

**OREGON INTERNATIONAL PORT OF COOS BAY
BOARD OF COMMISSIONERS**

January 2024 Management Reports

<u>MANAGEMENT REPORTS</u>	<u>Page</u>
A. Administration	1
B. Finance.....	3
1. Financial Report – Entire General Fund.....	5
2. Financial Report – Administration	6
3. Financial Report – Charleston Operations	9
4. Financial Report – Ice Plant Dashboard.....	12
5. Financial Report – External Affairs	13
6. Financial Report – Port Operations	15
7. Financial Report – Rail Operations	17
8. Financial Report – Dredge Operations	18
C. External Affairs.....	20
D. Port Operations / Asset Management	22
E. Charleston Operations.....	23
F. Railroad Operations	27



M E M O R A N D U M

TO: John Burns, Chief Executive Officer
 FROM: Lanelle Comstock, Chief Administrative Officer
 DATE: January 10, 2023
 SUBJECT: Administrative Services Management Report

Upcoming Scheduled Meetings and Events:

- Martin Luther King Day (offices closed): Monday, January 15
- Charleston Advisory Committee Meeting: Wednesday, January 17, noon
- President’s Day (offices closed): Monday, February 19
- February Regular Commission Meeting: Tuesday, February 20, 11:00 am

ADMINISTRATION

Regular Commission Meeting Time Change:

The time of the regularly scheduled Port Commission Meetings (regularly scheduled on the third Tuesday of each month) has changed from 10:00 am to 11:00 am, effective January 1.

RISK MANAGEMENT

Insurance Renewals:

The Port and Rail have renewed the following insurance policies, effective January 1, 2024:

Insurance Policy	Expiring Annual Premium	Renewal Annual Premium
Dredge Operations - Errors & Omissions Liability, and Commercial Pollution Liability for dredge activities	\$13,661.94	\$19,942.13 ⁽¹⁾
Maritime Protection, Indemnity & Hull - Liability & Physical Damage for scheduled watercraft	\$40,628.00	\$42,272.00
Excess Maritime Protection, Indemnity & Hull - Excess Liability & Physical Damage for scheduled watercraft	\$15,265.00	\$16,765.00
Vessel Pollution - Pollution Liability Indemnity for scheduled watercraft	\$4,180.38	\$4,180.38
Railroad General Liability	\$194,888.43	\$231,077.06 ⁽²⁾
Railroad Locomotives - Physical loss or damage to owned or leased locomotives	\$38,949.53	\$39,242.05
Railroad Public Officials Liability / Employment Practices Liability	\$25,590.12	\$25,590.12
Port Property (SDIS)	\$135,290.00	\$156,934.00 ⁽³⁾

Port General Liability (SDIS)	\$56,510.00	\$61,049.00
Automobile (SDIS)	\$18,246.00	\$19,275.00
Insurance Premium Totals	\$543,209.40	\$616,326.74
Difference in Total Annual Premiums	\$73,117.34	

- (1) Premium increased due to increased revenues (expected revenues reported).
- (2) Premium increased due to exposure and previous insurance claims.
- (3) Premium increased due to an increase in property values and a standard rate increase.

LEASE MANAGEMENT

Below is a listing of leasable Port property and the status of each space.

Property Address	Sq. Ft.	Tenant Name	Lease End Date
HUB:			
101 Central Ave	1,822	H&R Block, Wombly Tax Svc.	4/30/2026
125 Central Ave. Ste. 250	650	Info4HR, Mike & Deborah Will	Monthly
125 Central Ave. Ste. 380	1,140	Vacant (Actively Marketed)	
125 Central Ave. Ste. 400	3,122	Waste Connections of Oregon, Inc.	8/31/2024
145 Central Ave. (A)	193	Shoji Planning / Crystal Shoji	7/31/2024
145 Central Ave. (D)	764	Bay Area Chamber of Commerce	7/31/2024
145 Broadway	1,421	Wild Coast Running Company	10/31/2024
147 Broadway	2,366	Vacant (Actively Marketed)	
Charleston:			
Bldg. # 6 & 7	2095	Monkey Business / Jon McUne	3/31/2025
Bldg # 8 (Basin Tackle)	1995	Vacant (Under Maintenance)	
Bldg. # 9,10,11 (Sea Basket)	3820	Vacant (Under Maintenance)	
Dock # 13	-	Oregon Seafoods	12/31/2026
Dock # 15	2875	Long Fisheries	4/30/2025
Bldg. # 19	1170	Charleston Fishing Families	Monthly
Bldg. # 20	440	Sharky's Charters	Monthly
Bldg. # 21	313.5	Oregon Trawl Foundation	Monthly
Bldg. # 30	1480	Oregon Local Coast Seafood LLC	Monthly
Bldg #32 (Office Space)	320	Vacant	
Bldg. # 33	646	Charleston Post Office	Monthly
Bldg. # 35	939	Betty Kay Fishing	Monthly
Dock # 36	4200	Bandon Pacific	11/30/2029
Bldg. # 37	-	Russel Marine	4/31/2024
Bldg. # 38	10,000	L&S Seafoods / Robert Ma	01/31/2023
Bldg. # 41 (Fisherman's Wharf)	1,296	Vacant (Under Maintenance)	
Terminal One:			
Office	3,040	Vacant	
Planer Building		West Coast Contractors	Monthly



M E M O R A N D U M

TO: John Burns, Chief Executive Officer
FROM: Megan Richardson, Director of Finance
DATE: January 10, 2024
SUBJECT: Accounting & Finance Management Report

We hereby present November and November Year-to-Date (5months) of financial results for the Port.

Operating Revenue:

Total operating revenues were \$308K, which was \$125K less than the budget. All departments reported revenues that fell short of budget. Admin has vacant space in the Hub building. External Affairs revenue is short because there were no background checks for possible new tenants billed this month. Rail Ops fell short this month due to lower rail car movements which affects the surcharges received and the management fee billed to CBRL. Rail had 409 total car movements for November compared to a budget projection of 1,400 cars. Charleston has lower revenues than anticipated across most business lines. The largest losses came from building lease revenue, RV Park, Ice Sales, and Other Revenue. There were no Ice Sales for the month because the Ice Plant was closed for repairs. The Other Revenue shortfall is due to budgeted fees for vessel destruction for vessels not complying with the insurance policy. The majority fees are also budgeted to be written off to collections.

Operating Expense:

Operating expenses totaled \$418K, which was \$112K less than the budget. All departments underspent their budgets this month.

Operating Result:

The Port ended November with a net loss of \$111K against a planned net loss of \$97K, which is a greater loss than planned by \$13K. Port Ops and Rail Ops performed less than planned this month. The unfavorable operating result for those departments is due to lower than projected revenues.

Other Income & Expense:

Other revenues totaled \$1.62 million, which is less than the budget by \$101K. This decrease is due to the projected timing of property tax. Other Expenses are overspent by \$389K. This overspending is the timing related to debt service which is budgeted for December but was paid in November.

Net Result & Year to Date:

November had a net gain of \$553K compared to a budgeted net gain of \$1.1 million resulting in a \$504K negative variance. This variance underscores the importance of achieving a strong topline, in addition to managing operating expenses well.

Other Comments:

December Total Cash Balance	Unrestricted OIPCB Funds	Total Restricted	Restricted Detail		
			Project Crafty	State Dredge Funds	IFA Channel Mod
3,901,745.87	2,282,885.07	1,618,860.80	4,798.94	211,951.47	1,402,110.39

The total cash balances in all bank accounts for the December month end were \$3,901,745.87 which is a decrease from November of \$1.6 million. Restricted funds are detailed in the table above. Total interest earnings totaled \$16,279.43 with \$7,118.97 of that interest earned on unrestricted funds. Interest earned on restricted funds goes to the restricted fund balance and interest earned on the unrestricted funds is earned by the General Fund. No interest was earned in the money market account because the balance has been managed to meet the required minimum for banking fees and cashflow needs. The Local Government Investment Pool (LGIP) interest rate remained at 5.00% pa. This is an increase in the pool interest rate of 0.89% since the beginning of the fiscal year.

The Finance department has completed the audit for fiscal year 2022-2023 and submitted it to the state on time. The audit team from Moss Adams will be presenting the audit report at the next Commission meeting.

