGON INTERNATIONAL PORT OF COOS BAY
BOARD OF COMMISSIONERS**

April 2024 Management Reports

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M E M O R A N D U M

TO: John Burns, Chief Executive Officer
FROM: Lanelle Comstock, Chief Administrative Officer
DATE: April 10, 2024
SUBJECT: Administrative Services Management Report

Upcoming Scheduled Meetings and Events:

- April Regular Commission Meeting: Cancelled
- Charleston Advisory Committee: Wednesday, May 8, noon
- Coos County Urban Renewal Agency Budget Meeting: TBD, week of May 6
- May Regular Commission Meeting: Tuesday, May 21, 11:00 am
- Port Budget Committee Meeting: TBD, week of May 20
- CBRL Budget Committee Meeting: TBD, immediately following Port Budget Meeting

ADMINISTRATION

Online RV Park Reservation System: The online RV Park reservation system is officially live on the Port's website! Special programming and a few bugs unfortunately heavily delayed the launch of the program.

Statement of Economic Interest Reminder: The Port of Coos Bay Commissioners are required to file an Annual Verified Statement of Economic Interest with the Oregon Government Ethics Commission by April 15 of each year. Please be prepared to receive a notice from the Oregon Government Ethics Commission and to complete the form by April 15.

Budget Planning: The 2024/25 fiscal year budget planning process continues for the Administration department. A lot of time is spent on the thoughtful and thorough planning of the budget, with great consideration in planning of personnel, projects, and everyday operational expenses.

HUMAN RESOURCES

New Employee Portal: In an effort to increase communications with Port and Rail Staff, a new redesigned Employee Portal has been created and is now live. This new portal is easily accessible by all Staff to encourage greater use. The portal includes a library of information with policies and procedures, forms, and benefit information, as well as news and announcements, a staff directory and calendar of events.

Health Insurance Renewals: Along with the budget planning process comes the renewal of health insurance plans and receiving quotes from the marketplace from other insurance providers. This year renewal medical insurance rates are estimated to increase approximately 2% for Port and 6.2% for CBRL. This is a significantly less increase than incurred over the last few years.

Recruitment - Security Officer: The Port of Coos Bay is currently recruiting for a Security Officer position in the Charleston Marina. This position actively patrols Port properties in Charleston to detect, deter and report criminal activity, assist customers, protect Port and personal assets, and serve as a frontline customer service representative during and after normal working hours.

LEASE MANAGEMENT

Below is a listing of leasable Port property and the status of each space.

Property Address	Sq. Ft.	Tenant Name	Lease End Date
HUB:			
101 Central Ave	1,822	H&R Block, Wombly Tax Svc.	4/30/2026
125 Central Ave. Ste. 250	650	Info4HR, Mike & Deborah Will	Monthly
125 Central Ave. Ste. 380	1,140	Vacant (Actively Marketed)	
125 Central Ave. Ste. 400	3,122	Waste Connections of Oregon, Inc.	8/31/2024
145 Central Ave. (A)	193	Shoji Planning / Crystal Shoji	7/31/2024
145 Central Ave. (D)	764	Bay Area Chamber of Commerce	7/31/2024
145 S. Broadway	1,421	Wild Coast Running Company	10/31/2024
147 S. Broadway	2,366	Vacant (Actively Marketed)	
Charleston:			
Bldg. # 6 & 7	2095	Monkey Business / Jon McUne	3/31/2025
Bldg. # 8 (Basin Tackle)	1995	Vacant (Under Maintenance)	
Bldg. # 9,10,11 (Sea Basket)	3820	Vacant (Under Maintenance)	
Dock # 13	-	Oregon Seafoods	12/31/2026
Dock # 15	2875	Long Fisheries	4/30/2025
Bldg. # 19	1170	Charleston Fishing Families	Monthly
Bldg. # 20	440	Sharky's Charters	Monthly
Bldg. # 21	313.5	Oregon Trawl Foundation	Monthly
Bldg. # 30	1480	Neptune's Vault	06/01/2025
Bldg. # 32 (Office Space)	320	Vacant	
Bldg. # 33	646	Charleston Post Office	Monthly
Bldg. # 35	939	Betty Kay Fishing	Monthly
Dock # 36	4200	Bandon Pacific	11/30/2029
Bldg. # 37	-	Russel Marine	4/31/2024
Bldg. # 38 (Point Adams)	10,000	Vacant (Under Maintenance)	
Bldg. # 41	1,296	Sharky's Charters	3/8/2025
Terminal One:			
Office	3,040	Vacant	



M E M O R A N D U M

TO: John Burns, Chief Executive Officer
FROM: Megan Richardson, Director of Finance
DATE: April 10, 2024
SUBJECT: Accounting & Finance Management Report

We hereby present February and February Year-to-Date (8 months) of financial results for the Port.

Operating Revenue:

Total operating revenues were \$238K, which was \$126K less than the budget. All departments reported revenues that fell short of budget. There were many factors across all departments that led to lower revenues this month. The Admin department had vacant space in the Hub building for the last several months. External Affairs revenue fell short this month because there were no background checks for possible new tenants to bill. Port Ops revenue shortfall was due to a budgeting error. They had an annual lease that was incorrectly calculated as a monthly lease, which overstated the budgeted revenue for the year. Rail Ops fell short this month due to lower rail car movements which affects the surcharges received and the management fee billed to CBRL. Rail had 598 total car movements for February compared to a budget projection of 1,400 cars. Charleston's losses were due to vacant commercial property in the Marina, lower tenancy in the RV Park, and lower than projected ice sales. The budget for "Other Revenue" is increased this year for the anticipated fees charged for vessel destruction.

Operating Expense:

Operating expenses totaled \$516K, which was \$20K less than the budget. All departments, except Administration, underspent their budgets this month. The overspending in the Admin department was a timing issue with an annual expense that was budgeted as an even allocation across the year.

Operating Result:

The Port ended February with a net loss of \$279K against a planned net loss of \$173K, which is a greater loss than planned by \$105K. All departments performed less than planned except for External Affairs. The unfavorable operating result is due to lower than projected revenues and greater expenses.

Other Income & Expense:

Other revenues totaled \$436K, which is greater than the budget by \$405K. This increase is due to the sale of surplus property. The Port sold two locomotives that were no longer in use by Coos Bay Rail Line, Inc. Other Expenses are underspent by \$48K. This underspending is due to the timing of capital projects.

Net Result & Year to Date:

February had a net gain of \$144K compared to a budgeted net loss of \$204K resulting in a \$348K positive variance. This variance underscores the importance of achieving a strong topline, in addition to managing operating expenses well.

Other Comments:

March Total Cash Balance	Unrestricted OIPCB Funds	Total Restricted	Restricted Detail		
			Project Crafty	State Dredge Funds	IFA Channel Mod
6,760,916.34	4,908,873.64	1,852,042.70	4,798.94	426,749.75	1,420,494.01

The total cash balances in all bank accounts for the March month end were \$6,760,916.34 which is a decrease from February of \$1,925,307.25. Restricted funds are detailed in the table above. Total interest earnings totaled \$10,951.32 with \$2,808.17 of that interest earned on unrestricted funds. Interest earned on restricted funds goes to the restricted fund balance and interest earned on the unrestricted funds is earned by the General Fund. No interest was earned in the money market account because the balance has been managed to meet the required minimum for banking fees and cashflow needs. The Local Government Investment Pool (LGIP) interest rate remained at 5.20% pa. This is an increase in the pool interest rate of 1.09% since the beginning of the fiscal year.

The Finance team continues to work on preparing the annual budget for the upcoming fiscal year. The entire staff has put forth a lot of work to put together a balanced proposed budget. As it is every year, this is a challenge to allocate the limited resources across the organization. The proposed budget is being reviewed and refined. The proposed budget is projected to be handed out to the budget committee two weeks before the first budget meeting to give the committee members time to review the proposed budget and send in any questions ahead of time.

Financial Report - Actual vs. Budget - General Fund
For Period Ending Feb 2024



	Current Period				Same Month Last Year			Year to Date				Year End					
	Feb 2024				Feb 2023			Jul 2023 - Feb 2024				Jul 2023 - Jun 2024					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
Administration	11,607	17,524	(5,916)	(34%)	11,081	526	5%	89,270	140,190	(50,919)	(36%)	107,150	(17,880)	(17%)	159,365	210,284	(24%)
External Affairs	10,000	10,029	(29)	0%	15,000	(5,000)	(33%)	80,114	80,233	(119)	(0%)	120,149	(40,035)	(33%)	120,231	120,350	(0%)
Port Operations	19,079	37,884	(18,805)	(50%)	17,324	1,755	10%	198,216	325,218	(127,002)	(39%)	181,509	16,707	9%	354,607	481,609	(26%)
Railroad Operations	88,221	144,088	(55,867)	(39%)	101,108	(12,887)	(13%)	598,708	1,212,113	(613,404)	(51%)	706,426	(107,718)	(15%)	2,229,137	2,842,542	(22%)
Charleston Operations																	
Building & Dock Leases	18,370	27,201	(8,832)	(32%)	25,338	(6,969)	(28%)	189,542	217,611	(28,069)	(13%)	209,389	(19,847)	(9%)	298,347	326,416	(9%)
Marina	55,323	49,304	6,019	12%	60,142	(4,819)	(8%)	729,550	658,549	71,001	11%	665,340	64,210	10%	1,218,876	1,147,875	6%
Shipyards	19,052	20,506	(1,455)	(7%)	17,290	1,762	10%	194,422	164,049	30,373	19%	185,086	9,336	5%	276,447	246,074	12%
RV Park	9,634	15,932	(6,298)	(40%)	15,780	(6,146)	(39%)	288,101	368,968	(80,867)	(22%)	313,789	(25,688)	(8%)	405,833	486,700	(17%)
Ice Plant	2,650	10,800	(8,150)	(75%)	8,386	(5,736)	(68%)	125,679	213,300	(87,621)	(41%)	161,331	(35,652)	(22%)	182,379	270,000	(32%)
Travel Lift	1,708	1,455	253	17%	1,280	429	33%	25,636	27,160	(1,524)	(6%)	30,383	(4,748)	(16%)	46,976	48,500	(3%)
Other	1,934	28,667	(26,733)	(93%)	1,313	621	47%	(51,037)	67,833	(118,871)	(175%)	(289)	(50,748)	17576%	(97,871)	21,000	(566%)
Total Charleston Operations	108,670	153,865	(45,195)	(29%)	129,529	(20,859)	(16%)	1,501,893	1,717,470	(215,578)	(13%)	1,565,029	(63,136)	(4%)	2,330,988	2,546,565	(8%)
Total Operating Income	237,577	363,389	(125,813)	(35%)	274,042	(36,465)	(13%)	2,468,201	3,475,224	(1,007,022)	(29%)	2,680,262	(212,061)	(8%)	5,194,328	6,201,350	(16%)
Operating Expenses																	
Administration	169,190	162,229	(6,961)	(4%)	125,049	(44,141)	(35%)	1,294,330	1,391,391	97,061	7%	1,119,839	(174,492)	(16%)	2,120,299	2,217,360	4%
External Affairs	42,250	46,919	4,669	10%	37,982	(4,268)	(11%)	287,365	393,166	105,801	27%	282,386	(4,978)	2%	475,042	580,843	(18%)
Port Operations	84,703	88,400	3,697	4%	67,208	(17,495)	(26%)	639,652	774,323	134,672	17%	587,414	(52,238)	9%	995,752	1,130,424	(12%)
Railroad Operations	29,869	36,600	6,731	18%	89,288	59,419	67%	639,107	292,800	(346,307)	(118%)	1,072,022	432,915	(40%)	785,507	439,200	79%
Charleston Operations	190,654	203,130	12,476	6%	182,319	(8,335)	(5%)	1,369,002	1,641,997	272,995	17%	1,343,151	(25,851)	2%	2,172,095	2,445,089	(11%)
Total Expenses	516,666	537,279	20,613	4%	501,845	(14,822)	(3%)	4,229,456	4,493,676	264,220	6%	4,404,812	175,356	4%	6,548,696	6,812,917	4%
Operating Results																	
Administration	(157,583)	(144,705)	(12,877)	9%	(113,967)	(43,615)	38%	(1,205,060)	(1,251,201)	46,141	(4%)	(1,012,689)	(192,371)	19%	(1,960,935)	(2,007,076)	(2%)
External Affairs	(32,250)	(36,890)	4,640	(13%)	(22,982)	(9,268)	40%	(207,251)	(312,932)	105,681	(34%)	(162,237)	(45,013)	28%	(354,812)	(460,493)	(23%)
Port Operations	(65,624)	(50,516)	(15,108)	30%	(49,884)	(15,741)	32%	(441,435)	(449,105)	7,670	(2%)	(405,905)	(35,530)	9%	(641,145)	(648,815)	(1%)
Railroad Operations	58,352	107,488	(49,136)	(46%)	11,820	46,532	394%	(40,399)	919,313	(959,712)	(104%)	(365,596)	325,197	(89%)	1,443,630	2,403,342	(40%)
Charleston Operations	(81,984)	(49,266)	(32,718)	66%	(52,790)	(29,194)	55%	132,891	75,474	57,417	76%	221,877	(88,987)	(40%)	158,893	101,476	57%
Totals Operating Results	(279,090)	(173,890)	(105,200)	60%	(227,802)	(51,287)	23%	(1,761,255)	(1,018,453)	(742,802)	73%	(1,724,550)	(36,705)	2%	(1,354,369)	(611,567)	121%
Tax Collected	18,849	17,570	1,278	7%	19,288	(439)	(2%)	2,266,455	2,751,440	(484,985)	(18%)	2,596,315	(329,860)	(13%)	2,364,930	2,849,915	(17%)
Financial Income	10,182	13,207	(3,025)	(23%)	18,055	(7,873)	(44%)	89,090	105,658	(16,568)	(16%)	108,915	(19,825)	(18%)	141,919	158,487	(10%)
Grant Income	0	0	0	-	0	0	-	0	25,000	(25,000)	(100%)	9,726	(9,726)	(100%)	0	25,000	(100%)
Loan Receipts	-	0	0	-	0	0	-	0	80,000	(80,000)	(100%)	0	0	-	0	80,000	(100%)
Other Income	406,784	0	406,784	-	32,588	374,196	1148%	422,758	0	422,758	-	140,198	282,560	202%	422,758	0	-
Total Other Income	435,815	30,777	405,037	1316%	69,931	365,884	523%	2,778,303	2,962,098	(183,795)	(6%)	2,855,154	(76,850)	(3%)	2,929,607	3,113,402	(6%)
Financial Expenses & Taxes	2,815	3,439	624	(18%)	22,088	19,273	(87%)	142,700	64,411	(78,288)	122%	72,923	(69,776)	96%	161,438	83,150	(94%)
Debt Service	4,965	3,517	(1,449)	41%	1,910	(3,055)	160%	1,121,652	984,411	(137,241)	14%	935,756	(185,896)	20%	1,408,926	1,271,686	(11%)
Capital Outlays	4,957	53,917	48,960	(91%)	0	(4,957)	-	597,721	931,333	333,612	(36%)	74,387	(523,335)	704%	813,388	1,147,000	29%
Interfund Transfers	0	0	0	-	0	0	-	256,700	0	(256,700)	-	0	(256,700)	-	256,700	0	-
Total Other Expenses	12,737	60,872	48,135	(79%)	23,998	11,261	(47%)	2,118,773	1,980,156	(138,617)	7%	1,083,066	(1,035,707)	96%	2,640,453	2,501,836	6%
Net Result	143,988	(203,984)	347,972	171%	(181,869)	325,858	(179%)	(1,101,724)	(36,510)	(1,065,214)	(2918%)	47,538	(1,149,262)	2418%	(1,065,214)	0	(106521382000%)

