

MINUTES
Oregon International Port of Coos Bay
Regular Commission Meeting
11:00 a.m., Thursday, August 20, 2026

Port Commission Chambers, 125 W. Central Avenue, Suite 230, Coos Bay, Oregon 97420

Meetings are broadcast live on [YouTube](#). Hyperlinks below redirect to the recording.

Attendance

Commission: Kyle Stevens, President; Nick Edwards, Vice President; Kyle ViksneHill, Treasurer; Elise Hamner, Secretary; and Arnie Roblan, Commissioner.

Staff: Lanelle Comstock, Chief Executive Officer; Melissa Cribbins, Executive Director of the PCIP Project; Megan Richardson, Director of Finance and Accounting; Brian Early, General Manager, CBRL; Rick Adamek, Director of Asset Management; Ray Dwire, Charleston Marina Manager; Matt Friesen, Director of External Affairs; Krystal Karcher, Administrative Services Manager; and Christina Sanders, Administrative Assistant.

Guests: Eric Sherman, IBEW; Tallon Trentz, IUOE; Rick Skinner, Superior Construction Consulting Services; Caddy McKeown, PCIP Project; Christine Moffitt, LWV; Nate Meddings, Stantec; Jan Hodder; and Ashley Audycki, Rogue Climate.

1. [Call Meeting To Order](#)

President Stevens called the meeting to order at 11:18 a.m.

2. [Port Project Update](#)

A. [Port and Rail Financial Update](#)

3. [Consent Items](#)

Upon a motion by Commissioner ViksneHill (second by Commissioner Edwards), the Board of Commissioners voted to approve the June 18, 2026 Regular Commission Meeting Minutes, June and July Invoices, June Contracts Awarded, and Lease Renewals. **Motion Passed Unanimously.** (Ayes: Stevens, Edwards, ViksneHill, Hamner, and Roblan. Nays: None.)

4. [Management Reports](#)

All Management Reports were included within the Meeting Packet.

5. [Action Items](#)

A. [California Avenue Street Vacation](#)

Upon a motion by Commissioner ViksneHill (second by Commissioner Hamner), the Board of Commissioners motioned to approve the request for consent from the City of North Bend for a Street Vacation of the south half of California Avenue between Broadway and Everett in North Bend. **Motion Passed Unanimously.** (Ayes: Stevens, Edwards, ViksneHill, Hamner, and Roblan. Nays: None.)

B. [ODOT Rail Crossing Safety Improvement Grant](#)

Upon a motion by Commissioner ViksneHill (second by Commissioner Roblan), the Board of Commissioners motioned to approve execution of two Federal Subrecipient Grant Agreements with the Oregon Department of Transportation (ODOT) under the Rail Crossing Safety Improvement Program and authorize the Chief Executive Officer to execute the agreements and related documents necessary to implement the projects. **Motion Passed Unanimously.** (Ayes: Stevens, ViksneHill, Hamner, and Roblan. Nays: None. Absent: Edwards.)

6. [Information Items](#)

7. [Public Comment](#)

There was no Public Comment.

8. [CEO Comments](#)

Lanelle Comstock stated the Charleston Marina is in possession of a variety of surplus property obtained from abandoned storage units, fishing vessels, and buildings. In accordance with Port Policy 6.6, the Port will dispose of these items through advertised online and in-person sales. Revenue is anticipated to be under \$20,000, falling within the CEO's disposal authority.

An application was submitted for the Oregon Department of Transportation's (ODOT) Transportation and Growth Management Program grant to conduct a feasibility study for the proposed South Coast Rail Trail. The request is for \$250,000 with an 11.5% match of \$28,125 in staff time. Results are expected in mid-October. The City of Coos Bay Parks Commission will be discussing the project as well, and Ms. Comstock and Matt Friesen will be attending that meeting.

The Port is actively recruiting for a Maintenance Foreman at the Charleston Marina and will soon post a position for a blended entry-level maintenance and security role.

Mobilization of the State-owned dredge to the Port of Garibaldi has begun. Port maintenance staff will conduct dredging operations in Garibaldi from mid-September through December.

Ms. Comstock stated the water filtration system has been installed in the Ice Plant. This will greatly reduce the chlorine smell. Rick Adamek stated the electrician will take approximately one more week and the filtration system should be operational within two weeks.

Commissioner Roblan asked once the Port is finished dredging in Garibaldi, how will the Port get the dredge back to the State. Ms. Comstock stated the Port is still in discussions with the State.

9. Commission Comments

There were no Commission comments.

10. Next Meeting Dates

- A. PCIP Commission Meeting – Tuesday, September 1, 2026, 8:00 a.m.
- B. Regular Commission Meeting – Thursday, September 17, 2026, 11:00 a.m.

11. Adjourn

President Stevens adjourned the meeting at 11:43 a.m. and entered into Executive Session, as authorized under ORS 192.660(2), to:

- (e) conduct deliberations with persons designated by the governing body to negotiate real property transactions;
- (f) consider information or records that are exempt by law from public inspection;
- (g) consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations; and
- (j) carry on negotiations under ORS Chapter 293 with private persons or businesses regarding proposed acquisition, exchange or liquidation of public investments.