



M E M O R A N D U M

TO: Interested Parties

FROM: Kyle Stevens, President

DATE: September 10, 2026

SUBJECT: Port of Coos Bay Special Commission Meeting Notice

The **Board of Commissioners** of the Oregon International Port of Coos Bay will hold a Special Commission Meeting at **9:00 a.m., Monday, September 14, 2026**, immediately following the conclusion of the Board of Commissioners' Special PCIP Commission Meeting via Zoom, and live on YouTube.

Members of the public are invited to view the meeting live on the Port's YouTube Channel at the following link: www.youtube.com/portcoos.

KS/cs

OREGON INTERNATIONAL PORT OF COOS BAY
SPECIAL COMMISSION MEETING
9:00 a.m., Monday, September 14, 2026
Virtual
Watch Live on YouTube: www.youtube.com/portcoos

***Mission:** Promoting sustainable development that enhances southwest Oregon and the State in the international economy.*

***ORS 777.065:** The Legislative Assembly recognizes that assistance and encouragement of enhanced world trade opportunities are an important function of the state, and that development of new and expanded overseas markets for commodities exported from the ports of this state has great potential for diversifying and improving the economic base of the state. Therefore, development and improvement of port facilities suitable for use in world maritime trade at the Ports of Umatilla, Morrow, Arlington, The Dalles, Hood River and Cascade Locks and the development of deepwater port facilities at Astoria, **Coos Bay**, Newport, Portland and St. Helens is declared to be a state economic goal of high priority.*

T E N T A T I V E A G E N D A

1. CALL MEETING TO ORDER

2. INTRODUCTION OF COMMISSION, GUESTS AND PORT STAFF

3. ACTION ITEMS

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4. NEXT MEETING DATES

- A. Regular Commission Meeting - Thursday, September 17, 2026, 11:00 a.m.
- B. PCIP Commission Meeting - Tuesday, October 6, 2026, 8:00 a.m.

5. ADJOURN

Action Items

**OREGON INTERNATIONAL PORT OF COOS BAY
BOARD OF COMMISSIONERS
ACTION/DECISION REQUEST**

DATE: September 10, 2026

PROJECT TITLE: Authorization to Submit a Regional Infrastructure Fund Grant Application for Charleston Marina Lighting Improvement Project

ACTION REQUESTED: Adopt Resolution 2026Res09 authorizing the Port's Chief Executive Officer to submit an application to the Oregon Business Development Department's Regional Infrastructure Fund for the Charleston Marina Lighting Improvement Project

BACKGROUND:

Regional Infrastructure Fund:

The Oregon Business Development Department (Business Oregon) is accepting grant applications for the 2026 Regional Infrastructure Fund (Program), which provides funding to local governments and Tribes for infrastructure construction projects and long range planning, research & design projects.

The Oregon Legislature appropriated \$10 million in general funds to the Program for the current biennium ending June 30, 2027. Business Oregon intends to allocate 55% of Program funds, or \$5.5 million, to regional allocations. Each Region will receive 5 percent of available funds, or \$500,000. The remaining 45 percent of available funds, or \$4.5 million, will be allocated on a Statewide basis.

Project:

The Charleston Marina is a critical public access and economic asset serving commercial fishing vessels, recreational boaters, charter operators, seafood industry businesses, visitors, and local residents. Many marina activities occur outside traditional daylight hours, especially during fishing seasons when vessel departures and arrivals frequently occur before sunrise and after sunset.

A comprehensive lighting upgrade has been identified as a priority infrastructure improvement to address deficiencies in visibility, safety, and security throughout the facility. The proposed project would modernize lighting in marina parking areas, docks, and dock head locations through the installation of energy-efficient LED fixtures and related electrical infrastructure improvements.

The project is intended to:

- Improve pedestrian and vehicular safety throughout the marina.
- Enhance visibility for marina users and visitors during nighttime hours.
- Improve the effectiveness of security cameras and surveillance systems.
- Reduce opportunities for theft, vandalism, and unauthorized activity.
- Support safe access to vessels and marina facilities.
- Increase operational efficiency and reliability of marina infrastructure.
- Reduce energy consumption and long-term maintenance costs through the use of modern lighting technology.

The proposed project will include:

- Purchasing and installing six light poles in the marina parking lot with two heads reusing existing bases. Poles and fixtures to be of a heavy galvanized marine grade.
- Purchasing and installing one new pole, fixture, power and base at the DWF Dock.
- Purchasing and installing up to 30 new poles and heads on docks and dock heads, reusing the existing lighting circuits. Poles and fixtures will be of a heavy galvanized marine grade.

Total project cost will not exceed \$120,000.

If awarded, Port staff will manage project implementation, reimbursement requests, and required reporting in accordance with grant requirements. The Regional Infrastructure Fund requires projects to demonstrate readiness to proceed and completion within a 24-month project period.

A formal, written resolution of support adopted by the applicant's governing body declaring its official endorsement of the Project is required to be submitted with the grant application.

RECOMMENDED MOTION:

Adopt Resolution 2026Res09 authorizing the Port's Chief Executive Officer to submit an application to the Oregon Business Development Department's Regional Infrastructure Fund for the Charleston Marina Lighting Improvement Project.

RESOLUTION 2026Res09

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE
OREGON INTERNATIONAL PORT OF COOS BAY**

**RESOLUTION AUTHORIZING APPLICATION TO THE OREGON BUSINESS
DEVELOPMENT DEPARTMENT'S REGIONAL INFRASTRUCTURE FUND FOR THE
CHARLESTON MARINA LIGHTING IMPROVEMENT PROJECT**

WHEREAS, the Oregon International Port of Coos Bay (“Port”) is an Oregon State Port organized and operated pursuant to ORS 777.915 to 777.953; and

WHEREAS, the Port of Coos Bay owns and operates the Charleston Marina Complex, which is a critical public access and economic asset serving commercial fishing vessels, recreational boaters, charter operators, seafood industry businesses, visitors, and local residents; and

WHEREAS, a comprehensive lighting upgrade has been identified as a priority infrastructure improvement to address deficiencies in visibility, safety, and security throughout the facility; and

WHEREAS, the Oregon Business Development Department is accepting grant applications for the 2026 Regional Infrastructure Fund, which provides funding to local governments and Tribes for infrastructure construction projects and long range planning, research & design projects; and

WHEREAS, the proposed project would modernize lighting in marina parking areas, docks, and dock head locations through the installation of energy-efficient LED fixtures and related electrical infrastructure improvements; and

WHEREAS, a formal, written resolution of support adopted by the applicant’s governing body declaring its official endorsement of the Project is required to be submitted with the grant application.

NOW THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Oregon International Port of Coos Bay that the Port Commission authorizes the Port’s Chief Executive Officer to submit an application to the Oregon Business Development Department's Regional Infrastructure Fund for the Charleston Marina Lighting Improvement Project.

APPROVED and ADOPTED, by the Board of Commissioners of the Oregon International Port of Coos Bay this 14th day of September 2026.

Kyle Stevens, President

Nick Edwards, Vice President