Financial Report - Actual vs. Budget - General Fund
For Period Ending Nov 2023



	Current Period				Same Month Last Year			Year to Date				Year End					
	Nov 2023				Nov 2022			Jul 2023 - Nov 2023				Prior FYTD vs Current FYTD			Jul 2023 - Jun 2024		
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
Administration	12,712	17,524	(4,811)	(27%)	14,775	(2,063)	(14%)	53,763	87,619	(33,855)	(39%)	65,069	(11,306)	(17%)	176,429	210,284	(16%)
External Affairs	10,000	10,029	(29)	0%	30,020	(20,020)	(67%)	50,100	50,146	(46)	(0%)	75,124	(25,024)	(33%)	120,304	120,350	(0%)
Port Operations	20,508	37,884	(17,376)	(46%)	22,424	(1,916)	(9%)	114,348	198,835	(84,487)	(42%)	114,255	93	0%	397,122	481,609	(18%)
Railroad Operations	77,289	154,246	(76,957)	(50%)	91,116	(13,827)	(15%)	376,787	770,079	(393,292)	(51%)	480,007	(103,220)	(22%)	2,449,249	2,842,542	(14%)
Charleston Operations																	
Building & Dock Leases	24,028	27,201	(3,173)	(12%)	26,056	(2,028)	(8%)	123,115	136,007	(12,892)	(9%)	133,074	(9,959)	(7%)	313,525	326,416	(4%)
Marina	104,823	99,462	5,362	5%	87,485	17,338	20%	533,168	509,778	23,390	5%	476,527	56,642	12%	1,171,265	1,147,875	2%
Shipyard	31,129	20,506	10,623	52%	28,536	2,593	9%	123,287	102,531	20,756	20%	114,051	9,236	8%	266,830	246,074	8%
RV Park	20,288	29,972	(9,684)	(32%)	24,308	(4,020)	(17%)	244,556	312,219	(67,663)	(22%)	258,058	(13,502)	(5%)	419,037	486,700	(14%)
Ice Plant	0	2,700	(2,700)	(100%)	2,565	(2,565)	(100%)	111,011	197,100	(86,089)	(44%)	150,895	(39,884)	(26%)	183,911	270,000	(32%)
Travel Lift	5,931	4,365	1,566	36%	5,155	776	15%	19,202	19,885	(683)	(3%)	22,432	(3,230)	(14%)	47,817	48,500	(1%)
Other	866	28,667	(27,801)	(97%)	585	281	48%	(15,711)	62,583	(78,295)	(125%)	1,466	(17,177)	(1172%)	(57,295)	21,000	(373%)
Total Charleston Operations	187,066	212,873	(25,807)	(12%)	174,690	12,376	7%	1,138,628	1,340,103	(201,475)	(15%)	1,156,502	(17,874)	(2%)	2,345,091	2,546,565	(8%)
Total Operating Income	307,575	432,556	(124,980)	(29%)	333,025	(25,449)	(8%)	1,733,627	2,446,781	(713,154)	(29%)	1,890,957	(157,330)	(8%)	5,488,196	6,201,350	(11%)
Operating Expenses																	
Administration	151,352	161,372	10,020	6%	135,048	(16,304)	(12%)	781,910	855,554	73,644	9%	658,454	(123,456)	(19%)	2,143,716	2,217,360	3%
External Affairs	34,742	46,919	12,177	26%	50,427	15,685	31%	165,594	243,502	77,908	32%	169,665	4,070	(2%)	502,935	580,843	(13%)
Port Operations	72,920	88,400	15,480	18%	68,247	(4,673)	(7%)	371,085	474,437	103,352	22%	347,618	(23,466)	7%	1,027,072	1,130,424	(9%)
Railroad Operations	15,250	36,600	21,350	58%	737,428	722,178	98%	447,528	183,000	(264,528)	(145%)	800,040	352,512	(44%)	703,728	439,200	60%
Charleston Operations	144,035	196,559	52,523	27%	113,787	(30,249)	(27%)	888,979	1,008,928	119,949	12%	816,042	(72,938)	9%	2,325,140	2,445,089	(5%)
Total Expenses	418,300	529,850	111,550	21%	1,104,937	686,638	62%	2,655,096	2,765,421	110,325	4%	2,791,819	136,723	5%	6,702,592	6,812,917	2%
Operating Results																	
Administration	(138,639)	(143,848)	5,209	(4%)	(120,273)	(18,366)	15%	(728,147)	(767,935)	39,789	(5%)	(593,385)	(134,762)	23%	(1,967,287)	(2,007,076)	(2%)
External Affairs	(24,742)	(36,890)	12,148	(33%)	(20,407)	(4,335)	21%	(115,494)	(193,356)	77,862	(40%)	(94,541)	(20,954)	22%	(382,631)	(460,493)	(17%)
Port Operations	(52,413)	(50,516)	(1,896)	4%	(45,823)	(6,590)	14%	(256,736)	(275,602)	18,866	(7%)	(233,363)	(23,373)	10%	(629,949)	(648,815)	(3%)
Railroad Operations	62,039	117,646	(55,607)	(47%)	(646,312)	708,351	(110%)	(70,741)	587,079	(657,820)	(112%)	(320,033)	249,292	(78%)	1,745,521	2,403,342	(27%)
Charleston Operations	43,031	16,314	26,717	164%	60,903	(17,872)	(29%)	249,649	331,175	(81,526)	(25%)	340,460	(90,811)	(27%)	19,950	101,476	(80%)
Totals Operating Results	(110,725)	(97,295)	(13,430)	14%	(771,913)	661,188	(86%)	(921,469)	(318,639)	(602,830)	189%	(900,862)	(20,607)	2%	(1,214,396)	(611,567)	99%
Tax Collected	1,614,963	1,715,140	(100,178)	(6%)	1,658,889	(43,926)	(3%)	1,675,899	1,787,131	(111,232)	(6%)	2,093,428	(417,529)	(20%)	2,738,683	2,849,915	(4%)
Financial Income	10,633	13,207	(2,574)	(19%)	14,740	(4,108)	(28%)	52,665	66,036	(13,371)	(20%)	55,509	(2,844)	(5%)	145,116	158,487	(8%)
Grant Income	0	0	0	-	9,726	(9,726)	(100%)	0	0	0	-	9,726	(9,726)	(100%)	25,000	25,000	0%
Loan Receipts	-	0	0	-	0	0	-	0	0	0	-	0	0	-	80,000	80,000	0%
Other Income	1,734	0	1,734	-	5,041	(3,307)	(66%)	11,180	0	11,180	-	82,110	(70,930)	(86%)	11,180	0	-
Total Other Income	1,627,329	1,728,348	(101,018)	(6%)	1,688,396	(61,066)	(4%)	1,739,743	1,853,167	(113,424)	(6%)	2,240,772	(501,029)	(22%)	2,999,978	3,113,402	(4%)
Financial Expenses & Taxes	3,041	4,731	1,690	(36%)	4,741	1,700	(36%)	135,456	51,991	(83,465)	161%	43,596	(91,860)	211%	166,615	83,150	(100%)
Debt Service	918,043	505,469	(412,574)	82%	891,036	(27,007)	3%	994,454	542,498	(451,956)	83%	914,910	(79,544)	9%	1,723,642	1,271,686	(36%)
Capital Outlays	42,178	63,917	21,738	(34%)	9,100	(33,078)	363%	332,637	319,583	(13,053)	4%	19,325	(313,312)	1621%	1,160,053	1,147,000	(1%)
Total Other Expenses	963,262	574,116	(389,146)	68%	904,876	(58,386)	6%	1,462,547	914,073	(548,475)	60%	977,832	(484,715)	50%	3,050,310	2,501,836	22%
Net Result	553,343	1,056,937	(503,594)	48%	11,607	541,736	4667%	(644,273)	620,455	(1,264,728)	204%	362,079	(1,006,351)	278%	(1,264,728)	0	(126472797000%)

Financial Report - Actual vs. Budget
For Period Ending Nov 2023

amounts in \$US dollars

Fund: General Fund Department: Administration Location: All Budget: Adopted



Administration	Current Period				Same Month Last Year			Year to Date				Year End					
	Nov 2023				Nov 2022			Jul 2023 - Nov 2023				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4005 Building & Dock Leases	10,742	16,274	(5,531)	-34%	13,765	(3,023)	-22%	46,793	81,369	(34,575)	-42%	60,059	(13,266)	-22%	160,709	195,284	-18%
4125 Launch Ramp	720	0	720	-	0	720	-	720	0	720	-	0	720	-	720	0	-
4245 CCURA	1,250	1,250	0	0%	1,000	250	25%	6,250	6,250	0	0%	5,000	1,250	25%	15,000	15,000	0%
4290 Other	0	0	0	-	10	(10)	-100%	0	0	0	-	10	(10)	-100%	0	0	-
Total Operating Income	12,712	17,524	(4,811)	-27%	14,775	(2,063)	-14%	53,763	87,619	(33,855)	-39%	65,069	(11,306)	-17%	176,429	210,284	-16%
Expenses																	
Personnel Services																	
5005 Salaries	69,298	71,814	2,516	4%	60,044	(9,255)	-15%	361,787	395,119	33,332	8%	307,116	(54,671)	-18%	900,534	933,866	4%
5010 Other compensation	0	663	663	100%	0	0	-	0	3,647	3,647	100%	0	0	-	4,973	8,619	42%
5015 Overtime	0	0	0	-	13	13	100%	47	0	(47)	-	13	(35)	-271%	47	0	-
5050 Merit Pool	0	0	0	-	0	0	-	0	0	0	-	0	0	-	20,000	20,000	0%
Total Compensation	69,298	72,477	3,179	4%	60,056	(9,242)	-15%	361,834	398,765	36,931	9%	307,128	(54,706)	-18%	925,554	962,485	4%
5100 Federal Payroll taxes	3,951	5,178	1,227	24%	3,278	(673)	-21%	22,655	28,490	5,835	20%	18,288	(4,367)	-24%	61,502	67,337	9%
5105 State Payroll taxes	192	0	(192)	-	13	(179)	-1340%	1,027	0	(1,027)	-	71	(956)	-1345%	1,027	0	-
5110 Unemployment Insurance	419	1,354	934	69%	472	53	11%	3,779	7,448	3,670	49%	3,131	(648)	-21%	13,934	17,604	21%
5115 Workers compensation	667	283	(384)	-136%	(276)	(943)	342%	590	1,557	967	62%	601	11	2%	2,713	3,680	26%
Total Payroll Taxes	5,229	6,815	1,586	23%	3,487	(1,742)	-50%	28,050	37,496	9,445	25%	22,091	(5,960)	-27%	79,176	88,621	11%
5200 Medical insurance	14,850	14,789	(62)	0%	9,138	(5,713)	-63%	62,343	73,944	11,601	16%	42,000	(20,344)	-48%	165,865	177,466	7%
5205 Dental insurance	1,238	1,341	103	8%	1,086	(152)	-14%	5,065	6,705	1,639	24%	5,165	100	2%	14,451	16,091	10%
5215 Term life insurance	133	138	4	3%	108	(25)	-23%	622	688	65	9%	529	(94)	-18%	1,585	1,650	4%
5220 Long Term Disability insurance	430	438	8	2%	354	(76)	-21%	2,058	2,410	352	15%	1,752	(306)	-17%	5,345	5,697	6%
5225 PERS Employer Contributions	14,178	15,907	1,729	11%	10,932	(3,246)	-30%	78,567	87,517	8,951	10%	62,222	(16,345)	-26%	197,897	206,847	4%
5230 PERS Employee Contributions	3,956	4,246	289	7%	3,043	(913)	-30%	20,571	23,360	2,789	12%	17,367	(3,204)	-18%	52,422	55,212	5%
5295 Allocations	0	(165)	(165)	100%	0	0	-	0	(907)	(907)	100%	0	0	-	(1,236)	(2,143)	42%
Total Insured Benefits	34,785	36,693	1,907	5%	24,660	(10,125)	-41%	169,227	193,717	24,490	13%	129,035	(40,192)	-31%	436,329	460,819	5%
Total Personnel Services	109,313	115,985	6,672	6%	88,204	(21,110)	-24%	559,111	629,978	70,867	11%	458,254	(100,857)	-22%	1,441,059	1,511,926	5%
Goods & Services																	
6005 Seminars & training	1,722	1,340	(383)	-29%	0	(1,722)	-	12,493	6,698	(5,795)	-87%	229	(12,264)	-5355%	21,870	16,075	-36%
6010 Educational reimbursement	0	83	83	100%	0	0	-	1,104	417	(687)	-165%	0	(1,104)	-	1,687	1,000	-69%
Total Staff Training	1,722	1,423	(299)	-21%	0	(1,722)	-	13,597	7,115	(6,483)	-91%	229	(13,368)	-5838%	23,558	17,075	-38%
6020 Travel - airfare	1,349	83	(1,266)	-1519%	0	(1,349)	-	1,349	417	(932)	-224%	2,648	1,299	49%	1,932	1,000	-93%
6025 Travel - lodging & transportation	131	167	36	21%	0	(131)	-	382	833	452	54%	816	435	53%	1,548	2,000	23%
6030 Travel - Per Diem & mileage reimbursement	81	250	169	68%	0	(81)	-	600	1,250	650	52%	586	(13)	-2%	2,350	3,000	22%
6035 Meals & Entertainment	113	146	33	22%	0	(113)	-	1,284	729	(555)	-76%	863	(422)	-49%	2,305	1,750	-32%
Total Travel & Entertainment	1,675	646	(1,029)	-159%	0	(1,675)	-	3,615	3,229	(386)	-12%	4,913	1,298	26%	8,136	7,750	-5%