Financial Report - Actual vs. Budget
For Period Ending Feb 2024

amounts in \$US dollars

Fund: General Fund

Department: Administration

Location: All

Budget: Adopted



Administration	Current Period				Same Month Last Year			Year to Date				Year End					
	Feb 2024				Feb 2023			Jul 2023 - Feb 2024				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4005 Building & Dock Leases	10,342	16,274	(5,931)	-36%	10,076	266	3%	78,220	130,190	(51,969)	-40%	98,430	(20,210)	-21%	143,315	195,284	-27%
4125 Launch Ramp	0	0	0	-	0	0	-	1,025	0	1,025	-	0	1,025	-	1,025	0	-
4245 CCURA	1,250	1,250	0	0%	1,000	250	25%	10,000	10,000	0	0%	8,000	2,000	25%	15,000	15,000	0%
4290 Other	15	0	15	-	5	10	200%	25	0	25	-	720	(695)	-97%	25	0	-
Total Operating Income	11,607	17,524	(5,916)	-34%	11,081	526	5%	89,270	140,190	(50,919)	-36%	107,150	(17,880)	-17%	159,365	210,284	-24%
Expenses																	
Personnel Services																	
5005 Salaries	65,906	71,814	5,908	8%	60,044	(5,863)	-10%	597,577	646,609	49,031	8%	517,160	(80,418)	-16%	884,834	933,866	5%
5010 Other compensation	0	663	663	100%	0	0	-	0	5,968	5,968	100%	0	0	-	2,651	8,619	69%
5015 Overtime	0	0	0	-	0	0	-	47	0	(47)	-	13	(35)	-271%	47	0	-
5050 Merit Pool	0	0	0	-	0	0	-	0	0	0	-	0	0	-	20,000	20,000	0%
Total Compensation	65,906	72,477	6,571	9%	60,044	(5,863)	-10%	597,625	652,577	54,952	8%	517,172	(80,452)	-16%	907,533	962,485	6%
5100 Federal Payroll taxes	4,932	5,178	246	5%	4,485	(447)	-10%	38,999	46,624	7,625	16%	32,795	(6,204)	-19%	59,712	67,337	11%
5105 State Payroll taxes	258	0	(258)	-	234	(23)	-10%	1,857	0	(1,857)	-	683	(1,174)	-172%	1,857	0	-
5110 Unemployment Insurance	1,870	1,354	(516)	-38%	1,583	(287)	-18%	8,863	12,189	3,326	27%	7,369	(1,494)	-20%	14,278	17,604	19%
5115 Workers compensation	230	283	53	19%	232	2	1%	1,287	2,548	1,261	50%	1,277	(10)	-1%	2,419	3,680	34%
Total Payroll Taxes	7,290	6,815	(475)	-7%	6,534	(755)	-12%	51,006	61,362	10,355	17%	42,125	(8,881)	-21%	78,266	88,621	12%
5200 Medical insurance	11,367	14,789	3,422	23%	8,621	(2,746)	-32%	96,444	118,310	21,867	18%	67,863	(28,580)	-42%	155,599	177,466	12%
5205 Dental insurance	998	1,341	343	26%	1,086	88	8%	8,059	10,727	2,668	25%	8,422	363	4%	13,423	16,091	17%
5215 Term life insurance	108	138	29	21%	108	0	0%	947	1,100	153	14%	853	(94)	-11%	1,497	1,650	9%
5220 Long Term Disability insurance	385	438	53	12%	354	(31)	-9%	3,214	3,944	731	19%	2,813	(401)	-14%	4,966	5,697	13%
5225 PERS Employer Contributions	21,135	15,907	(5,228)	-33%	12,322	(8,813)	-72%	122,775	143,221	20,446	14%	93,227	(29,548)	-32%	186,402	206,847	10%
5230 PERS Employee Contributions	5,629	4,246	(1,383)	-33%	3,439	(2,190)	-64%	32,320	38,228	5,909	15%	25,986	(6,334)	-24%	49,303	55,212	11%
5295 Allocations	0	(165)	(165)	100%	0	0	-	0	(1,483)	(1,483)	100%	0	0	-	(659)	(2,143)	69%
Total Insured Benefits	39,622	36,693	(2,929)	-8%	25,930	(13,692)	-53%	263,759	314,048	50,289	16%	199,164	(64,594)	-32%	410,530	460,819	11%
Total Personnel Services	112,818	115,985	3,167	3%	92,508	(20,311)	-22%	912,390	1,027,986	115,597	11%	758,461	(153,928)	-20%	1,396,329	1,511,926	8%
Goods & Services																	
6005 Seminars & training	0	1,340	1,340	100%	765	765	100%	13,482	10,717	(2,766)	-26%	1,549	(11,933)	-770%	18,841	16,075	-17%
6010 Educational reimbursement	0	83	83	100%	0	0	-	1,104	667	(437)	-66%	1,187	83	7%	1,437	1,000	-44%
Total Staff Training	0	1,423	1,423	100%	765	765	100%	14,586	11,383	(3,203)	-28%	2,736	(11,850)	-433%	20,278	17,075	-19%
6020 Travel - airfare	0	83	83	100%	0	0	-	1,349	667	(682)	-102%	2,648	1,299	49%	1,682	1,000	-68%
6025 Travel - lodging & transportation	716	167	(549)	-329%	525	(191)	-36%	1,644	1,333	(310)	-23%	1,341	(303)	-23%	2,310	2,000	-16%
6030 Travel - Per Diem & mileage reimbursement	495	250	(245)	-98%	0	(495)	-	1,195	2,000	805	40%	586	(609)	-104%	2,195	3,000	27%
6035 Meals & Entertainment	38	146	108	74%	66	27	42%	1,380	1,167	(214)	-18%	1,339	(41)	-3%	1,964	1,750	-12%
Total Travel & Entertainment	1,249	646	(603)	-93%	591	(658)	-112%	5,568	5,167	(401)	-8%	5,914	346	6%	8,151	7,750	-5%

Financial Report - Actual vs. Budget
For Period Ending Feb 2024

amounts in \$US dollars

Fund: General Fund Department: Administration Location: All Budget: Adopted



Administration	Current Period				Same Month Last Year			Year to Date				Year End					
	Feb 2024				Feb 2023			Jul 2023 - Feb 2024				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6050 Office supplies	313	779	466	60%	383	70	18%	5,716	6,233	517	8%	6,049	333	5%	8,833	9,350	6%
6055 Kitchen supplies	173	279	106	38%	68	(105)	-153%	1,339	2,232	893	40%	1,129	(210)	-19%	2,455	3,348	27%
6060 IT supplies	808	1,000	192	19%	1,738	930	54%	3,109	8,000	4,891	61%	10,452	7,343	70%	7,109	12,000	41%
6070 Postage & courier services	400	333	(67)	-20%	0	(400)	-	2,400	2,667	267	10%	2,460	60	2%	3,733	4,000	7%
6085 Office equipment lease	0	154	154	100%	0	0	-	923	1,231	308	25%	1,070	146	14%	1,539	1,847	17%
6087 Office equipment repairs & maintenance	159	375	216	58%	193	34	18%	1,877	3,000	1,123	37%	1,828	(49)	-3%	3,377	4,500	25%
6090 IT SW subscriptions & licenses	33,180	13,764	(19,416)	-141%	16,164	(17,016)	-105%	139,422	110,111	(29,311)	-27%	102,668	(36,754)	-36%	194,478	165,167	-18%
6095 Commission expenses	0	640	640	100%	750	750	100%	378	5,120	4,742	93%	1,739	1,361	78%	2,938	7,680	62%
Total Office Expense	35,032	17,324	(17,708)	-102%	19,296	(15,736)	-82%	155,165	138,594	(16,571)	-12%	127,394	(27,771)	-22%	224,462	207,892	-8%
6100 Telephone - landline	461	460	(1)	0%	440	(21)	-5%	3,577	3,680	103	3%	3,782	205	5%	5,417	5,520	2%
6105 Telephone - mobile	794	625	(169)	-27%	767	(27)	-4%	6,462	5,000	(1,462)	-29%	4,000	(2,462)	-62%	8,962	7,500	-19%
6110 Internet services	633	637	4	1%	619	(14)	-2%	5,019	5,093	75	1%	4,920	(99)	-2%	7,565	7,640	1%
6130 Electricity	1,328	1,785	457	26%	1,822	494	27%	8,827	9,132	305	3%	8,398	(428)	-5%	14,095	14,400	2%
6135 Water/Sewer	240	250	10	4%	196	(44)	-23%	1,719	2,000	281	14%	1,597	(122)	-8%	2,719	3,000	9%
6140 Garbage/Sanitation Collection	337	300	(37)	-12%	287	(51)	-18%	2,447	2,400	(47)	-2%	2,234	(214)	-10%	3,647	3,600	-1%
Total Utilities	3,794	4,057	263	6%	4,130	337	8%	28,051	27,305	(745)	-3%	24,930	(3,120)	-13%	42,405	41,660	-2%
6205 Janitorial services	882	857	(25)	-3%	1,324	442	33%	6,804	6,853	49	1%	11,258	4,454	40%	10,231	10,280	0%
6215 Payroll services	185	703	517	74%	708	523	74%	5,477	5,620	143	3%	6,533	1,056	16%	8,287	8,430	2%
6245 Legal advertising	0	167	167	100%	170	170	100%	0	1,333	1,333	100%	170	170	100%	667	2,000	67%
6250 Legal services	8,720	8,333	(387)	-5%	0	(8,720)	-	54,147	66,667	12,520	19%	26,011	(28,136)	-108%	87,480	100,000	13%
6255 Auditing	0	6,250	6,250	100%	0	0	-	66,600	50,000	(16,600)	-33%	66,950	350	1%	91,600	75,000	-22%
6260 Consulting services	0	67	67	100%	0	0	-	105	533	429	80%	10,770	10,665	99%	371	800	54%
6265 Recruiting services	0	0	0	-	822	822	100%	0	0	0	-	2,151	2,151	100%	0	0	-
6290 Commercial insurance	6,114	3,129	(2,985)	-95%	2,484	(3,630)	-146%	28,112	25,029	(3,083)	-12%	20,364	(7,748)	-38%	40,626	37,543	-8%
Total Professional Services	15,901	19,504	3,603	18%	5,507	(10,394)	-189%	161,245	156,035	(5,209)	-3%	144,207	(17,037)	-12%	239,262	234,053	-2%
6351 Awards & Recognitions	0	446	446	100%	0	0	-	3,878	3,567	(311)	-9%	3,985	107	3%	5,661	5,350	-6%
Total Marketing Expense	0	446	446	100%	0	0	-	3,878	3,567	(311)	-9%	3,985	107	3%	5,661	5,350	-6%
6400 Small equipment & tools	0	63	63	100%	220	220	100%	1,264	500	(764)	-153%	341	(924)	-271%	1,514	750	-102%
6405 Safety/hazardous materials	0	0	0	-	0	0	-	676	0	(676)	-	0	(676)	-	676	0	-
6420 Janitorial supplies	120	125	5	4%	146	26	18%	1,090	1,000	(90)	-9%	734	(356)	-48%	1,590	1,500	-6%
6425 Operational supplies	0	0	0	-	8	8	100%	112	0	(112)	-	17	(95)	-543%	112	0	-
6430 Equipment Rental	0	0	0	-	0	0	-	0	0	0	-	94	94	100%	0	0	-
6450 Fuel - Gas	0	0	0	-	131	131	100%	0	0	0	-	2,716	2,716	100%	0	0	-
Total Operational Expense	120	188	67	36%	506	385	76%	3,143	1,500	(1,643)	-110%	3,903	760	19%	3,893	2,250	-73%

