**MINUTES**
**Oregon International Port of Coos Bay**
**Regular PCIP Commission Meeting**
**8:00 a.m., Tuesday, March 3, 2026**
Port Commission Chambers, 125 Central Avenue, Suite 230, Coos Bay, Oregon 97420

**Meetings are broadcast live on YouTube. Hyperlinks below redirect to the recording.**

**Attendance**

**Commission:** Kyle Stevens, President; Nick Edwards, Vice President; Kyle ViksneHill, Treasurer; Elise Hamner, Secretary; and Arnie Roblan, Commissioner.

**Staff:** Melissa Cribbins, Executive Director of the PCIP Project; Keith Leavitt, Chief Commercial Officer of the PCIP Project; Lanelle Comstock, Chief Executive Officer; Rick Adamek, Director of Asset Management; Matt Friesen, Director of External Affairs; Brian Early, General Manager, CBRL; Krystal Karcher, Administrative Services Manager; and Christina Sanders, Administrative Assistant.

## 1. Call Meeting To Order

President Stevens called the meeting to order at 8:00 a.m.

## 2. PCIP Project Update

## 3. Consent Items

Upon a motion by Commissioner Hamner (second by Commissioner Roblan), the Board of Commissioners voted to approve the February 3, 2026 Regular PCIP Commission Meeting Minutes. **Motion Passed Unanimously.** (Ayes: Stevens, Edwards, ViksneHill, Hamner, and Roblan. Nays: None).

## 4. Management Reports

All Management Reports were included within the Meeting Packet.

## 5. Public Comment

Mike Vaughan and Patrick Momsen provided public comment.

## 6. Commission Comments

## 7. Next Meeting Dates

A. Regular Commission Meeting – Thursday, March 19, 2026, 11:00 a.m.
B. PCIP Commission Meeting – Tuesday, April 7, 2026, 8:00 a.m.

## 8. Adjourn

President Stevens adjourned the meeting at 8:21 a.m. and entered into Executive Session, as authorized under ORS 192.660(2), to:

(e) conduct deliberations with persons designated by the governing body to negotiate real property transactions;

(f) consider information or records that are exempt by law from public inspection; and

(g) consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.