Financial Report - Actual vs. Budget
For Period Ending Nov 2023

amounts in \$US dollars

Fund: General Fund Department: Administration Location: All Budget: Adopted



Administration	Current Period				Same Month Last Year			Year to Date				Year End					
	Nov 2023				Nov 2022			Jul 2023 - Nov 2023				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6050 Office supplies	463	779	316	41%	797	334	42%	4,602	3,896	(706)	-18%	4,373	(229)	-5%	10,056	9,350	-8%
6055 Kitchen supplies	189	279	90	32%	81	(108)	-132%	857	1,395	538	39%	676	(181)	-27%	2,810	3,348	16%
6060 IT supplies	1,846	1,000	(846)	-85%	0	(1,846)	-	2,116	5,000	2,884	58%	5,450	3,335	61%	9,116	12,000	24%
6070 Postage & courier services	400	333	(67)	-20%	400	0	0%	1,200	1,667	467	28%	1,660	460	28%	3,533	4,000	12%
6085 Office equipment lease	0	154	154	100%	0	0	-	462	769	308	40%	535	73	14%	1,539	1,847	17%
6087 Office equipment repairs & maintenance	179	375	196	52%	141	(38)	-27%	1,335	1,875	540	29%	1,219	(115)	-9%	3,960	4,500	12%
6090 IT SW subscriptions & licenses	14,437	13,764	(674)	-5%	12,523	(1,915)	-15%	68,915	68,820	(95)	0%	62,649	(6,266)	-10%	165,262	165,167	0%
6095 Commission expenses	0	640	640	100%	26	26	100%	378	3,200	2,822	88%	171	(207)	-121%	4,858	7,680	37%
Total Office Expense	17,514	17,324	(189)	-1%	13,968	(3,545)	-25%	79,863	86,622	6,758	8%	76,733	(3,130)	-4%	201,133	207,892	3%
6100 Telephone - landline	451	460	9	2%	432	(19)	-4%	2,203	2,300	97	4%	2,470	267	11%	5,423	5,520	2%
6105 Telephone - mobile	813	625	(188)	-30%	553	(260)	-47%	4,080	3,125	(955)	-31%	2,236	(1,843)	-82%	8,455	7,500	-13%
6110 Internet services	633	637	4	1%	619	(14)	-2%	3,121	3,183	62	2%	3,064	(58)	-2%	7,578	7,640	1%
6130 Electricity	1,046	1,128	82	7%	1,020	(27)	-3%	4,294	4,280	(14)	0%	3,552	(742)	-21%	14,414	14,400	0%
6135 Water/Sewer	220	250	30	12%	206	(14)	-7%	993	1,250	257	21%	1,018	26	3%	2,743	3,000	9%
6140 Garbage/Sanitation Collection	311	300	(11)	-4%	287	(24)	-9%	1,457	1,500	43	3%	1,374	(83)	-6%	3,557	3,600	1%
Total Utilities	3,474	3,400	(75)	-2%	3,116	(358)	-11%	16,147	15,638	(509)	-3%	13,714	(2,433)	-18%	42,169	41,660	-1%
6205 Janitorial services	840	857	17	2%	1,284	444	35%	4,200	4,283	83	2%	6,418	2,218	35%	10,197	10,280	1%
6215 Payroll services	647	703	55	8%	745	97	13%	2,833	3,513	680	19%	3,197	364	11%	7,750	8,430	8%
6245 Legal advertising	0	167	167	100%	0	0	-	0	833	833	100%	0	0	-	1,167	2,000	42%
6250 Legal services	9,682	8,333	(1,349)	-16%	12,352	2,670	22%	38,841	41,667	2,826	7%	24,558	(14,283)	-58%	97,174	100,000	3%
6255 Auditing	8,000	6,250	(1,750)	-28%	12,000	4,000	33%	42,800	31,250	(11,550)	-37%	45,000	2,200	5%	86,550	75,000	-15%
6260 Consulting services	2	67	65	98%	0	(2)	-	0	333	333	100%	1,800	1,800	100%	467	800	42%
6265 Recruiting services	0	0	0	-	58	58	100%	0	0	0	-	104	104	100%	0	0	-
6290 Commercial insurance	2,431	3,129	698	22%	2,770	339	12%	13,127	15,643	2,516	16%	12,299	(828)	-7%	35,027	37,543	7%
Total Professional Services	21,602	19,504	(2,097)	-11%	29,208	7,607	26%	101,801	97,522	(4,279)	-4%	93,375	(8,426)	-9%	238,332	234,053	-2%
6351 Awards & Recognitions	0	446	446	100%	0	0	-	3,823	2,229	(1,593)	-71%	3,985	162	4%	6,943	5,350	-30%
Total Marketing Expense	0	446	446	100%	0	0	-	3,823	2,229	(1,593)	-71%	3,985	162	4%	6,943	5,350	-30%
6400 Small equipment & tools	0	63	63	100%	0	0	-	853	313	(541)	-173%	0	(853)	-	1,291	750	-72%
6405 Safety/hazardous materials	0	0	0	-	0	0	-	676	0	(676)	-	0	(676)	-	676	0	-
6420 Janitorial supplies	202	125	(77)	-61%	0	(202)	-	836	625	(211)	-34%	351	(485)	-138%	1,711	1,500	-14%
6425 Operational supplies	0	0	0	-	0	0	-	93	0	(93)	-	9	(84)	-940%	93	0	-
6430 Equipment Rental	0	0	0	-	0	0	-	0	0	0	-	35	35	100%	0	0	-
6450 Fuel - Gas	0	0	0	-	128	128	100%	0	0	0	-	1,738	1,738	100%	0	0	-
Total Operational Expense	202	188	(14)	-7%	128	(74)	-58%	2,459	938	(1,521)	-162%	2,133	(325)	-15%	3,771	2,250	-68%

Financial Report - Actual vs. Budget
For Period Ending Nov 2023

amounts in \$US dollars

Fund: General Fund Department: Administration Location: All Budget: Adopted



Administration	Current Period				Same Month Last Year			Year to Date				Year End					
	Nov 2023				Nov 2022			Jul 2023 - Nov 2023				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6500 Repairs & maintenance equipment	0	0	0	-	0	0	-	48	0	(48)	-	0	(48)	-	48	0	-
6505 Repairs & maintenance vehicles	17	542	524	97%	206	189	92%	371	2,708	2,337	86%	309	(62)	-20%	4,163	6,500	36%
6510 Repairs & maintenance buildings	363	1,907	1,544	81%	218	(145)	-67%	5,425	9,533	4,108	43%	4,809	(616)	-13%	18,772	22,880	18%
6580 Permits	0	0	0	-	0	0	-	0	0	0	-	0	0	-	200	200	0%
Total Repair and Maintenance	434	2,457	2,022	82%	424	(10)	-2%	6,078	12,283	6,205	51%	5,119	(960)	-19%	23,475	29,680	21%
6599 Budget Contingency	0	0	0	-	0	0	-	0	0	0	-	0	0	-	159,725	159,725	0%
Total Goods & Services	46,622	45,387	(1,235)	-3%	46,844	222	0%	227,383	225,576	(1,807)	-1%	200,200	(27,183)	-14%	707,242	705,435	0%
Total Expenses	155,935	161,372	5,437	3%	135,048	(20,887)	-15%	786,494	855,554	69,060	8%	658,454	(128,039)	-19%	2,148,300	2,217,360	3%
Operating Results	(143,223)	(143,848)	625	0%	(120,273)	(22,950)	19%	(732,730)	(767,935)	35,205	-5%	(593,385)	(139,345)	23%	(1,971,871)	(2,007,075.93)	-2%
Other Income & Expenses																	
Other Income																	
4405 Property Taxes - Current Year	1,605,009	1,673,165	(68,157)	-4%	1,652,075	(47,067)	-3%	1,646,112	1,719,006	(72,893)	-4%	1,697,139	(51,027)	-3%	1,920,157	1,993,050	-4%
4410 Property Taxes - Prior Years	9,954	41,975	(32,021)	-76%	6,814	3,141	46%	29,288	43,125	(13,837)	-32%	32,072	(2,785)	-9%	36,163	50,000	-28%
4470 Property Taxes - Sublet Facilities	0	0	0	-	0	0	-	0	13,000	(13,000)	-100%	0	0	-	0	13,000	-100%
4505 Interest - Bank	3,756	5,833	(2,077)	-36%	7,366	(3,610)	-49%	16,292	29,167	(12,874)	-44%	18,639	(2,347)	-13%	57,126	70,000	-18%
4506 Interest - Southport Note	1,499	1,499	0	0%	1,672	(173)	-10%	7,640	7,640	0	0%	8,503	(863)	-10%	17,718	17,718	0%
4515 Principal Repayment - Southport Note	5,875	5,875	0	0%	5,702	173	3%	29,230	29,230	0	0%	28,367	863	3%	70,769	70,769	0%
4905 Other	0	0	0	-	1	(1)	-100%	233	0	233	-	5,103	(4,870)	-95%	233	0	-
4915 Insurance Reimbursement	0	0	0	-	1,250	(1,250)	-100%	8,537	0	8,537	-	1,250	7,287	583%	8,537	0	-
Total Other Income	1,626,093	1,728,348	(102,255)	-6%	1,674,880	(48,788)	-3%	1,737,333	1,841,167	(103,834)	-6%	1,791,073	(53,740)	-3%	2,110,703	2,214,537	-5%
Other Expenses																	
Taxes & Misc Expenses																	
6710 Reimbursable Expenses	0	0	0	-	0	0	-	103,302	0	(103,302)	-	0	(103,302)	-	103,302	0	-
6720 Property Tax - Sublet Facilities	0	0	0	-	0	0	-	0	13,000	13,000	100%	2,856	2,856	100%	0	13,000	100%
6740 Merchant fees	2,797	4,064	1,268	31%	3,396	599	18%	17,368	21,008	3,640	17%	17,546	179	1%	36,360	40,000	9%
6745 Banking fees	244	667	423	63%	95	(149)	-157%	1,850	3,333	1,484	45%	440	(1,409)	-320%	6,516	8,000	19%
6755 Insurance Claims	0	0	0	-	1,250	1,250	100%	2,002	0	(2,002)	-	1,250	(752)	-60%	2,002	0	-
Total Taxes & Misc Expenses	3,041	4,731	1,690	36%	4,741	1,700	36%	124,521	37,341	(87,180)	-233%	22,092	(102,429)	-464%	148,180	61,000	-143%
Debt Services																	
7005 Principal repayment	0	0	0	-	0	0	-	0	0	0	-	0	0	-	115,000	115,000	0%
7010 Interest payment	0	0	0	-	35,897	35,897	100%	0	0	0	-	35,897	35,897	100%	69,179	69,179	0%
7020 Principal repayment - Vehicles	0	0	0	-	550	550	100%	0	0	0	-	2,728	2,728	100%	0	0	-
7025 Interest payment - Vehicles	0	0	0	-	113	113	100%	0	0	0	-	582	582	100%	0	0	-
8010 CIP Buildings	0	2,500	2,500	100%	0	0	-	3,298	12,500	9,202	74%	0	(3,298)	-	20,798	30,000	31%
8020 CIP Machinery & Equipment	0	0	0	-	0	0	-	0	0	0	-	10,225	10,225	100%	0	0	-
Total Debt Services	0	2,500	2,500	100%	36,559	36,559	100%	3,298	12,500	9,202	74%	49,432	46,134	93%	204,977	214,179	4%
Total Other Expenses	3,041	7,231	4,190	58%	41,299	38,259	93%	127,819	49,841	(77,978)	-156%	71,525	(56,294)	-79%	353,157	275,179	-28%
Net Other Income	1,623,052	1,721,117	(98,065)	-6%	1,633,581	(10,529)	-1%	1,609,514	1,791,326	(181,812)	-10%	1,719,549	(110,035)	-6%	1,757,546	1,939,358	-9%
Net Result	1,479,829	1,577,269	(97,440)	-6%	1,513,308	(33,479)	-2%	876,783	1,023,391	(146,607)	-14%	1,126,164	(249,380)	-22%	(214,325)	(67,718)	216%