Financial Report - Actual vs. Budget
For Period Ending Feb 2024

amounts in \$US dollars

Fund: General Fund Department: Administration Location: All Budget: Adopted



Administration	Current Period				Same Month Last Year			Year to Date				Year End					
	Feb 2024				Feb 2023			Jul 2023 - Feb 2024				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6500 Repairs & maintenance equipment	0	0	0	-	0	0	-	48	0	(48)	-	0	(48)	-	48	0	-
6505 Repairs & maintenance vehicles	17	542	524	97%	17	0	0%	872	4,333	3,461	80%	533	(339)	-64%	3,039	6,500	53%
6510 Repairs & maintenance buildings	258	1,907	1,648	86%	1,526	1,268	83%	9,141	15,253	6,113	40%	47,240	38,099	81%	16,767	22,880	27%
6580 Permits	0	200	200	100%	197	197	100%	0	200	200	100%	525	525	100%	0	200	100%
Total Repair and Maintenance	276	2,657	2,381	90%	1,747	1,471	84%	10,306	19,853	9,547	48%	48,308	38,002	79%	20,133	29,680	32%
6599 Budget Contingency	0	0	0	-	0	0	-	0	0	0	-	0	0	-	159,725	159,725	0%
Total Goods & Services	56,372	46,244	(10,128)	-22%	32,541	(23,831)	-73%	381,941	363,405	(18,536)	-5%	361,377	(20,563)	-6%	723,970	705,435	-3%
Total Expenses	169,190	162,229	(6,961)	-4%	125,049	(44,141)	-35%	1,294,330	1,391,391	97,061	7%	1,119,839	(174,492)	-16%	2,120,299	2,217,360	4%
Operating Results	(157,583)	(144,705)	(12,877)	9%	(113,967)	(43,615)	38%	(1,205,060)	(1,251,201)	46,141	-4%	(1,012,689)	(192,371)	19%	(1,960,935)	(2,007,075.93)	-2%
Other Income & Expenses																	
Other Income																	
4405 Property Taxes - Current Year	15,600	17,140	(1,541)	-9%	17,008	(1,409)	-8%	1,895,174	1,896,985	(1,811)	0%	1,873,000	22,174	1%	1,991,239	1,993,050	0%
4410 Property Taxes - Prior Years	3,145	430	2,715	631%	2,279	866	38%	38,479	47,590	(9,111)	-19%	41,943	(3,464)	-8%	40,889	50,000	-18%
4470 Property Taxes - Sublet Facilities	0	0	0	-	0	0	-	0	13,000	(13,000)	-100%	0	0	-	0	13,000	-100%
4505 Interest - Bank	2,808	5,833	(3,025)	-52%	10,681	(7,873)	-74%	30,099	46,667	(16,568)	-36%	49,923	(19,825)	-40%	53,432	70,000	-24%
4506 Interest - Southport Note	1,455	1,455	0	0%	1,629	(175)	-11%	12,048	12,048	0	0%	13,434	(1,386)	-10%	17,718	17,718	0%
4515 Principal Repayment - Southport Note	5,919	5,919	0	0%	5,745	175	3%	46,943	46,943	0	0%	45,558	1,386	3%	70,769	70,769	0%
4905 Other	100	0	100	-	32,363	(32,263)	-100%	433	0	433	-	47,966	(47,533)	-99%	433	0	-
4915 Insurance Reimbursement	0	0	0	-	0	0	-	8,537	0	8,537	-	1,250	7,287	583%	8,537	0	-
Total Other Income	29,028	30,777	(1,750)	-6%	69,706	(40,678)	-58%	2,031,714	2,063,233	(31,520)	-2%	2,073,074	(41,360)	-2%	2,183,018	2,214,537	-1%
Other Expenses																	
Taxes & Misc Expenses																	
6710 Reimbursable Expenses	0	0	0	-	0	0	-	103,302	0	(103,302)	-	0	(103,302)	-	103,302	0	-
6720 Property Tax - Sublet Facilities	0	0	0	-	0	0	-	43	13,000	12,957	100%	2,856	2,813	98%	43	13,000	100%
6740 Merchant fees	2,568	2,772	204	7%	2,315	(254)	-11%	23,907	28,928	5,021	17%	24,163	256	1%	34,979	40,000	13%
6745 Banking fees	218	667	449	67%	161	(57)	-35%	2,261	5,333	3,073	58%	972	(1,289)	-133%	4,927	8,000	38%
6755 Insurance Claims	0	0	0	-	0	0	-	2,002	0	(2,002)	-	1,250	(752)	-60%	2,002	0	-
Total Taxes & Misc Expenses	2,786	3,439	653	19%	2,476	(311)	-13%	131,515	47,261	(84,253)	-178%	29,241	(102,274)	-350%	145,253	61,000	-138%
Debt Services																	
7005 Principal repayment	0	0	0	-	0	0	-	0	0	0	-	0	0	-	115,000	115,000	0%
7010 Interest payment	0	0	0	-	0	0	-	34,590	34,590	0	0%	35,897	1,307	4%	69,179	69,179	0%
7020 Principal repayment - Vehicles	0	0	0	-	556	556	100%	0	0	0	-	4,387	4,387	100%	0	0	-
7025 Interest payment - Vehicles	0	0	0	-	106	106	100%	0	0	0	-	910	910	100%	0	0	-
8010 CIP Buildings	0	2,500	2,500	100%	0	0	-	10,324	20,000	9,676	48%	0	(10,324)	-	20,324	30,000	32%
8020 CIP Machinery & Equipment	0	0	0	-	0	0	-	0	0	0	-	10,225	10,225	100%	0	0	-
9025 Special Payments	0	0	0	-	(220,479)	(220,479)	100%	0	0	0	-	(220,479)	(220,479)	100%	0	0	-
Total Debt Services	0	2,500	2,500	100%	(219,816)	(219,816)	100%	44,913	54,590	9,676	18%	(169,060)	(213,973)	127%	204,503	214,179	5%
Total Other Expenses	2,786	5,939	3,153	53%	(217,341)	(220,127)	101%	176,428	101,851	(74,577)	-73%	(139,819)	(316,247)	226%	349,756	275,179	-27%
Net Other Income	26,241	24,839	1,403	6%	287,047	(260,806)	-91%	1,855,286	1,961,382	(106,097)	-5%	2,212,893	(357,607)	-16%	1,833,262	1,939,358	-5%
Net Result	(131,341)	(119,867)	(11,475)	10%	173,080	(304,421)	-176%	650,225	710,181	(59,955)	-8%	1,200,204	(549,978)	-46%	(127,673)	(67,718)	89%

Financial Report - Actual vs. Budget
For Period Ending Feb 2024

amounts in \$US dollars

Fund: General Fund

Department: Charleston Ops

Location: All

Budget: Adopted



Charleston Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Feb 2024		\$ Diff	% Diff	Feb 2023		Jul 2023 - Feb 2024				Prior FYTD vs Current FYTD						
	Actual	Budget			Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4005 Building & Dock Leases	18,370	27,201	(8,832)	-32%	25,338	(6,969)	-28%	189,542	217,611	(28,069)	-13%	209,389	(19,847)	-9%	298,347	326,416	-9%
4100 Annual Moorage	5,813	12,750	(6,937)	-54%	11,573	(5,761)	-50%	209,983	229,500	(19,517)	-9%	223,344	(13,361)	-6%	405,483	425,000	-5%
4105 Semi-Annual Moorage	10,446	3,450	6,996	203%	6,018	4,429	74%	92,322	62,100	30,222	49%	62,004	30,317	49%	145,222	115,000	26%
4110 Monthly Moorage	11,025	6,000	5,025	84%	14,334	(3,309)	-23%	104,795	108,000	(3,205)	-3%	121,218	(16,423)	-14%	196,795	200,000	-2%
4115 Transient Moorage	5,332	3,309	2,023	61%	6,179	(847)	-14%	109,376	59,562	49,814	84%	68,949	40,428	59%	160,114	110,300	45%
4118 Work Dock	0	3,500	(3,500)	-100%	0	0	-	36,053	28,000	8,053	29%	25,502	10,552	41%	50,053	42,000	19%
4120 Metered Utilities	0	30	(30)	-100%	30	(30)	-100%	0	240	(240)	-100%	240	(240)	-100%	120	360	-67%
4125 Launch Ramp	2,412	2,580	(168)	-7%	2,366	46	2%	30,405	29,670	735	2%	28,331	2,074	7%	43,735	43,000	2%
4130 Public Buying Dock	0	17	(17)	-100%	0	0	-	0	133	(133)	-100%	0	0	-	67	200	-67%
4135 Storage Yard	5,798	5,146	653	13%	3,685	2,113	57%	46,448	41,165	5,283	13%	25,986	20,462	79%	67,030	61,747	9%
4140 Storage Unit	16,423	17,000	(577)	-3%	16,691	(268)	-2%	143,964	136,000	7,964	6%	133,135	10,828	8%	211,964	204,000	4%
4145 Long Term Boat Storage	9,698	9,167	531	6%	8,521	1,177	14%	85,310	73,333	11,977	16%	75,127	10,184	14%	121,977	110,000	11%
4150 Short Term Boat Storage	4,579	3,412	1,168	34%	4,123	457	11%	29,668	27,295	2,373	9%	40,954	(11,286)	-28%	43,315	40,942	6%
4155 Boat Wash	0	83	(83)	-100%	0	0	-	245	667	(422)	-63%	0	245	-	578	1,000	-42%
4165 Space Rents	8,856	14,040	(5,184)	-37%	13,026	(4,170)	-32%	277,957	355,680	(77,723)	-22%	290,407	(12,449)	-4%	390,277	468,000	-17%
4173 Laundry	97	440	(344)	-78%	456	(359)	-79%	2,416	4,180	(1,765)	-42%	4,596	(2,181)	-47%	3,736	5,500	-32%
4175 Propane	586	1,452	(866)	-60%	1,629	(1,043)	-64%	7,366	9,108	(1,742)	-19%	10,498	(3,132)	-30%	11,458	13,200	-13%
4180 Merchandise	45	0	45	-	14	31	221%	469	0	469	-	344	124	36%	469	0	-
4185 Visitor Convention Bureau Fee	0	0	0	-	6	(6)	-100%	0	0	0	-	2,157	(2,157)	-100%	0	0	-
4190 Ice	2,650	10,800	(8,150)	-75%	8,386	(5,736)	-68%	125,679	213,300	(87,621)	-41%	161,331	(35,652)	-22%	182,379	270,000	-32%
4200 Boat Lifts	1,708	1,455	253	17%	1,736	(28)	-2%	25,962	27,160	(1,198)	-4%	32,210	(6,247)	-19%	47,302	48,500	-2%
4230 Environmental Fee	2,872	3,367	(495)	-15%	2,375	498	21%	28,244	26,933	1,311	5%	27,416	828	3%	41,711	40,400	3%
4235 Customer Discounts	0	0	0	-	0	0	-	(1,482)	0	(1,482)	-	(2,963)	1,481	-50%	(1,482)	0	-
4290 Other	1,961	28,667	(26,706)	-93%	3,043	(1,083)	-36%	63,878	229,333	(165,456)	-72%	36,621	27,256	74%	178,544	344,000	-48%
4295 Bad Debt Expense	0	0	0	-	0	0	-	(106,707)	(161,500)	54,793	-34%	(11,766)	(94,941)	807%	(268,207)	(323,000)	-17%
Total Operating Income	108,670	153,865	(45,195)	-29%	129,529	(20,859)	-16%	1,501,893	1,717,470	(215,578)	-13%	1,565,029	(63,136)	-4%	2,330,988	2,546,565	-8%
Expenses																	
Personnel Services																	
5005 Salaries	33,801	35,279	1,479	4%	27,592	(6,209)	-23%	319,517	317,651	(1,866)	-1%	237,735	(81,782)	-34%	460,634	458,769	0%
5010 Other compensation	0	339	339	100%	3,000	3,000	100%	4,827	3,054	(1,772)	-58%	8,746	3,920	45%	6,184	4,411	-40%
5015 Overtime	542	1,670	1,127	68%	360	(182)	-51%	6,836	15,034	8,198	55%	9,913	3,076	31%	13,515	21,713	38%
Total Compensation	34,343	37,288	2,945	8%	30,952	(3,391)	-11%	331,180	335,740	4,559	1%	256,394	(74,787)	-29%	480,334	484,893	1%
5100 Federal Payroll taxes	2,599	2,853	254	9%	2,355	(243)	-10%	25,016	25,684	668	3%	19,408	(5,609)	-29%	36,427	37,094	2%
5105 State Payroll taxes	136	0	(136)	-	123	(13)	-11%	1,308	0	(1,308)	-	376	(932)	-248%	1,308	0	-
5110 Unemployment Insurance	985	1,027	42	4%	831	(154)	-19%	8,120	9,250	1,130	12%	6,940	(1,180)	-17%	12,230	13,360	8%
5115 Workers compensation	4,410	2,603	(1,807)	-69%	4,443	33	1%	22,165	23,440	1,275	5%	29,036	6,871	24%	32,578	33,853	4%
Total Payroll Taxes	8,130	6,483	(1,647)	-25%	7,753	(377)	-5%	56,610	58,374	1,764	3%	55,759	(851)	-2%	82,543	84,307	2%
5200 Medical insurance	11,175	13,176	2,001	15%	10,216	(959)	-9%	97,318	105,408	8,090	8%	72,337	(24,981)	-35%	150,022	158,112	5%
5205 Dental insurance	765	853	88	10%	779	15	2%	6,985	6,824	(161)	-2%	5,543	(1,441)	-26%	10,397	10,235	-2%
5215 Term life insurance	93	113	19	17%	100	7	7%	878	900	22	2%	834	(44)	-5%	1,328	1,350	2%
5220 Long Term Disability insurance	184	244	60	25%	182	(2)	-1%	1,727	1,954	227	12%	1,587	(140)	-9%	2,704	2,931	8%
5225 PERS Employer Contributions	9,325	8,169	(1,155)	-14%	4,927	(4,397)	-89%	45,654	73,557	27,902	38%	34,773	(10,882)	-31%	78,332	106,235	26%
5230 PERS Employee Contributions	2,530	2,217	(313)	-14%	1,370	(1,160)	-85%	12,360	19,961	7,601	38%	9,587	(2,773)	-29%	21,228	28,829	26%
5295 Allocations	0	(2,292)	(2,292)	100%	0	0	-	0	(20,634)	(20,634)	100%	0	0	-	(9,167)	(29,800)	69%
Total Insured Benefits	24,071	22,480	(1,591)	-7%	17,574	(6,498)	-37%	164,921	187,970	23,048	12%	124,661	(40,260)	-32%	254,843	277,892	8%

