

MINUTES
Oregon International Port of Coos Bay
Regular Commission Meeting
11:00 a.m., Thursday, September 17, 2026

Port Commission Chambers, 125 W. Central Avenue, Suite 230, Coos Bay, Oregon 97420

Meetings are broadcast live on [YouTube](#). Hyperlinks below redirect to the recording.

Attendance

Commission: Kyle Stevens, President; Nick Edwards, Vice President; Kyle ViksneHill, Treasurer; Elise Hamner, Secretary; and Arnie Roblan, Commissioner.

Staff: Lanelle Comstock, Chief Executive Officer; Melissa Cribbins, Executive Director of the PCIP Project; Megan Richardson, Director of Finance and Accounting; Matt Friesen, Director of External Affairs; Brian Early, CBRL General Manager; Ray Dwire, Charleston Marina Manager; Krystal Karcher, Administrative Services Manager; and Christina Sanders, Administrative Assistant.

Guests: Rick Skinner, Superior Construction Consulting Services; Tallon Trentz, IUOE; and Kameron Gandy, KG Custom Fabrication.

1. [Call Meeting to Order](#)

President Stevens called the meeting to order at 11:00 a.m.

2. [Introduction of Commissioners, Guests, and Port Staff](#)

3. [Port Project Update](#)

A. [Connect Oregon Grant Update](#)

Ray Dwire stated on September 8, ODOT completed its final ranking of Connect Oregon projects, and the Port's project was ranked ninth out of twelve projects tentatively recommended for funding. The Port received several letters of support from community members and organizations, and the public comment period remains open through September 22. A final recommendation will be presented to the Transportation Commission in December, with an official funding decision expected after that. Commissioner Roblan asked for clarification on the project. Mr. Dwire stated this is for phase one of the Charleston Shipyard Improvements Project, which includes replacement of the in-water portion of the marine ways.

B. [Port and Rail Financial Update](#)

4. [Consent Items](#)

Upon a motion by Commissioner ViksneHill (second by Commissioner Hamner), the Board of Commissioners voted to approve the August 20, 2026 Regular Commission Meeting Minutes, August

Invoices, and Lease Renewals. **Motion Passed Unanimously.** (Ayes: Stevens, Edwards, ViksneHill, Hamner, and Roblan. Nays: None).

5. Management Reports

Commissioner Hamner asked for clarification on grant capacity and Pew Charitable Trust. Matt Friesen stated the Port has been exploring opportunities to increase staff capacity and expertise for identifying new revenue sources, pursuing funding opportunities, and improving planning, budgeting, and prioritization of capital projects. The Port is preparing for the upcoming legislative session by maintaining a ready list of projects and funding needs. The Port recently met with representatives from the Pew Charitable Trust to discuss a proposal that could provide additional technical support to rural communities as they develop future state funding requests.

6. Action Items

A. KG Custom Fab Lease Agreement

Upon a motion by Commissioner Edwards (second by Commissioner Hamner), the Board of Commissioners motioned to approve Port Staff to negotiate and execute a commercial lease agreement with Kameron Gandy of KG Custom Fab to lease Buildings 5 & 7 in the Charleston Shipyard. **Motion Passed Unanimously.** (Ayes: Stevens, Edwards, ViksneHill, Hamner, and Roblan. Nays: None).

B. 2026Res08: Declaration of Emergency: Bridge 716.4

Upon a motion by Commissioner ViksneHill (second by Commissioner Roblan), the Board of Commissioners motioned to adopt resolution 2026Res08 ratifying the Declaration of Emergency for the replacement of the timber bridge components of the bridge located at MP 716.40. **Motion Passed Unanimously.** (Ayes: Stevens, Edwards, ViksneHill, Hamner, and Roblan. Nays: None).

7. Information Items

8. Public Comments

There was no public comment.

9. CEO Comments

Lanelle Comstock stated the Port had a Special Commission Meeting, regarding the Regional Infrastructure Fund grant, and that application was submitted on Tuesday for the Charleston Marina Lighting Improvement Project.

10. Commission Comments

There were no Commission comments.

11. Next Meeting Dates

- A. PCIP Commission Meeting – Tuesday, October 6, 2026, 8:00 a.m.
- B. Regular Commission Meeting – Thursday, October 15, 2026, 11:00 a.m.

12. Adjourn

President Stevens adjourned the meeting at 11:33 a.m. and entered into Executive Session, as authorized under ORS 192.660(2), to:

- (e) conduct deliberations with persons designated by the governing body to negotiate real property transactions;
- (f) consider information or records that are exempt by law from public inspection;
- (g) consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations; and
- (j) carry on negotiations under ORS Chapter 293 with private persons or businesses regarding proposed acquisition, exchange or liquidation of public investments.