Financial Report - Actual vs. Budget
For Period Ending Nov 2023

amounts in \$US dollars

Fund: General Fund

Department: Charleston Ops

Location: All

Budget: Adopted



Charleston Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Nov 2023				Nov 2022			Jul 2023 - Nov 2023				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4005 Building & Dock Leases	24,028	27,201	(3,173)	-12%	26,056	(2,028)	-8%	123,115	136,007	(12,892)	-9%	133,074	(9,959)	-7%	313,525	326,416	-4%
4100 Annual Moorage	38,527	38,250	277	1%	37,427	1,100	3%	174,363	191,250	(16,887)	-9%	187,135	(12,772)	-7%	408,113	425,000	-4%
4105 Semi-Annual Moorage	16,202	10,350	5,852	57%	8,776	7,426	85%	62,047	51,750	10,297	20%	38,542	23,505	61%	125,297	115,000	9%
4110 Monthly Moorage	12,351	18,000	(5,649)	-31%	13,860	(1,509)	-11%	69,320	90,000	(20,680)	-23%	76,723	(7,404)	-10%	179,320	200,000	-10%
4115 Transient Moorage	13,425	9,927	3,498	35%	5,241	8,184	156%	90,348	49,635	40,713	82%	50,327	40,020	80%	151,013	110,300	37%
4118 Work Dock	7,940	3,500	4,440	127%	7,815	124	2%	24,617	17,500	7,117	41%	12,563	12,054	96%	49,117	42,000	17%
4120 Metered Utilities	0	30	(30)	-100%	30	(30)	-100%	0	150	(150)	-100%	150	(150)	-100%	210	360	-42%
4125 Launch Ramp	1,358	1,720	(362)	-21%	1,574	(216)	-14%	21,357	21,070	287	1%	20,112	1,245	6%	43,287	43,000	1%
4130 Public Buying Dock	0	17	(17)	-100%	0	0	-	0	83	(83)	-100%	0	0	-	117	200	-42%
4135 Storage Yard	5,478	5,146	332	6%	3,161	2,317	73%	28,845	25,728	3,117	12%	15,375	13,470	88%	64,864	61,747	5%
4140 Storage Unit	18,640	17,000	1,640	10%	16,989	1,651	10%	91,534	85,000	6,534	8%	84,362	7,172	9%	210,534	204,000	3%
4145 Long Term Boat Storage	11,853	9,167	2,686	29%	10,050	1,803	18%	54,670	45,833	8,837	19%	45,301	9,370	21%	118,837	110,000	8%
4150 Short Term Boat Storage	4,325	3,412	913	27%	3,482	843	24%	16,631	17,059	(428)	-3%	28,748	(12,117)	-42%	40,514	40,942	-1%
4155 Boat Wash	0	83	(83)	-100%	0	0	-	245	417	(172)	-41%	0	245	-	828	1,000	-17%
4165 Space Rents	18,976	28,080	(9,104)	-32%	21,511	(2,535)	-12%	238,698	304,200	(65,502)	-22%	246,680	(7,982)	-3%	402,498	468,000	-14%
4173 Laundry	295	440	(145)	-33%	465	(170)	-37%	2,046	3,135	(1,089)	-35%	3,400	(1,354)	-40%	4,411	5,500	-20%
4175 Propane	652	1,452	(800)	-55%	1,704	(1,052)	-62%	4,019	4,884	(865)	-18%	5,736	(1,717)	-30%	12,335	13,200	-7%
4180 Merchandise	35	0	35	-	33	2	6%	350	0	350	-	304	45	15%	350	0	-
4185 Visitor Convention Bureau Fee	0	0	0	-	176	(176)	-100%	0	0	0	-	2,101	(2,101)	-100%	0	0	-
4190 Ice	0	2,700	(2,700)	-100%	2,565	(2,565)	-100%	111,011	197,100	(86,089)	-44%	150,895	(39,884)	-26%	183,911	270,000	-32%
4200 Boat Lifts	5,931	4,365	1,566	36%	5,155	776	15%	19,529	19,885	(356)	-2%	23,801	(4,273)	-18%	48,144	48,500	-1%
4230 Environmental Fee	4,722	3,367	1,355	40%	4,222	500	12%	18,042	16,833	1,208	7%	17,267	775	4%	41,608	40,400	3%
4235 Customer Discounts	80	0	80	-	(81)	161	-198%	(1,482)	0	(1,482)	-	(2,963)	1,481	-50%	(1,482)	0	-
4290 Other	2,249	28,667	(26,417)	-92%	4,481	(2,232)	-50%	23,325	143,333	(120,009)	-84%	22,081	1,244	6%	223,991	344,000	-35%
4295 Bad Debt Expense	0	0	0	-	0	0	-	(34,000)	(80,750)	46,750	-58%	(5,212)	(28,788)	552%	(276,250)	(323,000)	-14%
Total Operating Income	187,066	212,873	(25,807)	-12%	174,690	12,376	7%	1,138,628	1,340,103	(201,475)	-15%	1,156,502	(17,874)	-2%	2,345,091	2,546,565	-8%
Expenses																	
Personnel Services																	
5005 Salaries	36,288	35,279	(1,009)	-3%	28,493	(7,795)	-27%	194,774	194,105	(669)	0%	143,140	(51,634)	-36%	459,437	458,769	0%
5010 Other compensation	0	339	339	100%	50	50	100%	4,827	1,866	(2,960)	-159%	5,746	920	16%	7,372	4,411	-67%
5015 Overtime	130	1,670	1,540	92%	1,520	1,390	91%	5,670	9,187	3,517	38%	8,585	2,915	34%	18,196	21,713	16%
Total Compensation	36,418	37,288	870	2%	30,063	(6,355)	-21%	205,270	205,158	(112)	0%	157,471	(47,800)	-30%	485,005	484,893	0%
5100 Federal Payroll taxes	2,731	2,853	121	4%	2,276	(455)	-20%	15,550	15,695	145	1%	11,891	(3,659)	-31%	36,949	37,094	0%
5105 State Payroll taxes	143	0	(143)	-	10	(132)	-1268%	813	0	(813)	-	57	(756)	-1322%	813	0	-
5110 Unemployment Insurance	842	1,027	185	18%	684	(159)	-23%	4,724	5,652	928	16%	4,324	(400)	-9%	12,432	13,360	7%
5115 Workers compensation	13,210	2,603	(10,607)	-407%	(2,002)	(15,212)	760%	8,928	14,323	5,395	38%	15,724	6,796	43%	28,458	33,853	16%
Total Payroll Taxes	16,927	6,483	(10,444)	-161%	968	(15,958)	-1648%	30,015	35,670	5,655	16%	31,996	1,981	6%	78,652	84,307	7%
5200 Medical insurance	11,964	13,176	1,212	9%	7,567	(4,396)	-58%	62,478	65,880	3,402	5%	44,078	(18,400)	-42%	154,710	158,112	2%
5205 Dental insurance	1,316	853	(463)	-54%	591	(725)	-123%	4,646	4,265	(381)	-9%	3,377	(1,269)	-38%	10,616	10,235	-4%
5215 Term life insurance	100	113	13	11%	88	(13)	-14%	586	563	(24)	-4%	501	(85)	-17%	1,374	1,350	-2%
5220 Long Term Disability insurance	195	244	49	20%	167	(28)	-16%	1,156	1,221	65	5%	975	(181)	-19%	2,866	2,931	2%
5225 PERS Employer Contributions	4,289	8,169	3,880	47%	2,996	(1,294)	-43%	26,039	44,948	18,909	42%	22,303	(3,736)	-17%	87,326	106,235	18%
5230 PERS Employee Contributions	1,164	2,217	1,053	47%	816	(348)	-43%	7,037	12,198	5,160	42%	6,143	(894)	-15%	23,669	28,829	18%
5295 Allocations	0	(2,292)	(2,292)	100%	0	0	-	0	(12,608)	(12,608)	100%	0	0	-	(17,192)	(29,800)	42%
Total Insured Benefits	19,027	22,480	3,453	15%	12,225	(6,802)	-56%	101,942	116,465	14,523	12%	77,377	(24,566)	-32%	263,369	277,892	5%