Financial Report - Actual vs. Budget
For Period Ending Feb 2024

amounts in \$US dollars

Fund: General Fund

Department: Charleston Ops

Location: All

Budget: Adopted



Charleston Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Feb 2024		\$ Diff	% Diff	Feb 2023		Jul 2023 - Feb 2024				Prior FYTD vs Current FYTD						
	Actual	Budget			Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Total Personnel Services	66,544	66,252	(292)	0%	56,278	(10,266)	-18%	552,712	582,084	29,372	5%	436,814	(115,898)	-27%	817,720	847,091	3%
Goods & Services																	
6020 Travel - airfare	0	42	42	100%	0	0	-	0	333	333	100%	0	0	-	167	500	67%
6025 Travel - lodging & transportation	0	83	83	100%	0	0	-	0	667	667	100%	634	634	100%	333	1,000	67%
6030 Travel - Per Diem & mileage reimbursement	0	167	167	100%	0	0	-	0	1,333	1,333	100%	0	0	-	667	2,000	67%
6035 Meals & Entertainment	0	25	25	100%	82	82	100%	497	200	(297)	-149%	170	(327)	-192%	597	300	-99%
Total Travel & Entertainment	0	317	317	100%	82	82	100%	497	2,533	2,036	80%	804	307	38%	1,764	3,800	54%
6050 Office supplies	121	0	(121)	-	0	(121)	-	315	0	(315)	-	0	(315)	-	315	0	-
6055 Kitchen supplies	122	167	45	27%	323	201	62%	1,433	1,333	(99)	-7%	1,440	7	1%	2,099	2,000	-5%
6060 IT supplies	0	0	0	-	0	0	-	35	0	(35)	-	0	(35)	-	35	0	-
6070 Postage & courier services	0	13	13	100%	0	0	-	132	100	(32)	-32%	60	(72)	-120%	182	150	-21%
Total Office Expense	243	179	(64)	-36%	323	80	25%	1,915	1,433	(481)	-34%	1,500	(415)	-28%	2,631	2,150	-22%
6100 Telephone - landline	265	208	(56)	-27%	308	43	14%	2,056	1,667	(390)	-23%	1,628	(428)	-26%	2,890	2,500	-16%
6105 Telephone - mobile	452	600	148	25%	500	48	10%	4,236	4,800	564	12%	4,218	(18)	0%	6,636	7,200	8%
6110 Internet services	1,949	2,000	51	3%	1,922	(27)	-1%	15,512	16,000	488	3%	15,411	(100)	-1%	23,512	24,000	2%
6115 Cable TV	1,870	1,072	(798)	-74%	925	(945)	-102%	7,420	8,576	1,156	13%	7,371	(50)	-1%	11,708	12,864	9%
6130 Electricity	25,934	25,034	(900)	-4%	24,721	(1,213)	-5%	162,786	164,154	1,368	1%	156,579	(6,208)	-4%	253,892	255,260	1%
6131 Propane - Operations	60	167	107	64%	43	(17)	-40%	1,174	1,333	159	12%	1,405	231	16%	1,841	2,000	8%
6135 Water/Sewer	10,824	7,467	(3,358)	-45%	8,066	(2,758)	-34%	84,437	60,533	(23,904)	-39%	72,412	(12,025)	-17%	113,904	90,000	-27%
6140 Garbage/Sanitation Collection	5,580	9,167	3,586	39%	6,970	1,389	20%	61,991	73,333	11,343	15%	53,713	(8,278)	-15%	98,657	110,000	10%
6145 Hazardous material disposal	330	0	(330)	-	0	(330)	-	2,020	0	(2,020)	-	5,695	3,675	65%	2,020	0	-
6150 Derelict boat disposal	0	4,167	4,167	100%	0	0	-	0	33,333	33,333	100%	114,693	114,693	100%	16,667	50,000	67%
6155 Environmental Remediation/Mitigation/Monitoring	0	292	292	100%	119	119	100%	910	2,333	1,423	61%	1,052	142	13%	2,077	3,500	41%
Total Utilities	47,264	50,172	2,908	6%	43,573	(3,691)	-8%	342,543	366,064	23,520	6%	434,177	91,634	21%	533,804	557,324	4%
6200 Temporary/Contract help	0	1,300	1,300	100%	0	0	-	6,200	10,400	4,200	40%	0	(6,200)	-	11,400	15,600	27%
6205 Janitorial services	33	32	(1)	-4%	32	(2)	-5%	381	256	(125)	-49%	274	(108)	-39%	509	384	-33%
6210 Vending machine services	125	258	133	52%	125	0	0%	1,000	2,067	1,067	52%	2,462	1,462	59%	2,033	3,100	34%
6245 Legal advertising	295	250	(45)	-18%	0	(295)	-	875	2,000	1,125	56%	584	(290)	-50%	1,875	3,000	38%
6260 Consulting services	210	4,088	3,878	95%	15,372	15,162	99%	6,928	32,700	25,772	79%	73,257	66,329	91%	23,278	49,050	53%
6290 Commercial insurance	10,113	9,992	(121)	-1%	9,132	(982)	-11%	75,016	79,933	4,918	6%	65,907	(9,108)	-14%	114,982	119,900	4%
Total Professional Services	10,777	15,920	5,143	32%	24,661	13,884	56%	90,640	127,356	36,716	29%	142,484	51,844	36%	154,318	191,034	19%
6400 Small equipment & tools	41	1,017	976	96%	3,665	3,624	99%	11,697	8,133	(3,564)	-44%	8,333	(3,364)	-40%	15,764	12,200	-29%
6405 Safety/hazardous materials	0	0	0	-	0	0	-	252	0	(252)	-	0	(252)	-	252	0	-
6410 Signage	0	42	42	100%	0	0	-	225	333	108	33%	0	(225)	-	392	500	22%
6415 Clothing	0	283	283	100%	541	541	100%	1,138	2,267	1,129	50%	1,412	274	19%	2,271	3,400	33%
6420 Janitorial supplies	532	1,167	634	54%	517	(16)	-3%	6,140	9,333	3,194	34%	7,338	1,198	16%	10,806	14,000	23%
6425 Operational supplies	404	1,500	1,096	73%	1,427	1,023	72%	28,889	12,000	(16,889)	-141%	17,466	(11,423)	-65%	34,889	18,000	-94%
6430 Equipment Rental	0	625	625	100%	150	150	100%	2,302	5,000	2,698	54%	2,905	603	21%	4,802	7,500	36%
6450 Fuel - Gas	0	1,000	1,000	100%	1,427	1,427	100%	7,075	8,000	925	12%	8,181	1,106	14%	11,075	12,000	8%
6455 Fuel - Diesel	0	558	558	100%	187	187	100%	3,365	4,467	1,102	25%	5,532	2,167	39%	5,598	6,700	16%
6481 Propane - Retail	320	767	447	58%	96	(224)	-234%	3,926	6,133	2,208	36%	7,420	3,494	47%	6,992	9,200	24%
6485 Retail items	0	0	0	-	0	0	-	62	0	(62)	-	0	(62)	-	62	0	-
Total Operational Expense	1,297	6,958	5,661	81%	8,009	6,711	84%	65,070	55,667	(9,403)	-17%	58,586	(6,484)	-11%	92,903	83,500	-11%

Financial Report - Actual vs. Budget
For Period Ending Feb 2024

amounts in \$US dollars

Fund: General Fund

Department: Charleston Ops

Location: All

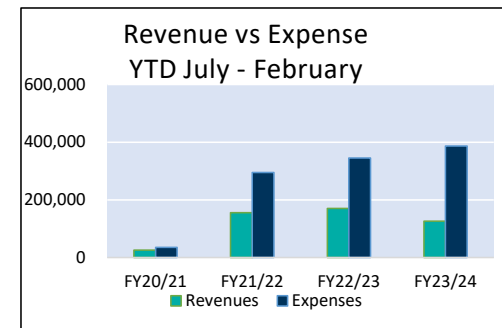
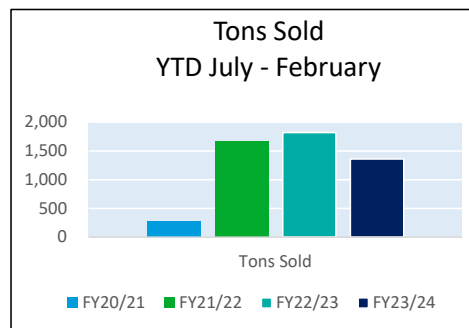
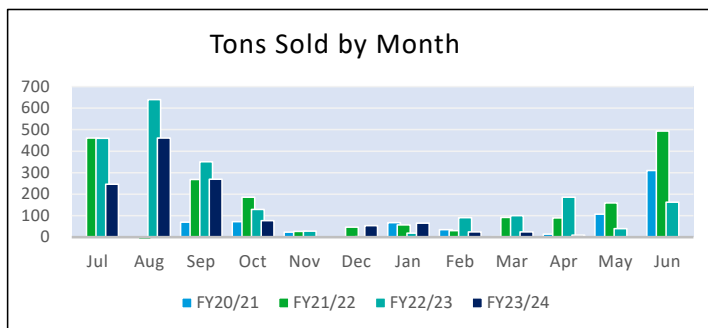
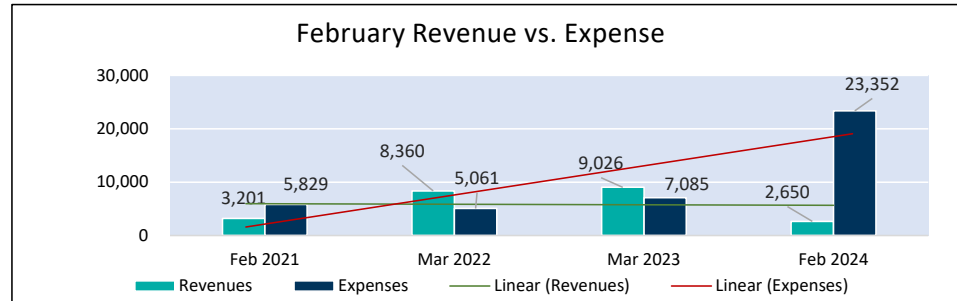
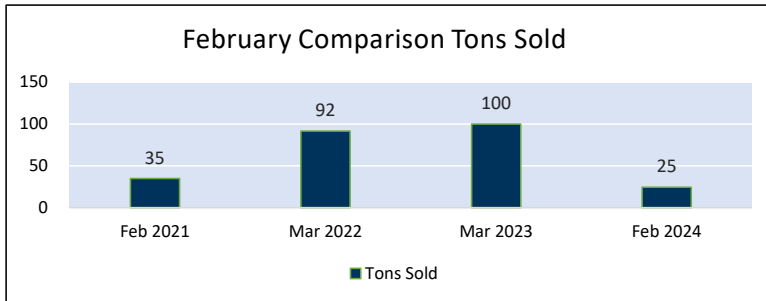
Budget: Adopted



Charleston Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Feb 2024				Feb 2023			Jul 2023 - Feb 2024				Prior FYTD vs Current FYTD			Jul 2023 - Jun 2024		
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6500 Repairs & maintenance equipment	47,610	6,053	(41,557)	-68%	13,474	(34,136)	-253%	90,405	48,427	(41,978)	-87%	52,205	(38,200)	-73%	114,618	72,640	-58%
6505 Repairs & maintenance vehicles	3,223	1,917	(1,306)	-68%	415	(2,808)	-67%	5,569	15,333	9,764	64%	31,997	26,428	83%	13,236	23,000	42%
6510 Repairs & maintenance buildings	3,363	14,192	10,829	76%	339	(3,023)	-891%	19,114	113,533	94,420	83%	10,329	(8,785)	-85%	75,880	170,300	55%
6515 Repairs & maintenance land improvements	80	417	337	81%	110	30	27%	2,637	3,333	696	21%	1,227	(1,410)	-115%	4,304	5,000	14%
6520 Repairs & maintenance docks	10,253	24,492	14,239	58%	4,531	(5,722)	-126%	42,354	195,933	153,579	78%	16,923	(25,431)	-150%	140,321	293,900	52%
6540 Marina dredging	0	12,500	12,500	100%	6,000	6,000	100%	150,000	100,000	(50,000)	-50%	124,730	(25,270)	-20%	200,000	150,000	-33%
6575 Waterway Leases	0	3,167	3,167	100%	24,524	24,524	100%	2,413	25,333	22,921	90%	28,632	26,219	92%	15,079	38,000	60%
6580 Permits	0	596	596	100%	0	0	-	3,134	4,967	1,833	37%	2,743	(391)	-14%	5,517	7,350	25%
Total Repair and Maintenance	64,528	63,332	(1,196)	-2%	49,393	(15,135)	-31%	315,625	506,860	191,235	38%	268,787	(46,839)	-17%	568,955	760,190	25%
Total Goods & Services	124,110	136,879	12,769	9%	126,040	1,930	2%	816,290	1,059,913	243,623	23%	906,337	90,047	10%	1,354,375	1,597,998	15%
Total Expenses	190,654	203,130	12,476	6%	182,319	(8,335)	-5%	1,369,002	1,641,997	272,995	17%	1,343,151	(25,851)	-2%	2,172,095	2,445,089	11%
Operating Results	(81,984)	(49,266)	(32,718)	66%	(52,790)	(29,194)	55%	132,891	75,474	57,417	76%	221,877	(88,987)	-40%	158,893	101,476	57%
Other Income & Expenses																	
Other Income																	
4450 Lodging Tax	103	0	103	-	0	103	-	602	0	602	-	118	484	412%	602	0	-
4470 Property Taxes - Sublet Facilities	0	0	0	-	0	0	-	0	12,000	(12,000)	-100%	0	0	-	0	12,000	-100%
4650 Grants Received - MAP	0	0	0	-	0	0	-	0	5,000	(5,000)	-100%	0	0	-	0	5,000	-100%
4695 Grants Received - Other	0	0	0	-	0	0	-	0	15,000	(15,000)	-100%	9,726	(9,726)	-100%	0	15,000	-100%
4905 Other	3,684	0	3,684	-	225	3,459	1537%	10,788	0	10,788	-	12,462	(1,674)	-13%	10,788	0	-
4915 Insurance Reimbursement	0	0	0	-	0	0	-	0	0	0	-	41,694	(41,694)	-100%	0	0	-
Total Other Income	3,787	0	3,787	-	225	3,562	1583%	11,390	32,000	(20,610)	-64%	63,999	(52,609)	-82%	11,390	32,000	-64%
Other Expenses																	
Taxes & Misc Expenses																	
6720 Property Tax - Sublet Facilities	-	-	-	-	-	-	-	10,900.39	12,000.00	1,099.61	9%	10,754	(147)	-1%	10,900.39	12,000.00	9%
6745 Banking fees	-	-	-	-	-	-	-	35.00	-	(35.00)	-	5	(30)	-600%	35.00	-	-
6750 Fines & Penalties	12.50	-	(12.50)	-	-	(12.50)	-	18.75	-	(18.75)	-	0	(19)	-	18.75	-	-
6755 Insurance Claims	-	-	-	-	19,612.03	19,612.03	100%	168.00	-	(168.00)	-	29,024	28,856	99%	168.00	-	-
Total Taxes & Misc Expenses	12.50	-	(12.50)	-	19,612	19,600	100%	11,122	12,000.00	878	7%	39,783	28,661	72%	11,122	12,000.00	7%
Debt Services																	
7005 Principal repayment	0	0	0	-	0	0	-	247,675	247,675	0	0%	223,162	(24,513)	-11%	247,675	247,675	0%
7010 Interest payment	0	0	0	-	0	0	-	128,054	127,617	(437)	0%	131,238	3,184	2%	145,870	145,433	0%
7020 Vehicle Principal repayment	789	1,359	570	42%	773	(16)	-2%	8,801	14,543	5,742	39%	8,530	(271)	-3%	15,557	21,299	27%
7025 Vehicle Interest payment	15	132	117	89%	31	16	51%	593	1,827	1,234	68%	864	271	31%	1,281	2,514	49%
8010 CIP Buildings	0	2,500	2,500	100%	0	0	-	33,493	20,000	(13,493)	-67%	0	(33,493)	-	43,493	30,000	-45%
8011 CIP Docks	0	12,083	12,083	100%	0	0	-	61,047	96,667	35,620	37%	50,000	(11,047)	-22%	109,380	145,000	25%
8015 CIP Land Improvements	0	0	0	-	0	0	-	16,425	0	(16,425)	-	0	(16,425)	-	16,425	0	-
8020 CIP Machinery & Equipment	0	0	0	-	0	0	-	48,363	150,000	101,637	68%	9,100	(39,263)	-431%	48,363	150,000	68%
8025 CIP Mobile Equipment	0	0	0	-	0	0	-	0	20,000	20,000	100%	0	0	-	0	20,000	100%
Total Debt Services	804	16,074	15,270	95%	804	0	0%	544,451	678,329	133,878	20%	422,894	(121,557)	-29%	628,044	761,922	18%
Total Other Expenses	816	16,074	15,258	95%	20,416	19,600	96%	555,573	690,329	134,756	20%	462,677	(92,896)	-20%	639,166	773,922	17%
Net Other Income	2,971	(16,074)	19,045	-118%	(20,191)	23,162	-115%	(544,183)	(658,329)	114,146	-17%	(398,678)	(145,506)	36%	(627,776)	(741,922)	-15%
Net Result	(79,013)	(65,340)	(13,673)	21%	(72,981)	(6,032)	8%	(411,293)	(582,855)	171,563	-29%	(176,801)	(234,492)	133%	(468,883)	(640,446)	-27%

Ice Plant	Current Period		Same Month Prior Years			Year to Date					Year End		
	Feb 2024		Mar 2023	Mar 2022	Feb 2021	Jul 2023 - Feb 2024		Prior FYTD vs Current FYTD			Jul 2023 - Jun 2024		
	Actual	Budget	Actual	Actual	Actual	Actual	Budget	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Tons Sold	25	108	100	92	35	1,197	2,344	1,819	(622)	-34.19%	2,150	3,296	-34.77%
Revenues													
Ice Sales	2,650	10,800	9,026	8,360	3,201	125,679	213,300	170,356	(44,677)	-26.23%	182,379	270,000	-32.45%
Insurance Reimbursement	0	0	0	0	46,473	0	0	18,500	(18,500)	-100.00%	0	0	-
Total Revenues	2,650	10,800	9,026	8,360	49,674	125,679	213,300	188,856	(63,177)	-33.45%	182,379	270,000	-32.45%
Expenses													
Personnel Services	1,606	0	127	62	0	16,990	0	13,466	3,524	26.17%	16,990	0	-
Utilities	5,325	7,860	4,677	2,618	4,229	44,874	52,480	48,918	(4,044)	-8.27%	73,114	80,720	-9.42%
Repairs & Maintenance	16,368	2,292	0	0	67	18,875	18,333	39,733	(20,858)	-52.50%	28,041	27,500	1.97%
Operational Supplies & Service	53	160	2,281	2,382	1,533	17,017	1,480	22,794	(5,777)	-25.34%	17,657	2,120	732.86%
Debt Services	0	0	0	0	0	240,000	0	220,000	20,000	9.09%	240,000	240,000	0.00%
Capital Outlay	0	0	0	0	0	48,363	50,000	0	48,363	-	48,363	50,000	-3.27%
Total Expenses	23,352	10,312	7,085	5,061	5,829	386,287	122,293	344,911	41,376	12.00%	424,333	400,340	5.99%
Net Result	(20,702)	488	1,940	3,299	43,845	(260,608)	91,007	(156,055)	(104,553)	67.00%	(241,954)	(130,340)	85.63%
Gain (loss) Per Ton	(844.99)	4.52	19.40	35.98	1,252.72	(217.72)	38.83	(85.79)	(131.93)	154%	(112.54)	(39.54)	

Fisheries	Current Period	Same Month Prior Years			Year to Date			Prior FYTD vs Current FYTD		
	Feb 2024	Mar 2023	Mar 2022	Feb 2021	FY23/24			Last FY	Ton Diff	% Diff
Albacore Tuna (Oregon) MT	0.0	0.0	0.0	0.0			1,091.0	2,840.6	(1,750)	-61.59%
Pink Shrimp (Oregon) MT	0.0	0.0	0.0	0.0			12,301.4	12,976.9	(676)	-5.21%
Dungeness Crab (Coos Bay) MT	253.0	1,201.4	83.8	356.9			1,825.6	2,215.0	(389)	-17.58%



Financial Report - Actual vs. Budget
For Period Ending Feb 2024

amounts in \$US dollars

Fund: General Fund

Department: External Affairs

Location: All

Budget: Adopted



External Affairs	Current Period				Same Month Last Year			Year to Date				Year End					
	Feb 2024				Feb 2023			Jul 2023 - Feb 2024				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4180 Merchandise	0	0	0	-	0	0	-	14	0	14	-	4	10	250%	14	0	-
4290 Other	10,000	10,029	(29)	0%	15,000	(5,000)	-33%	80,100	80,233	(133)	0%	120,145	(40,045)	-33%	120,217	120,350	0%
Total Operating Income	10,000	10,029	(29)	0%	15,000	(5,000)	-33%	80,114	80,233	(119)	0%	120,149	(40,035)	-33%	120,231	120,350	0%
Expenses																	
Personnel Services																	
5005 Salaries	7,538	12,729	5,191	41%	7,658	120	2%	61,737	114,613	52,876	46%	65,655	3,918	6%	112,654	165,530	32%
5010 Other compensation	0	122	122	100%	0	0	-	0	1,102	1,102	100%	0	0	-	490	1,592	69%
Total Compensation	7,538	12,852	5,313	41%	7,658	120	2%	61,737	115,715	53,978	47%	65,655	3,918	6%	113,144	167,121	32%
5100 Federal Payroll taxes	571	983	412	42%	582	11	2%	4,679	8,852	4,174	47%	4,992	313	6%	8,611	12,785	33%
5105 State Payroll taxes	30	0	(30)	-	30	1	2%	245	0	(245)	-	86	(158)	-183%	245	0	-
5110 Unemployment Insurance	216	263	46	18%	205	(11)	-5%	1,045	2,366	1,321	56%	522	(524)	-100%	2,096	3,417	39%
5115 Workers compensation	79	65	(14)	-22%	80	1	1%	344	586	241	41%	558	214	38%	604	846	29%
Total Payroll Taxes	896	1,311	415	32%	898	1	0%	6,313	11,804	5,491	47%	6,158	(155)	-3%	11,557	17,048	32%
5200 Medical insurance	694	3,467	2,773	80%	1,163	469	40%	5,329	27,739	22,410	81%	9,304	3,974	43%	19,199	41,609	54%
5205 Dental insurance	45	253	208	82%	108	63	59%	380	2,021	1,641	81%	861	481	56%	1,391	3,032	54%
5215 Term life insurance	13	25	13	50%	13	0	0%	75	200	125	63%	100	25	25%	175	300	42%
5220 Long Term Disability insurance	50	84	34	41%	51	1	2%	310	673	363	54%	405	95	23%	647	1,010	36%
5225 PERS Employer Contributions	2,500	2,814	314	11%	1,611	(889)	-55%	13,368	25,341	11,973	47%	13,008	(360)	-3%	24,626	36,599	33%
5230 PERS Employee Contributions	678	764	85	11%	460	(219)	-48%	3,617	6,877	3,259	47%	3,710	92	2%	6,672	9,932	33%
Total Insured Benefits	3,979	7,407	3,428	46%	3,404	(575)	-17%	23,081	62,851	39,770	63%	27,387	4,306	16%	52,710	92,480	43%
Total Personnel Services	12,414	21,570	9,156	42%	11,960	(454)	-4%	91,131	190,370	99,239	52%	99,199	8,069	8%	177,410	276,649	36%
Goods & Services																	
6025 Travel - lodging & transportation	0	75	75	100%	0	0	-	289	600	311	52%	467	179	38%	589	900	35%
6030 Travel - Per Diem & mileage reimbursement	0	25	25	100%	0	0	-	0	200	200	100%	0	0	-	100	300	67%
6035 Meals & Entertainment	0	104	104	100%	0	0	-	90	833	744	89%	4,029	3,940	98%	506	1,250	59%
Total Travel & Entertainment	0	204	204	100%	0	0	-	378	1,633	1,255	77%	4,497	4,119	92%	1,195	2,450	51%
6075 Memberships & dues	8,914	3,410	(5,504)	-161%	3,452	(5,462)	-158%	24,691	27,279	2,588	9%	26,102	1,411	5%	38,330	40,918	6%
Total Office Expense	8,914	3,410	(5,504)	-161%	3,452	(5,462)	-158%	24,691	27,279	2,588	9%	26,102	1,411	5%	38,330	40,918	6%
6260 Consulting services	0	852	852	100%	0	0	-	90	6,817	6,728	99%	113	24	21%	3,498	10,226	66%
Total Professional Services	0	852	852	100%	0	0	-	90	6,817	6,728	99%	113	24	21%	3,498	10,226	66%

Financial Report - Actual vs. Budget
For Period Ending Feb 2024

amounts in \$US dollars

Fund: General Fund Department: External Affairs Location: All Budget: Adopted



External Affairs	Current Period				Same Month Last Year			Year to Date				Year End					
	Feb 2024				Feb 2023			Jul 2023 - Feb 2024				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6310 Marketing supplies	0	17	17	100%	0	0	-	0	133	133	100%	20	20	100%	67	200	67%
6315 Advertising	0	92	92	100%	1,142	1,142	100%	500	733	233	32%	1,361	861	63%	867	1,100	21%
6340 Legislative support	20,922	20,775	(147)	-1%	21,128	206	1%	170,075	166,200	(3,875)	-2%	150,235	(19,840)	-13%	253,175	249,300	-2%
6345 Community affairs	0	0	0	-	300	300	100%	500	0	(500)	-	858	358	42%	500	0	-
Total Marketing Expense	20,922	20,883	(39)	0%	22,570	1,648	7%	171,075	167,067	(4,009)	-2%	152,475	(18,601)	-12%	254,609	250,600	-2%
Total Goods & Services	29,836	25,350	(4,487)	-18%	26,022	(3,814)	-15%	196,234	202,796	6,562	3%	183,187	(13,047)	-7%	297,632	304,194	2%
Total Expenses	42,250	46,919	4,669	10%	37,982	(4,268)	-11%	287,365	393,166	105,801	27%	282,386	(4,978)	-2%	475,042	580,843	18%
Operating Results	(32,250)	(36,890)	4,640	-13%	(22,982)	(9,268)	40%	(207,251)	(312,932)	105,681	-34%	(162,237)	(45,013)	28%	(354,812)	(460,493)	-23%
Net Result	(32,250)	(36,890)	4,640	-13%	(22,982)	(9,268)	40%	(207,251)	(312,932)	105,681	-34%	(162,237)	(45,013)	28%	(354,812)	(460,493)	-23%