Financial Report - Actual vs. Budget
For Period Ending Nov 2023

amounts in \$US dollars

Fund: General Fund

Department: Charleston Ops

Location: All

Budget: Adopted



Charleston Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Nov 2023				Nov 2022			Jul 2023 - Nov 2023				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Total Personnel Services	72,373	66,252	(6,121)	-9%	43,257	(29,115)	-67%	337,228	357,294	20,066	6%	266,844	(70,384)	-26%	827,026	847,091	2%
Goods & Services																	
6020 Travel - airfare	0	42	42	100%	0	0	-	0	208	208	100%	0	0	-	292	500	42%
6025 Travel - lodging & transportation	0	83	83	100%	0	0	-	0	417	417	100%	634	634	100%	583	1,000	42%
6030 Travel - Per Diem & mileage reimbursement	0	167	167	100%	0	0	-	0	833	833	100%	0	0	-	1,167	2,000	42%
6035 Meals & Entertainment	0	25	25	100%	0	0	-	150	125	(25)	-20%	0	(150)	-	325	300	-8%
Total Travel & Entertainment	0	317	317	100%	0	0	-	150	1,583	1,434	91%	634	484	76%	2,366	3,800	38%
6050 Office supplies	0	0	0	-	0	0	-	194	0	(194)	-	0	(194)	-	194	0	-
6055 Kitchen supplies	98	167	69	41%	180	82	45%	920	833	(86)	-10%	868	(52)	-6%	2,086	2,000	-4%
6070 Postage & courier services	0	13	13	100%	0	0	-	132	63	(70)	-111%	0	(132)	-	220	150	-46%
Total Office Expense	98	179	81	45%	180	82	45%	1,245	896	(350)	-39%	868	(378)	-44%	2,500	2,150	-16%
6100 Telephone - landline	260	208	(51)	-25%	187	(72)	-39%	1,269	1,042	(227)	-22%	941	(328)	-35%	2,727	2,500	-9%
6105 Telephone - mobile	824	600	(224)	-37%	496	(328)	-66%	2,880	3,000	120	4%	2,691	(189)	-7%	7,080	7,200	2%
6110 Internet services	1,949	2,000	51	3%	1,922	(27)	-1%	9,664	10,000	336	3%	9,645	(19)	0%	23,664	24,000	1%
6115 Cable TV	931	1,072	141	13%	919	(12)	-1%	4,638	5,360	723	13%	4,608	(30)	-1%	12,142	12,864	6%
6130 Electricity	15,957	18,262	2,305	13%	17,523	1,567	9%	88,032	91,310	3,278	4%	85,668	(2,364)	-3%	251,982	255,260	1%
6131 Propane - Operations	114	167	53	32%	180	65	36%	964	833	(130)	-16%	999	36	4%	2,130	2,000	-7%
6135 Water/Sewer	9,837	7,467	(2,370)	-32%	8,120	(1,717)	-21%	62,631	38,233	(24,398)	-64%	48,901	(13,731)	-28%	114,398	90,000	-27%
6140 Garbage/Sanitation Collection	11,102	9,167	(1,936)	-21%	7,710	(3,393)	-44%	44,279	45,833	1,555	3%	34,627	(9,651)	-28%	108,445	110,000	1%
6145 Hazardous material disposal	0	0	0	-	0	0	-	1,330	0	(1,330)	-	4,840	3,510	73%	1,330	0	-
6150 Derelict boat disposal	0	4,167	4,167	100%	0	0	-	0	20,833	20,833	100%	114,693	114,693	100%	29,167	50,000	42%
6155 Environmental Remediation/Mitigation/Monitoring	172	292	120	41%	588	416	71%	532	1,458	927	64%	588	57	10%	2,573	3,500	26%
Total Utilities	41,146	43,401	2,255	5%	37,645	(3,500)	-9%	216,218	217,904	1,686	1%	308,202	91,984	30%	555,638	557,324	0%
6200 Temporary/Contract help	0	1,300	1,300	100%	0	0	-	6,200	6,500	300	5%	0	(6,200)	-	15,300	15,600	2%
6205 Janitorial services	32	32	0	1%	29	(2)	-8%	248	160	(88)	-55%	146	(102)	-69%	472	384	-23%
6210 Vending machine services	125	258	133	52%	125	0	0%	625	1,292	667	52%	625	0	0%	2,433	3,100	22%
6245 Legal advertising	0	250	250	100%	0	0	-	0	1,250	1,250	100%	584	584	100%	1,750	3,000	42%
6260 Consulting services	374	4,088	3,713	91%	6,765	6,391	94%	1,875	20,438	18,562	91%	29,594	27,719	94%	30,488	49,050	38%
6290 Commercial insurance	9,132	9,992	860	9%	7,940	(1,191)	-15%	45,658	49,958	4,300	9%	39,702	(5,956)	-15%	115,600	119,900	4%
Total Professional Services	9,663	15,920	6,257	39%	14,860	5,197	35%	54,846	79,598	24,752	31%	70,652	15,806	22%	166,282	191,034	13%
6400 Small equipment & tools	348	1,017	669	66%	157	(191)	-121%	9,423	5,083	(4,339)	-85%	2,447	(6,976)	-285%	16,539	12,200	-36%
6405 Safety/hazardous materials	0	0	0	-	0	0	-	252	0	(252)	-	0	(252)	-	252	0	-
6410 Signage	225	42	(183)	-440%	0	(225)	-	225	208	(17)	-8%	0	(225)	-	517	500	-3%
6415 Clothing	0	283	283	100%	0	0	-	818	1,417	599	42%	871	53	6%	2,801	3,400	18%
6420 Janitorial supplies	1,128	1,167	39	3%	698	(430)	-62%	4,209	5,833	1,624	28%	5,023	814	16%	12,376	14,000	12%
6425 Operational supplies	825	1,500	675	45%	1,656	832	50%	23,211	7,500	(15,711)	-209%	7,654	(15,557)	-203%	33,711	18,000	-87%
6430 Equipment Rental	0	625	625	100%	493	493	100%	2,302	3,125	823	26%	2,755	453	16%	6,677	7,500	11%
6450 Fuel - Gas	565	1,000	435	43%	669	104	16%	4,406	5,000	594	12%	5,893	1,487	25%	11,406	12,000	5%
6455 Fuel - Diesel	51	558	508	91%	168	117	70%	2,089	2,792	703	25%	4,765	2,676	56%	5,997	6,700	10%
6481 Propane - Retail	463	767	304	40%	1,682	1,219	72%	2,826	3,833	1,008	26%	4,551	1,725	38%	8,192	9,200	11%
6485 Retail items	0	0	0	-	0	0	-	62	0	(62)	-	0	(62)	-	62	0	-
Total Operational Expense	3,604	6,958	3,354	48%	5,524	1,920	35%	49,822	34,792	(15,030)	-43%	33,959	(15,863)	-47%	98,530	83,500	-18%

Financial Report - Actual vs. Budget
For Period Ending Nov 2023

amounts in \$US dollars

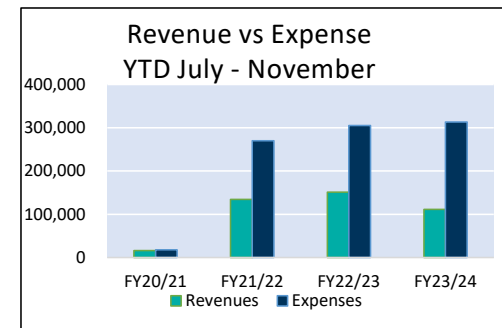
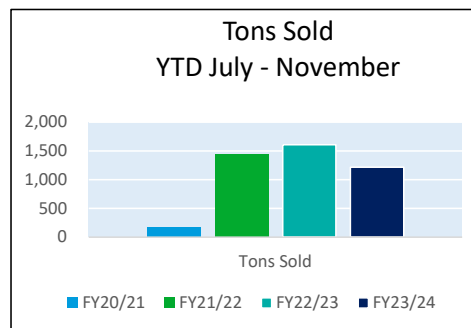
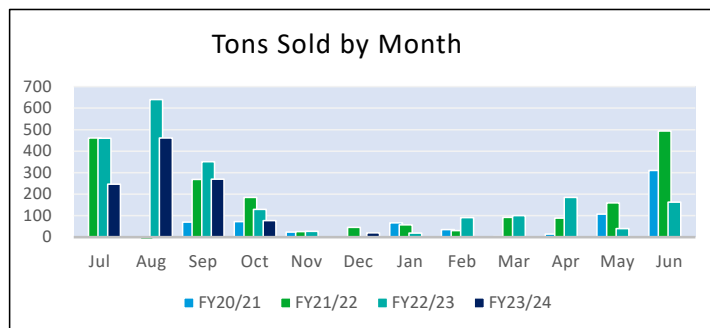
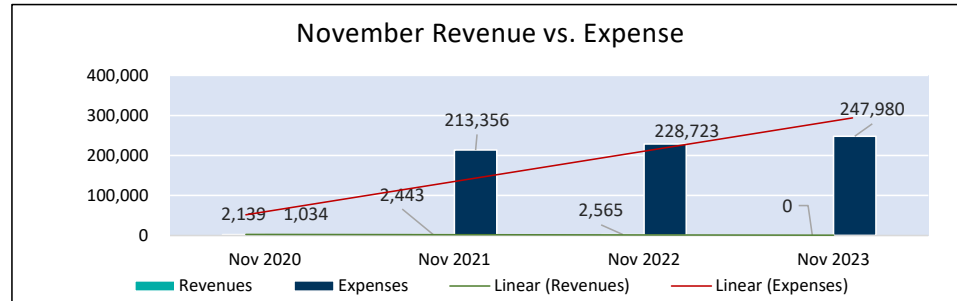
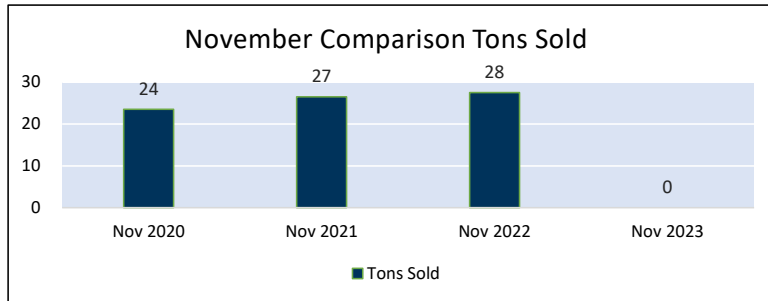
Fund: General Fund Department: Charleston Ops Location: All Budget: Adopted