Financial Report - Actual vs. Budget
For Period Ending Feb 2024

amounts in \$US dollars

Fund: General Fund Department: Port Ops Location: All Budget: Adopted



Port Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Feb 2024				Feb 2023			Jul 2023 - Feb 2024				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4005 Building & Dock Leases	11,782	12,776	(993)	-8%	10,579	1,203	11%	102,388	102,206	182	0%	113,069	(10,682)	-9%	153,490	153,309	0%
4010 Property Agreements	7,296	25,108	(17,812)	-71%	6,745	551	8%	74,529	216,442	(141,914)	-66%	68,440	6,089	9%	179,817	321,730	-44%
4290 Other	0	0	0	-	0	0	-	21,300	6,570	14,730	224%	0	21,300	-	21,300	6,570	224%
Total Operating Income	19,079	37,884	(18,805)	-50%	17,324	1,755	10%	198,216	325,218	(127,002)	-39%	181,509	16,707	9%	354,607	481,609	-26%
Expenses																	
Personnel Services																	
5005 Salaries	42,858	43,337	479	1%	37,921	(4,937)	-13%	361,927	390,204	28,277	7%	322,011	(39,916)	-12%	535,276	563,553	5%
5010 Other compensation	0	664	664	100%	0	0	-	0	5,976	5,976	100%	0	0	-	2,655	8,630	69%
5015 Overtime	0	223	223	100%	0	0	-	541	2,005	1,464	73%	0	(541)	-	1,432	2,896	51%
Total Compensation	42,858	44,224	1,365	3%	37,921	(4,937)	-13%	362,468	398,185	35,717	9%	322,011	(40,457)	-13%	539,362	575,079	6%
5100 Federal Payroll taxes	3,261	3,383	122	4%	2,816	(445)	-16%	27,407	30,461	3,054	10%	23,944	(3,463)	-14%	40,939	43,994	7%
5105 State Payroll taxes	171	0	(171)	-	146	(25)	-17%	1,419	0	(1,419)	-	478	(941)	-197%	1,419	0	-
5110 Unemployment Insurance	1,236	1,031	(205)	-20%	994	(242)	-24%	6,545	9,287	2,742	30%	5,512	(1,033)	-19%	10,670	13,413	20%
5115 Workers compensation	168	2,243	2,075	93%	170	1	1%	921	20,199	19,278	95%	1,201	280	23%	9,895	29,173	66%
Total Payroll Taxes	4,836	6,658	1,822	27%	4,125	(711)	-17%	36,292	59,947	23,655	39%	31,136	(5,156)	-17%	62,923	86,579	27%
5200 Medical insurance	9,563	11,629	2,067	18%	7,560	(2,002)	-26%	66,507	93,032	26,525	29%	57,036	(9,471)	-17%	113,023	139,548	19%
5205 Dental insurance	715	807	92	11%	683	(32)	-5%	4,431	6,455	2,025	31%	4,820	389	8%	7,658	9,683	21%
5215 Term life insurance	125	113	(13)	-11%	100	(25)	-25%	950	900	(50)	-6%	763	(188)	-25%	1,400	1,350	-4%
5220 Long Term Disability insurance	320	288	(32)	-11%	257	(63)	-24%	2,442	2,304	(139)	-6%	1,922	(521)	-27%	3,594	3,455	-4%
5225 PERS Employer Contributions	14,276	9,631	(4,645)	-48%	6,341	(7,935)	-125%	79,951	86,717	6,766	8%	53,432	(26,519)	-50%	118,476	125,242	5%
5230 PERS Employee Contributions	3,874	2,614	(1,261)	-48%	1,808	(2,066)	-114%	21,517	23,533	2,015	9%	15,237	(6,280)	-41%	31,972	33,987	6%
Total Insured Benefits	28,872	25,081	(3,791)	-15%	16,749	(12,123)	-72%	175,799	212,941	37,142	17%	133,210	(42,590)	-32%	276,124	313,266	12%
Total Personnel Services	76,566	75,963	(604)	-1%	58,795	(17,771)	-30%	574,559	671,073	96,515	14%	486,356	(88,203)	-18%	878,409	974,924	10%
Goods & Services																	
6005 Seminars & training	0	0	0	-	0	0	-	13	0	(13)	-	0	(13)	-	13	0	-
Total Staff Training	0	0	0	-	0	0	-	13	0	(13)	-	0	(13)	-	13	0	-
6020 Travel - airfare	0	42	42	100%	0	0	-	0	333	333	100%	0	0	-	167	500	67%
6025 Travel - lodging & transportation	0	0	0	-	0	0	-	6	0	(6)	-	0	(6)	-	6	0	-
6030 Travel - Per Diem & mileage reimbursement	0	583	583	100%	0	0	-	1,199	4,667	3,468	74%	214	(985)	-461%	3,532	7,000	50%
6035 Meals & Entertainment	0	21	21	100%	0	0	-	0	167	167	100%	0	0	-	83	250	67%
Total Travel & Entertainment	0	646	646	100%	0	0	-	1,205	5,167	3,962	77%	214	(991)	-464%	3,788	7,750	51%
6105 Telephone - mobile	0	0	0	-	0	0	-	0	0	0	-	30	30	100%	0	0	-
6130 Electricity	1,403	1,000	(403)	-40%	1,213	(190)	-16%	7,231	8,000	769	10%	7,704	473	6%	11,231	12,000	6%
6131 Propane - Operations	0	0	0	-	0	0	-	0	0	0	-	162	162	100%	0	0	-
6135 Water/Sewer	436	458	22	5%	2,078	1,642	79%	5,025	3,667	(1,358)	-37%	5,264	240	5%	6,858	5,500	-25%
6140 Garbage/Sanitation Collection	0	292	292	100%	0	0	-	0	2,333	2,333	100%	665	665	100%	1,167	3,500	67%
6155 Environmental Remediation/Mitigation/Monitoring	1,378	708	(669)	-94%	560	(818)	-146%	2,658	5,667	3,009	53%	1,724	(934)	-54%	5,491	8,500	35%
Total Utilities	3,216	2,458	(758)	-31%	3,851	635	16%	14,913	19,667	4,754	24%	15,549	636	4%	24,746	29,500	16%

Financial Report - Actual vs. Budget
For Period Ending Feb 2024

amounts in \$US dollars

Fund: General Fund Department: Port Ops Location: All Budget: Adopted



Port Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Feb 2024				Feb 2023			Jul 2023 - Feb 2024				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6200 Temporary/Contract help	0	0	0	-	0	0	-	0	0	0	-	9,372	9,372	100%	0	0	-
6245 Legal advertising	0	83	83	100%	0	0	-	0	667	667	100%	468	468	100%	333	1,000	67%
6260 Consulting services	0	1,025	1,025	100%	116	116	100%	232	8,200	7,968	97%	34,095	33,863	99%	4,332	12,300	65%
6290 Commercial insurance	4,768	4,883	115	2%	4,266	(502)	-12%	35,134	39,067	3,933	10%	21,970	(13,164)	-60%	54,667	58,600	7%
Total Professional Services	4,768	5,992	1,223	20%	4,382	(386)	-9%	35,366	47,933	12,567	26%	65,905	30,539	46%	59,333	71,900	17%
6400 Small equipment & tools	0	333	333	100%	18	18	100%	529	3,417	2,888	85%	593	64	11%	1,862	4,750	61%
6405 Safety/hazardous materials	152	1,217	1,065	88%	140	(12)	-9%	2,670	9,733	7,063	73%	5,032	2,362	47%	7,537	14,600	48%
6410 Signage	0	42	42	100%	0	0	-	0	333	333	100%	95	95	100%	167	500	67%
6415 Clothing	0	354	354	100%	0	0	-	2,072	2,833	761	27%	585	(1,487)	-254%	3,489	4,250	18%
6425 Operational supplies	0	0	0	-	21	21	100%	200	0	(200)	-	158	(42)	-27%	200	0	-
6450 Fuel - Gas	0	42	42	100%	0	0	-	185	333	149	45%	129	(55)	-43%	351	500	30%
6455 Fuel - Diesel	0	0	0	-	0	0	-	165	0	(165)	-	0	(165)	-	165	0	-
Total Operational Expense	152	1,988	1,836	92%	179	27	15%	5,820	16,650	10,830	65%	6,592	772	12%	13,770	24,600	44%
6500 Repairs & maintenance equipment	0	188	188	100%	0	0	-	4,435	1,500	(2,935)	-196%	8	(4,427)	-53464%	5,185	2,250	-130%
6505 Repairs & maintenance vehicles	0	0	0	-	0	0	-	287	0	(287)	-	0	(287)	-	287	0	-
6510 Repairs & maintenance buildings	0	625	625	100%	0	0	-	202	5,000	4,798	96%	9,155	8,953	98%	2,702	7,500	64%
6515 Repairs & maintenance land improvements	0	83	83	100%	0	0	-	262	667	405	61%	(500)	(762)	152%	595	1,000	40%
6520 Repairs & maintenance docks	0	208	208	100%	0	0	-	0	1,667	1,667	100%	51	51	100%	833	2,500	67%
6575 Waterway Leases	0	0	0	-	0	0	-	708	3,000	2,292	76%	2,256	1,548	69%	708	3,000	76%
6580 Permits	0	250	250	100%	0	0	-	1,883	2,000	117	6%	1,827	(56)	-3%	5,383	5,500	2%
Total Repair and Maintenance	0	1,354	1,354	100%	0	0	-	7,777	13,833	6,056	44%	12,798	5,022	39%	15,694	21,750	28%
Total Goods & Services	8,137	12,438	4,301	35%	8,412	275	3%	65,093	103,250	38,157	37%	101,058	35,965	36%	117,343	155,500	25%
Total Expenses	84,703	88,400	3,697	4%	67,208	(17,495)	-26%	639,652	774,323	134,672	17%	587,414	(52,238)	-9%	995,752	1,130,424	12%
Operating Results	(65,624)	(50,516)	(15,108)	30%	(49,884)	(15,741)	32%	(441,435)	(449,105)	7,670	-2%	(405,905)	(35,530)	9%	(641,145)	(648,815)	-1%
4695 Grants Received - Other	0	0	0	-	0	0	-	0	5,000	(5,000)	-100%	0	0	-	0	5,000	-100%
4905 Other	0	0	0	-	0	0	-	0	0	0	-	15,000	(15,000)	-100%	0	0	-
Total Other Income	0	0	0	-	0	0	-	0	5,000	(5,000)	-100%	15,000	(15,000)	-100%	0	5,000	-100%
Taxes & Misc Expenses																	
6720 Property Tax - Sublet Facilities	0	0	0	-	0	0	-	0	150	150	100%	73	73	100%	0	150	100%
6745 Banking fees	0	0	0	-	0	0	-	0	5,000	5,000	100%	3,827	3,827	100%	5,000	10,000	50%
6750 Fines & Penalties	16	0	(16)	-	0	(16)	-	63	0	(63)	-	0	(63)	-	63	0	-
Total Taxes & Misc Expenses	16	0	(16)	-	0	(16)	-	63	5,150	5,087	99%	3,900	3,837	98%	5,063	10,150	50%
7010 Interest payment	0	0	0	-	0	0	-	183,449	40,000	(143,449)	-359%	28,385	(155,064)	-546%	223,449	80,000	-179%
Total Debt Services	0	0	0	-	0	0	-	183,449	40,000	(143,449)	-359%	28,385	(155,064)	-546%	223,449	80,000	-179%
Total Other Expenses	16	0	(16)	-	0	(16)	-	183,512	45,150	(138,362)	-306%	32,284	(151,227)	-468%	228,512	90,150	-153%
Net Other Income	(16)	0	(16)	-	0	(16)	-	(183,512)	(40,150)	(143,362)	357%	(17,284)	(166,227)	962%	(228,512)	(85,150)	168%
Net Result	(65,640)	(50,516)	(15,124)	30%	(49,884)	(15,757)	32%	(624,947)	(489,255)	(135,692)	28%	(423,189)	(201,758)	48%	(869,657)	(733,965)	18%

Financial Report - Actual vs. Budget
For Period Ending Feb 2024

amounts in \$US dollars

Fund: General Fund Department: Rail Ops Location: All Budget: Adopted



Rail Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Feb 2024				Feb 2023			Jul 2023 - Feb 2024				Prior FYTD vs Current FYTD			Jul 2023 - Jun 2024		
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4010 Property Agreements	18,946	20,383	(1,436)	-7%	23,148	(4,202)	-18%	180,956	222,471	(41,516)	-19%	208,376	(27,421)	-13%	286,997	328,512	-13%
4260 Rail Operations Revenue	31,476	63,132	(31,656)	-50%	52,640	(21,163)	-40%	196,898	505,058	(308,160)	-61%	240,905	(44,007)	-18%	449,427	757,587	-41%
4265 Rail Surcharges	37,798	60,573	(22,775)	-38%	25,320	12,478	49%	220,855	484,583	(263,729)	-54%	257,145	(36,290)	-14%	463,147	726,875	-36%
4290 Other	0	0	0	-	0	0	-	0	0	0	-	0	0	-	1,029,567	1,029,567	0%
Total Operating Income	88,221	144,088	(55,867)	-39%	101,108	(12,887)	-13%	598,708	1,212,113	(613,404)	-51%	706,426	(107,718)	-15%	2,229,137	2,842,542	-22%
Expenses																	
Goods & Services																	
6070 Postage & courier services	0	0	0	-	0	0	-	51,380	0	(51,380)	-	0	(51,380)	-	51,380	0	-
Total Office Expense	0	0	0	-	0	0	-	51,380	0	(51,380)	-	0	(51,380)	-	51,380	0	-
6260 Consulting services	466	18,000	17,535	97%	0	(466)	-	99,923	144,000	44,077	31%	149,776	49,852	33%	171,923	216,000	20%
6290 Commercial insurance	3,067	6,100	3,033	50%	4,834	1,767	37%	36,971	48,800	11,829	24%	25,497	(11,474)	-45%	61,371	73,200	16%
Total Professional Services	3,532	24,100	20,568	85%	4,834	1,301	27%	136,895	192,800	55,905	29%	175,273	38,378	22%	233,295	289,200	19%
6430 Equipment Rental	0	0	0	-	0	0	-	47	0	(47)	-	0	(47)	-	47	0	-
Total Operational Expense	0	0	0	-	0	0	-	47	0	(47)	-	0	(47)	-	47	0	-
6505 Repairs & maintenance vehicles	36	0	(36)	-	0	(36)	-	162	0	(162)	-	0	(162)	-	162	0	-
6510 Repairs & maintenance buildings	26,300	12,500	(13,800)	-110%	84,454	58,154	69%	448,622	100,000	(348,622)	-349%	896,679	448,058	50%	498,622	150,000	-232%
6515 Repairs & maintenance land improve	0	0	0	-	0	0	-	143,117	0	(143,117)	-	70	(143,047)	-204353%	143,117	0	-
Total Repair and Maintenance	26,336	12,500	(13,836)	-111%	84,454	58,117	69%	591,900	100,000	(491,900)	-492%	896,749	304,849	34%	641,900	150,000	-328%
Total Goods & Services	29,869	36,600	6,731	18%	89,288	59,419	67%	780,222	292,800	(487,422)	-166%	1,072,022	291,800	27%	926,622	439,200	-111%
Total Expenses	29,869	36,600	6,731	18%	89,288	59,419	67%	780,222	292,800	(487,422)	-166%	1,072,022	291,800	27%	926,622	439,200	-111%
Operating Results	58,352	107,488	(49,136)	-46%	11,820	46,532	394%	(181,514)	919,313	(1,100,826)	-120%	(365,596)	184,082	-50%	1,302,515	2,403,342	-46%
Other Income & Expenses																	
Other Income																	
4480 Tax Credits	0	0	0	-	0	0	-	332,200	781,865	(449,665)	-58%	681,255	(349,055)	-51%	332,200	781,865	-58%
4705 Loans Received	0	0	0	-	0	0	-	0	80,000	(80,000)	-100%	0	0	-	0	80,000	-100%
4905 Other	403,000	0	403,000	-	0	403,000	-	403,000	0	403,000	-	21,826	381,174	1746%	403,000	0	-
4915 Insurance Reimbursement	0	0	0	-	0	0	-	0	0	0	-	0	0	-	0	0	-
Total Other Income	403,000	0	403,000	-	0	403,000	-	735,200	861,865	(126,665)	-15%	703,081	32,119	5%	735,200	861,865	-15%
Other Expenses																	
Debt Services																	
7005 Principal repayment	0	0	0	-	0	0	-	433,532	433,532	0	0%	421,916	(11,616)	-3%	433,532	433,532	0%
7010 Interest payment	0	0	0	-	0	0	-	69,996	68,420	(1,576)	-2%	76,913	6,917	9%	134,319	132,743	-1%
7020 Principal repayment - Vehicles	3,401	1,707	(1,694)	-99%	437	(2,964)	-679%	13,537	13,648	111	1%	3,484	(10,052)	-289%	20,368	20,480	1%
7025 Interest payment - Vehicles	761	319	(442)	-139%	8	(753)	-9767%	1,425	2,559	1,134	44%	71	(1,354)	-1907%	2,697	3,831	30%
8013 CIP Construction Bridges	0	28,667	28,667	100%	0	0	-	184,152	229,333	45,181	20%	5,062	(179,091)	-3538%	298,819	344,000	13%
8016 CIP Construction Track	0	8,167	8,167	100%	0	0	-	0	65,333	65,333	100%	0	0	-	32,667	98,000	67%
8020 CIP Machinery & Equipment	4,957	0	(4,957)	-	0	(4,957)	-	25,583	330,000	304,417	92%	0	(25,583)	-	25,583	330,000	92%
8025 CIP Mobile Equipment	0	0	0	-	0	0	-	218,335	0	(218,335)	-	0	(218,335)	-	218,335	0	-
9025 Special Payments	0	0	0	-	220,479	220,479	100%	256,700	0	(256,700)	-	220,479	(36,221)	-16%	256,700	0	-
Total Debt Services	9,118	38,859	29,741	77%	220,923	211,805	96%	1,203,260	1,142,826	(60,434)	-5%	727,924	(475,336)	-65%	1,423,019	1,362,585	-4%
Total Other Expenses	9,118	38,859	29,741	77%	220,923	211,805	96%	1,203,260	1,142,826	(60,434)	-5%	727,924	(475,336)	-65%	1,423,019	1,362,585	-4%
Net Other Income	393,882	(38,859)	432,741	-1114%	(220,923)	614,805	-278%	(468,060)	(280,961)	(187,099)	67%	(24,843)	(443,217)	1784%	(687,819)	(500,720)	37%
Net Result	452,233	68,629	383,605	559%	(209,103)	661,336	-316%	(649,574)	638,352	(1,287,925)	-202%	(390,439)	(259,135)	66%	614,697	1,902,622	-68%

Financial Report - Actual vs. Budget
For Period Ending Feb 2024

amounts in \$US dollars

Fund: Dredge Fund

Department: Dredge Ops

Location: All

Budget: Adopted



Dredge Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Feb 2024				Feb 2023			Jul 2023 - Feb 2024				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4287 Dredging Services	0	0	0	-	0	0	-	0	0	0	-	190,194	(190,194)	-100%	0	0	-
4290 Other	5,687	36,667	(30,980)	-84%	0	5,687	-	258,270	293,333	(35,063)	-12%	76,073	182,197	240%	404,937	440,000	-8%
Total Operating Income	5,687	36,667	(30,980)	-84%	0	5,687	-	258,270	293,333	(35,063)	-12%	266,268	(7,998)	-3%	404,937	440,000	-8%
Expenses																	
Personnel Services																	
5005 Salaries	2,866	1,298	(1,568)	-121%	2,669	(197)	-7%	4,572	11,686	7,114	61%	59,415	54,842	92%	9,764	16,878	42%
5015 Overtime	0	0	0	-	66	66	100%	0	0	0	-	10,107	10,107	100%	0	0	-
Total Compensation	2,866	1,298	(1,568)	-121%	2,735	(131)	-5%	4,572	11,686	7,114	61%	69,522	64,949	93%	9,764	16,878	42%
5100 Federal Payroll taxes	218	99	(119)	-120%	207	(11)	-5%	349	894	545	61%	5,232	4,884	93%	746	1,291	42%
5105 State Payroll taxes	11	0	(11)	-	11	(1)	-6%	18	0	(18)	-	63	45	71%	18	0	-
5110 Unemployment Insurance	83	40	(43)	-106%	73	(10)	-13%	131	362	232	64%	1,818	1,688	93%	292	523	44%
5115 Workers compensation	1	99	98	99%	1	0	25%	2	894	892	100%	2	0	23%	399	1,291	69%
Total Payroll Taxes	314	239	(75)	-31%	292	(21)	-7%	499	2,150	1,651	77%	7,116	6,617	93%	1,454	3,105	53%
5200 Medical insurance	789	548	(241)	-44%	0	(789)	-	1,166	4,382	3,215	73%	4,216	3,050	72%	3,357	6,572	49%
5205 Dental insurance	30	41	11	27%	0	(30)	-	48	326	277	85%	299	250	84%	211	488	57%
5215 Term life insurance	7	4	(2)	-52%	0	(7)	-	10	34	24	71%	54	44	82%	27	52	47%
5220 Long Term Disability insurance	11	9	(3)	-29%	0	(11)	-	16	69	52	76%	94	78	83%	51	103	51%
5225 PERS Employer Contributions	779	287	(492)	-171%	335	(444)	-132%	938	2,584	1,646	64%	9,519	8,581	90%	2,086	3,732	44%
5230 PERS Employee Contributions	211	78	(133)	-171%	92	(119)	-129%	255	701	447	64%	2,705	2,451	91%	566	1,013	44%
Total Insured Benefits	1,826	966	(860)	-89%	427	(1,399)	-327%	2,434	8,095	5,661	70%	16,888	14,454	86%	6,298	11,959	47%
Total Personnel Services	5,006	2,503	(2,503)	-100%	3,455	(1,551)	-45%	7,505	21,931	14,426	66%	93,525	86,020	92%	17,516	31,943	45%
Goods & Services																	
6005 Seminars & training	0	42	42	100%	0	0	-	0	333	333	100%	0	0	-	167	500	67%
Total Staff Training	0	42	42	100%	0	0	-	0	333	333	100%	0	0	-	167	500	67%
6090 IT SW subscriptions & licenses	5,460	0	(5,460)	-	0	(5,460)	-	5,460	0	(5,460)	-	0	(5,460)	-	5,460	0	-
Total Office Expense	5,460	0	(5,460)	-	0	(5,460)	-	5,460	0	(5,460)	-	0	(5,460)	-	5,460	0	-
6105 Telephone - mobile	53	60	7	12%	52	(1)	-2%	423	480	57	12%	415	(8)	-2%	663	720	8%
Total Utilities	53	60	7	12%	52	(1)	-2%	423	480	57	12%	415	(8)	-2%	663	720	8%
6260 Consulting services	2,360	0	(2,360)	-	400	(1,960)	-490%	22,241	0	(22,241)	-	800	(21,441)	-2680%	22,241	0	-
6290 Commercial insurance	5,950	5,793	(157)	-3%	5,300	(650)	-12%	43,701	46,340	2,639	6%	40,051	(3,650)	-9%	66,871	69,510	4%
Total Professional Services	8,310	5,793	(2,518)	-43%	5,700	(2,610)	-46%	65,943	46,340	(19,603)	-42%	40,851	(25,091)	-61%	89,113	69,510	-28%

Financial Report - Actual vs. Budget
For Period Ending Feb 2024

amounts in \$US dollars

Fund: Dredge Fund

Department: Dredge Ops

Location: All

Budget: Adopted



Dredge Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Feb 2024				Feb 2023			Jul 2023 - Feb 2024				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6400 Small equipment & tools	0	83	83	100%	93	93	100%	494	667	172	26%	19,410	18,916	97%	828	1,000	17%
6405 Safety/hazardous materials	0	17	17	100%	0	0	-	0	133	133	100%	0	0	-	67	200	67%
6420 Janitorial supplies	0	17	17	100%	0	0	-	0	133	133	100%	0	0	-	67	200	67%
6425 Operational supplies	315	17	(298)	-1789%	1,658	1,343	81%	890	133	(757)	-568%	103,373	102,483	99%	957	200	-379%
6430 Equipment Rental	0	0	0	-	0	0	-	0	0	0	-	1,054	1,054	100%	0	0	-
6450 Fuel - Gas	0	33	33	100%	0	0	-	160	267	107	40%	2,065	1,905	92%	293	400	27%
6455 Fuel - Diesel	0	33	33	100%	0	0	-	0	267	267	100%	7,405	7,405	100%	133	400	67%
Total Operational Expense	315	200	(115)	-57%	1,751	1,436	82%	1,544	1,600	56	3%	133,307	131,762	99%	2,344	2,400	2%
6500 Repairs & maintenance equipment	0	13,750	13,750	100%	0	0	-	93,626	110,000	16,374	15%	9,793	(83,833)	-856%	148,626	165,000	10%
6505 Repairs & maintenance vehicles	764	7,125	6,361	89%	120	(644)	-539%	49,863	57,000	7,137	13%	16,388	(33,476)	-204%	78,363	85,500	8%
Total Repair and Maintenance	764	20,875	20,111	96%	120	(644)	-539%	143,489	167,000	23,511	14%	26,180	(117,309)	-448%	226,989	250,500	9%
Total Goods & Services	14,902	26,969	12,067	45%	7,623	(7,279)	-95%	216,859	215,753	(1,106)	-1%	200,754	(16,106)	-8%	324,736	323,630	0%
Total Expenses	19,908	29,472	9,564	32%	11,078	(8,830)	-80%	224,364	237,685	13,321	6%	294,279	69,914	24%	342,252	355,573	4%
Operating Results	(14,221)	7,195	(21,416)	-298%	(11,078)	(3,143)	28%	33,906	55,649	(21,743)	-39%	(28,011)	61,917	-221%	62,685	84,427	-26%
Other Income & Expenses																	
Other Income																	
4505 Interest - Bank	1,873	0	1,873	-	1,821	52	3%	14,980	0	14,980	-	9,292	5,688	61%	14,980	0	-
Total Other Income	1,873	0	1,873	-	1,821	52	3%	14,980	0	14,980	-	9,292	5,688	61%	14,980	0	-
Net Other Income	1,873	0	1,873	-	1,821	52	3%	14,980	0	14,980	-	9,292	5,688	61%	14,980	0	-
Net Result	(12,348)	7,195	(19,542)	-272%	(9,256)	(3,091)	33%	48,886	55,649	(6,762)	-12%	(18,719)	67,605	-361%	77,665	84,427	-8%



M E M O R A N D U M

TO: John Burns, Chief Executive Officer

FROM: Matt Friesen, Director of External Affairs

DATE: April 11, 2024

SUBJECT: External Affairs Management Report

Communications, Media, and Outreach:

The new external newsletter has been distributed to 780 recipients and had a 41% open rate. It included summaries of recent media stories and highlights regarding the PCIP, CBRL, and Charleston Shipyard. The newsletter will be posted so they can be archived and accessible both publicly on the website and on the intranet for Port staff.

The Port Facebook page has 5,393 followers. There were 76 new followers in the previous 30 days. There were 58 shares of our posts in the same period. Our 15 posts over the last 90 days have averaged 406 engagements per post.