Charleston Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Nov 2023				Nov 2022			Jul 2023 - Nov 2023				Prior FYTD vs Current FYTD			Jul 2023 - Jun 2024		
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6500 Repairs & maintenance equipment	2,967	6,053	3,087	51%	2,057	(910)	-44%	21,062	30,267	9,205	30%	32,221	11,159	35%	63,435	72,640	13%
6505 Repairs & maintenance vehicles	91	1,917	1,826	95%	2,664	2,573	97%	2,088	9,583	7,495	78%	30,023	27,935	93%	15,505	23,000	33%
6510 Repairs & maintenance buildings	446	14,192	13,745	97%	3,753	3,307	88%	15,725	70,958	55,233	78%	9,017	(6,708)	-74%	115,067	170,300	32%
6515 Repairs & maintenance land improvements	7,702	417	(7,285)	-1748%	0	(7,702)	-	8,858	2,083	(6,775)	-325%	0	(8,858)	-	11,775	5,000	-135%
6520 Repairs & maintenance docks	5,530	24,492	18,962	77%	93	(5,436)	-5818%	27,326	122,458	95,132	78%	8,059	(19,266)	-239%	198,768	293,900	32%
6540 Marina dredging	0	12,500	12,500	100%	469	469	100%	150,000	62,500	(87,500)	-140%	48,711	(101,289)	-208%	237,500	150,000	-58%
6575 Waterway Leases	0	3,167	3,167	100%	2,868	2,868	100%	1,277	15,833	14,556	92%	4,108	2,831	69%	23,444	38,000	38%
6580 Permits	417	796	379	48%	417	0	0%	3,134	3,179	45	1%	2,743	(391)	-14%	7,305	7,350	1%
Total Repair and Maintenance	17,152	63,532	46,380	73%	12,321	(4,831)	-39%	229,471	316,862	87,392	28%	134,884	(94,587)	-70%	672,798	760,190	11%
Total Goods & Services	71,663	130,307	58,644	45%	70,530	(1,133)	-2%	551,751	651,635	99,883	15%	549,198	(2,553)	0%	1,498,115	1,597,998	6%
Total Expenses	144,035	196,559	52,523	27%	113,787	(30,249)	-27%	888,979	1,008,928	119,949	12%	816,042	(72,938)	-9%	2,325,140	2,445,089	5%
Operating Results	43,031	16,314	26,717	164%	60,903	(17,872)	-29%	249,649	331,175	(81,526)	-25%	340,460	(90,811)	-27%	19,950	101,476	-80%
Other Income & Expenses																	
Other Income																	
4450 Lodging Tax	0	0	0	-	0	0	-	498	0	498	-	61	437	712%	498	0	-
4470 Property Taxes - Sublet Facilities	0	0	0	-	0	0	-	0	12,000	(12,000)	-100%	0	0	-	0	12,000	-100%
4650 Grants Received - MAP	0	0	0	-	0	0	-	0	0	0	-	0	0	-	5,000	5,000	0%
4695 Grants Received - Other	0	0	0	-	9,726	(9,726)	-100%	0	0	0	-	9,726	(9,726)	-100%	15,000	15,000	0%
4905 Other	4,516	0	4,516	-	0	4,516	-	5,192	0	5,192	-	12,237	(7,045)	-58%	5,192	0	-
4915 Insurance Reimbursement	0	0	0	-	3,790	(3,790)	-100%	0	0	0	-	41,694	(41,694)	-100%	0	0	-
Total Other Income	4,516	0	4,516	-	13,515	(8,999)	-67%	5,690	12,000	(6,310)	-53%	63,717	(58,027)	-91%	25,690	32,000	-20%
Other Expenses																	
Taxes & Misc Expenses																	
6720 Property Tax - Sublet Facilities	-	-	-	-	-	-	-	10,900.39	12,000.00	1,099.61	9%	10,754	(147)	-1%	10,900.39	12,000.00	9%
6745 Banking fees	-	-	-	-	-	-	-	35.00	-	(35.00)	-	5	(30)	-600%	35.00	-	-
6755 Insurance Claims	-	-	-	-	-	-	-	-	-	-	-	8,912	8,912	100%	-	-	-
Total Taxes & Misc Expenses	-	-	-	-	0	0	-	10,935	12,000.00	1,065	9%	19,671	8,736	44%	10,935	12,000.00	9%
Debt Services																	
7005 Principal repayment	247,675	0	(247,675)	-	223,162	(24,513)	-11%	247,675	0	(247,675)	-	223,162	(24,513)	-11%	495,350	247,675	-100%
7010 Interest payment	128,054	0	(128,054)	-	131,238	3,184	2%	128,054	0	(128,054)	-	131,238	3,184	2%	273,487	145,433	-88%
7020 Vehicle Principal repayment	785	1,349	564	42%	769	(16)	-2%	5,167	9,206	4,039	44%	5,003	(164)	-3%	17,261	21,299	19%
7025 Vehicle Interest payment	19	142	123	87%	35	16	45%	334	1,210	877	72%	498	164	33%	1,638	2,514	35%
8010 CIP Buildings	82	2,500	2,418	97%	0	(82)	-	33,493	12,500	(20,993)	-168%	0	(33,493)	-	50,993	30,000	-70%
8011 CIP Docks	20,199	12,083	(8,116)	-67%	0	(20,199)	-	20,199	60,417	40,218	67%	0	(20,199)	-	104,782	145,000	28%
8020 CIP Machinery & Equipment	0	10,000	10,000	100%	9,100	9,100	100%	14,750	50,000	35,250	71%	9,100	(5,650)	-62%	114,750	150,000	24%
8025 CIP Mobile Equipment	0	0	0	-	0	0	-	0	0	0	-	0	0	-	20,000	20,000	0%
Total Debt Services	396,814	26,074	(370,740)	-1422%	364,303	(32,511)	-9%	449,672	133,333	(316,339)	-237%	369,001	(80,671)	-22%	1,078,261	761,922	-42%
Total Other Expenses	396,814	26,074	(370,740)	-1422%	364,303	(32,511)	-9%	460,607	145,333	(315,274)	-217%	388,671	(71,936)	-19%	1,089,196	773,922	-41%
Net Other Income	(392,298)	(26,074)	(366,224)	1405%	(350,788)	(41,510)	12%	(454,917)	(133,333)	(321,584)	241%	(324,954)	(129,963)	40%	(1,063,506)	(741,922)	43%
Net Result	(349,267)	(9,760)	(339,507)	3479%	(289,885)	(59,382)	20%	(205,268)	197,842	(403,110)	-204%	15,506	(220,774)	-1424%	(1,043,556)	(640,446)	63%

Ice Plant	Current Period		Same Month Prior Years			Year to Date					Year End		
	Nov 2023		Nov 2022	Nov 2021	Nov 2020	Jul 2023 - Nov 2023		Prior FYTD vs Current FYTD			Jul 2023 - Jun 2024		
	Actual	Budget	Actual	Actual	Actual	Actual	Budget	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Tons Sold	0	27	28	27	24	1,054	2,166	1,608	(554)	-34.43%	2,185	3,296	-33.71%
Revenues													
Ice Sales	0	2,700	2,565	2,443	2,139	111,011	197,100	150,895	(39,884)	-26.43%	183,911	270,000	-31.88%
Insurance Reimbursement	0	0	0	0	46,473	0	0	18,500	(18,500)	-100.00%	0	0	-
Total Revenues	0	2,700	2,565	2,443	48,612	111,011	197,100	169,395	(58,384)	-34.47%	183,911	270,000	-31.88%
Expenses													
Personnel Services	1,955	0	481	4,180	644	11,753	0	11,400	353	3.10%	11,753	0	-
Utilities	2,905	5,760	5,003	5,388	48	30,407	29,700	31,489	(1,082)	-3.44%	81,427	80,720	0.88%
Repairs & Maintenance	284	2,292	452	1,208	0	2,506	11,458	28,537	(26,031)	-91.22%	18,548	27,500	-32.55%
Operational Supplies & Service	2,836	360	2,787	1,892	342	13,870	1,000	13,738	131	0.96%	14,990	2,120	607.07%
Debt Services	240,000	0	220,000	200,000	0	240,000	0	220,000	20,000	9.09%	240,000	240,000	0.00%
Capital Outlay	0	10,000	0	0	0	14,750	50,000	0	14,750	-	14,750	50,000	-70.50%
Total Expenses	247,980	18,412	228,723	213,356	1,034	313,286	92,158	305,165	8,121	2.66%	381,468	400,340	-4.71%
Net Result	(247,980)	(15,712)	(226,159)	(210,914)	47,577	(202,275)	104,942	(135,770)	(66,505)	48.98%	(197,557)	(130,340)	51.57%
Gain (loss) Per Ton	0.00	(581.91)	(8,223.95)	(7,959.00)	2,024.56	(191.91)	48.45	(84.46)	(107.45)	127%	(90.42)	(39.54)	

Fisheries	Current Period		Same Month Prior Years			Year to Date								
	Nov 2023		Nov 2022	Nov 2021	Nov 2020	FY23/24								
											Last FY	Ton Diff	% Diff	
Albacore Tuna (Oregon) MT		0.0	0.0	0.0	0.0						1,091.0	2,840.6	(1,750)	-61.59%
Pink Shrimp (Oregon) MT		0.0	0.0	0.0	89.2						12,301.4	12,976.9	(676)	-5.21%
Dungeness Crab (Coos Bay) MT		0.0	1.7	1.6	0.8						30.3	15.2	15	99.34%



Financial Report - Actual vs. Budget
For Period Ending Nov 2023

amounts in \$US dollars

Fund: General Fund

Department: External Affairs

Location: All

Budget: Adopted



External Affairs	Current Period				Same Month Last Year			Year to Date						Year End			
	Nov 2023				Nov 2022			Jul 2023 - Nov 2023				Prior FYTD vs Current FYTD		Jul 2023 - Jun 2024			
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4180 Merchandise	0	0	0	-	0	0	-	0	0	0	-	4	(4)	-100%	0	0	-
4290 Other	10,000	10,029	(29)	0%	30,020	(20,020)	-67%	50,100	50,146	(46)	0%	75,120	(25,020)	-33%	120,304	120,350	0%
Total Operating Income	10,000	10,029	(29)	0%	30,020	(20,020)	-67%	50,100	50,146	(46)	0%	75,124	(25,024)	-33%	120,304	120,350	0%
Expenses																	
Personnel Services																	
5005 Salaries	7,538	12,729	5,191	41%	7,658	120	2%	35,353	70,036	34,683	50%	38,851	3,499	9%	130,847	165,530	21%
5010 Other compensation	0	122	122	100%	0	0	-	0	673	673	100%	0	0	-	918	1,592	42%
Total Compensation	7,538	12,852	5,313	41%	7,658	120	2%	35,353	70,709	35,357	50%	38,851	3,499	9%	131,765	167,121	21%
5100 Federal Payroll taxes	577	983	406	41%	582	5	1%	2,695	5,409	2,714	50%	2,955	260	9%	10,070	12,785	21%
5105 State Payroll taxes	30	0	(30)	-	2	(29)	-1910%	141	0	(141)	-	8	(133)	-1747%	141	0	-
5110 Unemployment Insurance	204	263	59	23%	0	(204)	-	308	1,446	1,138	79%	8	(300)	-3708%	2,279	3,417	33%
5115 Workers compensation	235	65	(170)	-261%	8	(227)	-2997%	106	358	252	70%	321	215	67%	594	846	30%
Total Payroll Taxes	1,045	1,311	266	20%	591	(454)	-77%	3,250	7,213	3,963	55%	3,291	41	1%	13,084	17,048	23%
5200 Medical insurance	694	3,467	2,773	80%	1,163	469	40%	3,248	17,337	14,089	81%	5,815	2,567	44%	27,519	41,609	34%
5205 Dental insurance	(59)	253	311	123%	108	166	155%	247	1,263	1,016	80%	538	291	54%	2,015	3,032	34%
5215 Term life insurance	0	25	25	100%	13	13	100%	38	125	88	70%	63	25	40%	213	300	29%
5220 Long Term Disability insurance	(0)	84	84	100%	51	51	100%	161	421	260	62%	253	92	36%	750	1,010	26%
5225 PERS Employer Contributions	1,667	2,814	1,148	41%	1,611	(55)	-3%	7,534	15,485	7,950	51%	8,174	640	8%	28,648	36,599	22%
5230 PERS Employee Contributions	452	764	311	41%	460	7	2%	2,034	4,202	2,168	52%	2,331	297	13%	7,764	9,932	22%
Total Insured Benefits	2,754	7,407	4,653	63%	3,404	650	19%	13,262	38,833	25,571	66%	17,174	3,912	23%	66,909	92,480	28%
Total Personnel Services	11,338	21,570	10,232	47%	11,654	316	3%	51,864	116,755	64,891	56%	59,316	7,452	13%	211,759	276,649	23%
Goods & Services																	
6025 Travel - lodging & transportation	0	75	75	100%	0	0	-	151	375	224	60%	329	178	54%	676	900	25%
6030 Travel - Per Diem & mileage reimbursement	0	25	25	100%	0	0	-	0	125	125	100%	0	0	-	175	300	42%
6035 Meals & Entertainment	0	104	104	100%	0	0	-	34	521	487	93%	4,029	3,995	99%	763	1,250	39%
Total Travel & Entertainment	0	204	204	100%	0	0	-	185	1,021	836	82%	4,358	4,173	96%	1,614	2,450	34%
6075 Memberships & dues	1,687	3,410	1,723	51%	3,199	1,513	47%	7,260	17,049	9,790	57%	15,989	8,729	55%	31,128	40,918	24%
Total Office Expense	1,687	3,410	1,723	51%	3,199	1,513	47%	7,260	17,049	9,790	57%	15,989	8,729	55%	31,128	40,918	24%
6260 Consulting services	0	852	852	100%	16	16	100%	90	4,261	4,171	98%	97	8	8%	6,055	10,226	41%
Total Professional Services	0	852	852	100%	16	16	100%	90	4,261	4,171	98%	97	8	8%	6,055	10,226	41%

Financial Report - Actual vs. Budget
For Period Ending Nov 2023

amounts in \$US dollars

Fund: General Fund Department: External Affairs Location: All Budget: Adopted



External Affairs	Current Period				Same Month Last Year			Year to Date				Year End					
	Nov 2023				Nov 2022			Jul 2023 - Nov 2023				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6310 Marketing supplies	0	17	17	100%	0	0	-	0	83	83	100%	20	20	100%	117	200	42%
6315 Advertising	0	92	92	100%	0	0	-	500	458	(42)	-9%	219	(281)	-128%	1,142	1,100	-4%
6340 Legislative support	20,912	20,775	(137)	-1%	35,500	14,588	41%	104,891	103,875	(1,016)	-1%	88,108	(16,783)	-19%	250,316	249,300	0%
6345 Community affairs	0	0	0	-	58	58	100%	0	0	0	-	1,558	1,558	100%	0	0	-
Total Marketing Expense	20,912	20,883	(29)	0%	35,558	14,646	41%	105,391	104,417	(974)	-1%	89,905	(15,486)	-17%	251,574	250,600	0%
Total Goods & Services	22,599	25,350	2,751	11%	38,774	16,175	42%	112,925	126,748	13,823	11%	110,349	(2,576)	-2%	290,371	304,194	5%
Total Expenses	33,936	46,919	12,983	28%	50,427	16,491	33%	164,788	243,502	78,714	32%	169,665	4,876	3%	502,130	580,843	14%
Operating Results	(23,936)	(36,890)	12,954	-35%	(20,407)	(3,529)	17%	(114,688)	(193,356)	78,668	-41%	(94,541)	(20,148)	21%	(381,825)	(460,493)	-17%
Net Result	(23,936)	(36,890)	12,954	-35%	(20,407)	(3,529)	17%	(114,688)	(193,356)	78,668	-41%	(94,541)	(20,148)	21%	(381,825)	(460,493)	-17%

Financial Report - Actual vs. Budget
For Period Ending Nov 2023

amounts in \$US dollars

Fund: General Fund Department: Port Ops Location: All Budget: Adopted



Port Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Nov 2023				Nov 2022			Jul 2023 - Nov 2023				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4005 Building & Dock Leases	10,701	12,776	(2,074)	-16%	15,679	(4,978)	-32%	53,507	63,879	(10,372)	-16%	78,782	(25,275)	-32%	142,937	153,309	-7%
4010 Property Agreements	7,506	25,108	(17,602)	-70%	6,745	761	11%	39,541	128,386	(88,845)	-69%	35,473	4,068	11%	232,885	321,730	-28%
4290 Other	2,300	0	2,300	-	0	2,300	-	21,300	6,570	14,730	224%	0	21,300	-	21,300	6,570	224%
Total Operating Income	20,508	37,884	(17,376)	-46%	22,424	(1,916)	-9%	114,348	198,835	(84,487)	-42%	114,255	93	0%	397,122	481,609	-18%
Expenses																	
Personnel Services																	
5005 Salaries	39,820	43,337	3,517	8%	36,911	(2,909)	-8%	211,310	238,439	27,130	11%	180,351	(30,959)	-17%	536,424	563,553	5%
5010 Other compensation	0	664	664	100%	0	0	-	0	3,651	3,651	100%	0	0	-	4,979	8,630	42%
5015 Overtime	26	223	196	88%	0	(26)	-	81	1,225	1,145	93%	0	(81)	-	1,751	2,896	40%
Total Compensation	39,846	44,224	4,377	10%	36,911	(2,936)	-8%	211,390	243,316	31,926	13%	180,351	(31,040)	-17%	543,154	575,079	6%
5100 Federal Payroll taxes	3,012	3,383	371	11%	2,738	(274)	-10%	15,957	18,614	2,657	14%	13,405	(2,551)	-19%	41,337	43,994	6%
5105 State Payroll taxes	158	0	(158)	-	11	(146)	-1300%	834	0	(834)	-	55	(779)	-1405%	834	0	-
5110 Unemployment Insurance	429	1,031	602	58%	395	(34)	-9%	2,923	5,675	2,752	48%	2,358	(565)	-24%	10,661	13,413	21%
5115 Workers compensation	478	2,243	1,765	79%	86	(392)	-456%	409	12,343	11,934	97%	712	303	43%	17,239	29,173	41%
Total Payroll Taxes	4,077	6,658	2,580	39%	3,231	(846)	-26%	20,123	36,632	16,509	45%	16,531	(3,592)	-22%	70,070	86,579	19%
5200 Medical insurance	6,842	11,629	4,787	41%	8,730	1,888	22%	37,126	58,145	21,019	36%	34,348	(2,778)	-8%	118,529	139,548	15%
5205 Dental insurance	0	807	807	100%	745	745	100%	2,241	4,035	1,794	44%	2,862	622	22%	7,889	9,683	19%
5215 Term life insurance	113	113	0	0%	113	0	0%	575	563	(13)	-2%	463	(113)	-24%	1,363	1,350	-1%
5220 Long Term Disability insurance	334	288	(46)	-16%	259	(75)	-29%	1,482	1,440	(42)	-3%	1,179	(303)	-26%	3,498	3,455	-1%
5225 PERS Employer Contributions	9,306	9,631	325	3%	6,661	(2,645)	-40%	46,585	52,990	6,405	12%	33,769	(12,816)	-38%	118,837	125,242	5%
5230 PERS Employee Contributions	2,525	2,614	88	3%	1,900	(626)	-33%	12,463	14,380	1,917	13%	9,630	(2,833)	-29%	32,070	33,987	6%
Total Insured Benefits	19,120	25,081	5,961	24%	18,407	(713)	-4%	100,471	131,552	31,080	24%	82,251	(18,220)	-22%	282,185	313,266	10%
Total Personnel Services	63,044	75,963	12,919	17%	58,549	(4,495)	-8%	331,985	411,499	79,514	19%	279,133	(52,852)	-19%	895,409	974,924	8%
Goods & Services																	
6020 Travel - airfare	0	42	42	100%	0	0	-	0	208	208	100%	0	0	-	292	500	42%
6030 Travel - Per Diem & mileage reimbursement	133	583	451	77%	0	(133)	-	1,089	2,917	1,828	63%	0	(1,089)	-	5,172	7,000	26%
6035 Meals & Entertainment	0	21	21	100%	0	0	-	0	104	104	100%	0	0	-	146	250	42%
Total Travel & Entertainment	133	646	513	79%	0	(133)	-	1,089	3,229	2,140	66%	0	(1,089)	-	5,610	7,750	28%
6105 Telephone - mobile	0	0	0	-	0	0	-	0	0	0	-	30	30	100%	0	0	-
6130 Electricity	924	1,000	76	8%	139	(784)	-562%	3,256	5,000	1,744	35%	4,027	771	19%	10,256	12,000	15%
6131 Propane - Operations	0	0	0	-	0	0	-	0	0	0	-	162	162	100%	0	0	-
6135 Water/Sewer	436	458	22	5%	412	(24)	-6%	2,423	2,292	(131)	-6%	2,253	(169)	-8%	5,631	5,500	-2%
6140 Garbage/Sanitation Collection	0	292	292	100%	0	0	-	0	1,458	1,458	100%	0	0	-	2,042	3,500	42%
6155 Environmental Remediation/Mitigation/Monitoring	0	708	708	100%	360	360	100%	543	3,542	2,999	85%	1,069	526	49%	5,501	8,500	35%
Total Utilities	1,360	2,458	1,099	45%	912	(448)	-49%	6,222	12,292	6,070	49%	7,541	1,320	18%	23,430	29,500	21%