Staff began a social media program highlighting the Port's tenants. The plan is to continue this program to promote these important partners throughout this quarter. For these posts, staff reaches out to each tenant and conducts brief interviews and attempts to capture current photos. The goal is to share information to the public about current events or services and continue building relationships with partners. Given the region's high usage of Facebook, the Port has been prioritizing proactive communications in this space. This helps get information out to the public about Port operations and also helps correct misinformation which is consistently spread. Staff visited the Umpqua Swingspan bridge and posted updates of bridge reinforcement work and rail upgrades to social media channels.

A press release was drafted and distributed on Port of Coos Bay's Sister Port MOU. The Coos Bay World ran the press release in the paper.

A second internal communications newsletter was developed this month and distributed to staff.

A new Q&A page is being developed and will be posted to the website for the CBRL. The goal is to update the public on current CBRL projects and clarify regulatory requirements.

Staff attended the Charleston Merchants Association meeting, the Bay Area Chamber of Commerce Board meeting and the Chamber Legislative Affairs Action Committee meeting. The Port hosted the Oregon Business Development Department's quarterly meeting where a PCIP update was presented to the agency's commissioners. Staff also attended a reception for local economic development representatives the agency hosted.

Staff attended the new recurring Port-City of Coos Bay staff meeting. The goals of these meetings are to increase communications, enhance transparency and collaborate more routinely with the city. External Affairs was tasked with finding funding opportunity for the berm on the waterfront that also holds a walking path. The city would like the berm to be better reinforced. Port staff has been researching opportunities and sharing them with the city.

Fourteen requests for information or general queries were received through the public portal during the month of March which staff has or is responding to.

Legislative/Advocacy Work:

Port staff met with Senator Merkley's staff, Public Ports Association, and Senator Anderson. Proactive outreach and relationship building continued with local community and civic leaders.

Staff has been monitoring recently passed legislation that impacts the Port. The Governor has signaled she will line item veto some language, especially funding allocations, from the 2024 legislative session, none of which appears to impact Port priorities.

Relevant Stories:

[Organizations, local tribes ask Kotek to halt offshore wind farm auction - KOBI-TV NBC5 / KOTI-TV NBC2 \(kobi5.com\)](#)

[Oregon Governor Kotek signs offshore wind and labour roadmap bill into law \(renewableenergymagazine.com\)](#)

[Reedsport prepares for increased train traffic | News | nrtoday.com](#)

[Where Oregon House races stand ahead of the primary - Salem Reporter](#)

[Senator Merkley secures funding for small ports | Local News | theworldlink.com](#)

[Governor signs bill restoring recreational immunity | Local News | theworldlink.com](#)

[Federal spending bills will fund 139 Oregon projects, to tune of \\$225 million; 10 across High Desert top \\$26 million - KTVZ](#)

M E M O R A N D U M

TO: John Burns, Chief Executive Officer

FROM: Mike Dunning, Chief Port Operations Officer

DATE: April 10, 2024

SUBJECT: Port Operations/Asset Management Report

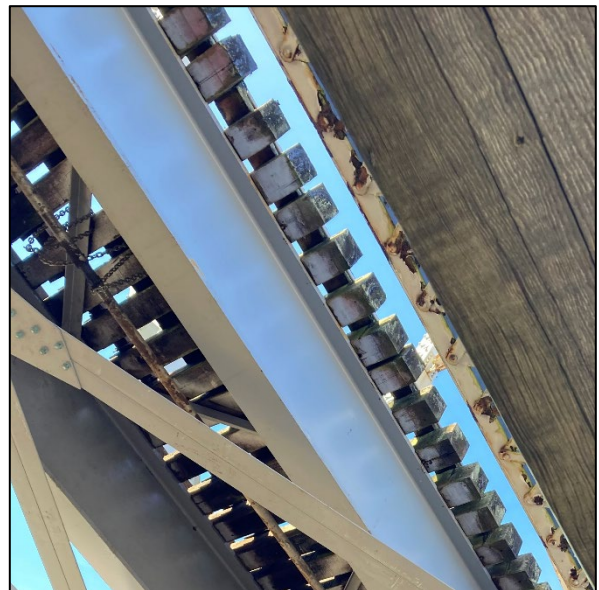
Channel Modification Project:

The Port project team was in Portland for meeting during the week of March 25. This was a productive meeting focused on process, permitting and schedule. The new rock surface model has been completed and is being applied to the appropriate appendices to the 204(f)/408 Report. This new surface model was developed using existing and recently completed studies. The addition of recently completed studies resulted in a more accurate model and reduced expected rock quantities by 500,000 CY. The next meeting in Portland is tentatively scheduled for early June.

Rail Bridge Rehabilitation Project:

Vaughn Viaduct: The contractor will be onsite in April to complete any punch list items for closeout.

Steel Swing Bridges: The contractor is currently working at the Coos River bridge and Umpqua bridge. Work includes floor stringer replacement preparations, lacing bar work, and post replacement preparations.



PIDP Grant (Tie and Resurfacing Project):

The contractor is currently conducting tie replacement and surfacing north of Cushman. Over 50% of the ties have been replaced and surfacing work continues behind the tie crews. The substantial completion date is end of May or early June.

Dredging:

Draft contracts for RM 12-15 and the Charleston channel clamshell work are being prepared by the Corps for solicitation. Both contracts are expected to be solicited in the April/May timeframe. They expect to dredge RM 12-15 down to minus 38. The Charleston dredging will include removing material at the entrance of the Marina at Pt Adams. The Corps will not remove the entire shoal and the Port will likely need to contract with the dredge to remove material within the Ports dredge prism.

Terminal One:

Port staff continues to work with inquiries to lease and occupy the Terminal One property. We continue to assess and develop opportunities to rehabilitate the dock structure and adjacent bulkheads.

Miscellaneous:

Project Management staff continues to assist with Charleston Marina projects. They are currently developing a scope of work for the D Dock Head approach repairs, minor Building 30 rehab, old Sea Basket rehab, and an in depth inspection of the Point Adams building.



MEMORANDUM

TO: John Burns, Chief Executive Officer

FROM: Raymond Dwire, Charleston Marina Complex Manager

DATE: April 10, 2024

SUBJECT: Charleston Operations Management Report

Monthly Statistics:

Of the 525 moorage slips, there were 133 annuals (25.33%), 54 semi-annuals (10.29%), 26 monthlies (4.95%) and 199 transient nights, for a total occupancy of 41.79% for the month.

The RV Park had an average capacity of 12.90% in March. Out of 104 RV Park spaces, we had 17 new check-ins with total sales of \$11,809.27. Occupancy in March 2023 was 21.34% with sales of \$16,896.49.

There were 9.5 tons of ice sold in the month of March for a total of \$950. In comparison, during March 2023, approximately 98 tons of ice was sold with a total of \$9,025.50.

Charleston Commercial Fishing Fleet News:

The 2023-2024 Oregon Dungeness Crab Season is slowing, and we are seeing the larger vessels in the fleet starting to bring their crab pots back to port.

Public Hoist Use for Commercial Offloading:

Port Staff continues to evaluate options for a more feasible location to allow commercial off-loading for mobile fish buyers. There was no use of the Public Hoist for commercial off-loading during the Month of March.

Charleston Marina Staff:

- Marina Maintenance Staff remains fully staffed with eight full-time employees.
- Port Security at the Charleston Marina is currently short one security provider but we are in hopes to be back to five full-time employees soon.

Marina Manager Corner:

Point Adams Shoaling is now marked. The local USCG Crew in Charleston that takes care of the channel / navigation markers in Coos Bay assisted the Charleston Marina by placing a “Danger Buoy” marking the shoaling area at Point Adams. At high tide, this shoaling is not visible to mariners. Special thanks to our local USCG crew. Semper Paratus.



Charleston Fishing Families:



On Saturday, March 30th, the Charleston Marina was alive with children of all ages looking for an egg with a special gold coin in it.

This annual event is held by The Charleston Fishing Families. Port Staff took part in this fun event this year and handed out eggs to approximately 200 kids.

Charleston Marina Major Projects:

Dock work never ends at the Charleston Marina. Our Maintenance Crew is now working on F Dock.



Building #30 Rehab:

After a tenant recently vacated Building #30, Charleston Maintenance Staff discovered that a large portion of the walls of the building had extensive water damage that had to be repaired. After a little green board and some mud and tape, this will soon be good to go and ready for a new tenant to come in.



Charleston Shipyard Re-Vitalization Project:

Re-organization of the Charleston Shipyard continues. More Short-Term Work Area will soon be ready for our local and visiting fleet.



This Gravel Area has seen better days. Seeing the need for more usable Short-Term Work Areas, Charleston Maintenance Staff have been busy getting the derelict vessels in this area moved to Long-Term Areas.



Fresh loads of rock to get the area ready for use.



State Dredge:

Preparations continue to ready the State Dredge and support equipment for this upcoming season. Although there still seems to be lots of time, the dredging season will be here before we know it.

Security:

Port Security Staff at the Charleston Marina continue to deal with vandalism and thefts.

Insurance Compliance:

Port Staff is continuing to work with the last few vessels that have not complied with the insurance requirements that took effect July 2022.

MEMORANDUM

TO: John Burns, Chief Executive Officer

FROM: Brian Early, General Manager, CBRL

DATE: April 10, 2024

SUBJECT: Railroad Department Management Report

Operations:

Car loadings dropped off a bit in March, due in part to a decline in export log traffic and delays in car supply from Union Pacific. Also contributing to the decline was the fact that the chip cars traveling to and from Weed, California, are encountering delays once they leave the CBRL. As of the writing of this report, staff have not been able to determine what is causing these delays.

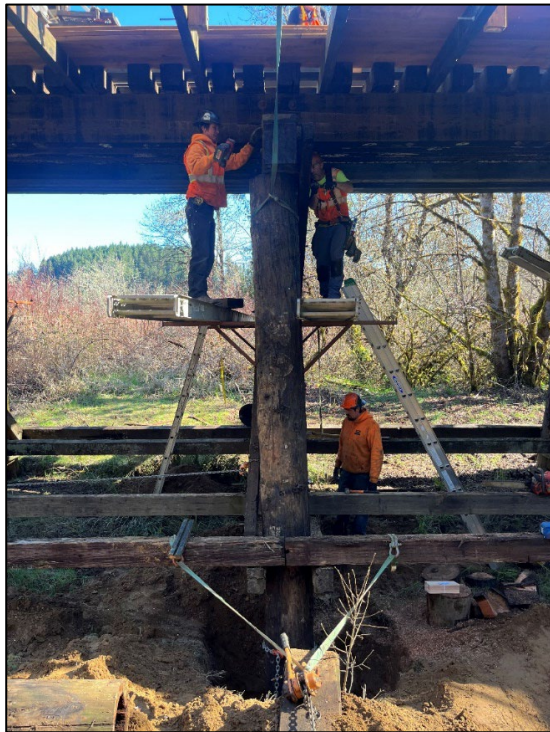
In addition to the aforementioned factors, CBRL experienced another emergency bridge repair in March. On March 12, our Bridge Inspector discovered multiple failures in the structure on the bridge at MP 664.62, just west of Noti. Two posts and multiple stringers had failed on bent four of the bridge making train traffic unsafe.



Rail service was immediately halted and CBRL's on call emergency bridge repair contractor was notified. Mobilization of men and equipment, and the design and implementation of repairs began on the 13th. Temporary repairs were completed on Sunday the 17th in time for the North Hauler to resume operations that night. Final repairs will be completed sometime in April.



(“Posting” a failed piling)



(Aligning top of new piling)



(Completed repairs to top deck of bridge, old decking and handrails had to be removed and were not salvageable)

Mechanical (Locomotive):

Columbia Rail was onsite the week of March 11, performing two Periodic Inspections, affecting other mechanical repairs and preparing the HLCX 1044 for a main alternator change. The alternator failed on this unit in January and the lessor will be providing a replacement in April, with CBRL and Columbia performing the labor. The main alternator takes the power from the diesel engine and converts it to electricity, providing 100% of the electrical requirements of the traction motors. A smaller companion, or “auxiliary” alternator is attached to the main alternator and provides the rest of the locomotive’s electrical needs. This is a major component weighing over 16,000 pounds and will require the removal of a large section of the car body and the assistance of a crane.



(Stock photo, AR-10 Alternator)

Mechanical (Car):

There has been a developing trend in the rail industry over the past few years, where the large Class One railroads are performing less and less thorough Safety Inspections or needed repairs to rail cars, in fact, there are no longer any carmen at UP in Eugene. Because of this, and because the CBRL is the turn around point for all the cars we receive from UP, we have had to add an additional carman to our ranks. While at first blush this may seem like another unfortunate expense, there are significant opportunities to capitalize on car repairs that are not being performed elsewhere and management staff are confident that the addition of employees in this department will pay substantial dividends.

Maintenance of Way (MOW):

Our MOW team got a chance to get some projects finished in March, starting with finally getting most of the migrated sand at Cordes removed away from the tracks and replacing a damaged switch on the north end of the siding. Staff is uncertain what damaged the switch, but it occurred over a weekend when no trains or equipment were present, and it is very likely that it was caused by UTV activity.

The rail riders will be returning in late May and our crews have been running the Coquille portion of the line, inspecting and repairing the infrastructure, and mowing and clearing brush. Our annual herbicide spraying will begin in early May and we will be starting on the Coquille end, working our way north to Eugene.

Crews also returned Track One in the Coos Bay Yard back to service and are currently approaching completion of the rehabilitation of Vaughn Siding.



ODOT/FRA:

CBRL had one on-site visit from FRA’s Operations Inspector in March and one defect was recommended for violation.

Coos Bay Rail Line:

As of March 31st, 2024, CBRL has worked 95 days injury free. Currently, CBRL has 23 employees and 10 locomotives on property.