Financial Report - Actual vs. Budget
For Period Ending Nov 2023

amounts in \$US dollars

Fund: General Fund Department: Port Ops Location: All Budget: Adopted



Port Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Nov 2023				Nov 2022			Jul 2023 - Nov 2023				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6200 Temporary/Contract help	0	0	0	-	0	0	-	0	0	0	-	9,372	9,372	100%	0	0	-
6245 Legal advertising	0	83	83	100%	0	0	-	0	417	417	100%	218	218	100%	583	1,000	42%
6260 Consulting services	0	1,025	1,025	100%	5,366	5,366	100%	232	5,125	4,893	95%	27,153	26,921	99%	7,407	12,300	40%
6290 Commercial insurance	4,266	4,883	617	13%	2,240	(2,027)	-90%	21,331	24,417	3,086	13%	11,198	(10,133)	-90%	55,514	58,600	5%
Total Professional Services	4,266	5,992	1,725	29%	7,606	3,339	44%	21,563	29,958	8,395	28%	47,942	26,379	55%	63,505	71,900	12%
6400 Small equipment & tools	0	333	333	100%	0	0	-	529	2,417	1,888	78%	275	(254)	-92%	2,862	4,750	40%
6405 Safety/hazardous materials	1,599	1,217	(383)	-31%	324	(1,275)	-393%	2,076	6,083	4,007	66%	2,871	795	28%	10,593	14,600	27%
6410 Signage	0	42	42	100%	0	0	-	0	208	208	100%	95	95	100%	292	500	42%
6415 Clothing	0	354	354	100%	0	0	-	310	1,771	1,461	82%	34	(276)	-799%	2,789	4,250	34%
6425 Operational supplies	(1)	0	1	-	0	1	-	200	0	(200)	-	48	(152)	-317%	200	0	-
6450 Fuel - Gas	23	42	19	45%	74	51	69%	23	208	186	89%	129	107	82%	314	500	37%
6455 Fuel - Diesel	21	0	(21)	-	0	(21)	-	21	0	(21)	-	0	(21)	-	21	0	-
Total Operational Expense	1,643	1,988	345	17%	398	(1,244)	-312%	3,159	10,688	7,528	70%	3,453	294	9%	17,072	24,600	31%
6500 Repairs & maintenance equipment	2,475	188	(2,288)	-1220%	0	(2,475)	-	4,435	938	(3,498)	-373%	0	(4,435)	-	5,748	2,250	-155%
6505 Repairs & maintenance vehicles	0	0	0	-	0	0	-	8	0	(8)	-	0	(8)	-	8	0	-
6510 Repairs & maintenance buildings	0	625	625	100%	782	782	100%	33	3,125	3,092	99%	7,535	7,502	100%	4,408	7,500	41%
6515 Repairs & maintenance land improvements	0	83	83	100%	0	0	-	0	417	417	100%	(500)	(500)	100%	583	1,000	42%
6520 Repairs & maintenance docks	0	208	208	100%	0	0	-	0	1,042	1,042	100%	0	0	-	1,458	2,500	42%
6575 Waterway Leases	0	0	0	-	0	0	-	708	0	(708)	-	688	(21)	-3%	3,708	3,000	-24%
6580 Permits	0	250	250	100%	0	0	-	1,883	1,250	(633)	-51%	1,827	(56)	-3%	6,133	5,500	-12%
Total Repair and Maintenance	2,475	1,354	(1,121)	-83%	782	(1,693)	-216%	7,067	6,771	(296)	-4%	9,550	2,483	26%	22,046	21,750	-1%
Total Goods & Services	9,877	12,438	2,561	21%	9,698	(179)	-2%	39,100	62,938	23,838	38%	68,486	29,386	43%	131,662	155,500	15%
Total Expenses	72,920	88,400	15,480	18%	68,247	(4,673)	-7%	371,085	474,437	103,352	22%	347,618	(23,466)	-7%	1,027,072	1,130,424	9%
Operating Results	(52,413)	(50,516)	(1,896)	4%	(45,823)	(6,590)	14%	(256,736)	(275,602)	18,866	-7%	(233,363)	(23,373)	10%	(629,949)	(648,815)	-3%
4695 Grants Received - Other	0	0	0	-	0	0	-	0	0	0	-	0	0	-	5,000	5,000	0%
Total Other Income	0	0	0	-	0	0	-	0	0	0	-	0	0	-	5,000	5,000	0%
Taxes & Misc Expenses																	
6720 Property Tax - Sublet Facilities	0	0	0	-	0	0	-	0	150	150	100%	73	73	100%	0	150	100%
6745 Banking fees	0	0	0	-	0	0	-	0	2,500	2,500	100%	1,760	1,760	100%	7,500	10,000	25%
Total Taxes & Misc Expenses	0	0	0	-	0	0	-	0	2,650	2,650	100%	1,833	1,833	100%	7,500	10,150	26%
7010 Interest payment	33,820	0	(33,820)	-	0	(33,820)	-	101,108	20,000	(81,108)	-406%	14,751	(86,357)	-585%	161,108	80,000	-101%
Total Debt Services	33,820	0	(33,820)	-	0	(33,820)	-	101,108	20,000	(81,108)	-406%	14,751	(86,357)	-585%	161,108	80,000	-101%
Total Other Expenses	33,820	0	(33,820)	-	0	(33,820)	-	101,108	22,650	(78,458)	-346%	16,585	(84,524)	-510%	168,608	90,150	-87%
Net Other Income	(33,820)	0	(33,820)	-	0	(33,820)	-	(101,108)	(22,650)	(78,458)	346%	(16,585)	(84,524)	510%	(163,608)	(85,150)	92%
Net Result	(86,233)	(50,516)	(35,717)	71%	(45,823)	(40,410)	88%	(357,844)	(298,252)	(59,593)	20%	(249,947)	(107,897)	43%	(793,558)	(733,965)	8%

Financial Report - Actual vs. Budget
For Period Ending Nov 2023
amounts in \$US dollars



Fund: General Fund Department: Rail Ops Location: All Budget: Adopted

Rail Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Nov 2023				Nov 2022				Jul 2023 - Nov 2023		Prior FYTD vs Current FYTD		Jul 2023 - Jun 2024				
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4010 Property Agreements	27,600	30,541	(2,941)	-10%	29,229	(1,629)	-6%	128,094	151,553	(23,460)	-15%	151,512	(23,419)	-15%	305,053	328,512	-7%
4260 Rail Operations Revenue	23,665	63,132	(39,467)	-63%	30,863	(7,198)	-23%	117,648	315,661	(198,013)	-63%	158,533	(40,885)	-26%	559,574	757,587	-26%
4265 Rail Surcharges	26,024	60,573	(34,549)	-57%	31,024	(5,000)	-16%	131,045	302,865	(171,819)	-57%	169,961	(38,916)	-23%	555,056	726,875	-24%
4290 Other	0	0	0	-	0	0	-	0	0	0	-	0	0	-	1,029,567	1,029,567	0%
Total Operating Income	77,289	154,246	(76,957)	-50%	91,116	(13,827)	-15%	376,787	770,079	(393,292)	-51%	480,007	(103,220)	-22%	2,449,249	2,842,542	-14%
Expenses																	
Goods & Services																	
6070 Postage & courier services	0	0	0	-	0	0	-	51,380	0	(51,380)	-	0	(51,380)	-	51,380	0	-
Total Office Expense	0	0	0	-	0	0	-	51,380	0	(51,380)	-	0	(51,380)	-	51,380	0	-
6260 Consulting services	10,399	18,000	7,601	42%	23,144	12,745	55%	14,502	90,000	75,498	84%	46,865	32,363	69%	140,502	216,000	35%
6290 Commercial insurance	4,834	6,100	1,266	21%	1,749	(3,085)	-176%	24,169	30,500	6,331	21%	14,081	(10,089)	-72%	66,869	73,200	9%
Total Professional Services	15,233	24,100	8,867	37%	24,892	9,660	39%	38,671	120,500	81,829	68%	60,945	22,274	37%	207,371	289,200	28%
6430 Equipment Rental	0	0	0	-	0	0	-	47	0	(47)	-	0	(47)	-	47	0	-
Total Operational Expense	0	0	0	-	0	0	-	47	0	(47)	-	0	(47)	-	47	0	-
6505 Repairs & maintenance vehicles	17	0	(17)	-	0	(17)	-	87	0	(87)	-	0	(87)	-	87	0	-
6510 Repairs & maintenance buildings	0	12,500	12,500	100%	712,536	712,536	100%	355,340	62,500	(292,840)	-469%	739,025	383,685	52%	442,840	150,000	-195%
6515 Repairs & maintenance land improve	0	0	0	-	0	0	-	2,003	0	(2,003)	-	70	(1,933)	-2761%	2,003	0	-
Total Repair and Maintenance	17	12,500	12,483	100%	712,536	712,518	100%	357,430	62,500	(294,930)	-472%	739,095	381,665	52%	444,930	150,000	-197%
Total Goods & Services	15,250	36,600	21,350	58%	737,428	722,178	98%	447,528	183,000	(264,528)	-145%	800,040	352,512	44%	703,728	439,200	-60%
Total Expenses	15,250	36,600	21,350	58%	737,428	722,178	98%	447,528	183,000	(264,528)	-145%	800,040	352,512	44%	703,728	439,200	-60%
Operating Results	62,039	117,646	(55,607)	-47%	(646,312)	708,351	-110%	(70,741)	587,079	(657,820)	-112%	(320,033)	249,292	-78%	1,745,521	2,403,342	-27%
Other Income & Expenses																	
Other Income																	
4480 Tax Credits	0	0	0	-	0	0	-	0	0	0	-	364,155	(364,155)	-100%	781,865	781,865	0%
4705 Loans Received	0	0	0	-	0	0	-	0	0	0	-	0	0	-	80,000	80,000	0%
4905 Other	0	0	0	-	0	0	-	0	0	0	-	21,826	(21,826)	-100%	0	0	-
Total Other Income	0	0	0	-	0	0	-	0	0	0	-	385,981	(385,981)	-100%	861,865	861,865	0%
Other Expenses																	
Debt Services																	
7005 Principal repayment	433,532	433,532	0	0%	421,916	(11,616)	-3%	433,532	433,532	0	0%	421,916	(11,616)	-3%	433,532	433,532	0%
7010 Interest payment	69,996	68,420	(1,576)	-2%	76,913	6,917	9%	69,996	68,420	(1,576)	-2%	76,913	6,917	9%	134,319	132,743	-1%
7020 Principal repayment - Vehicles	4,069	1,706	(2,363)	-138%	436	(3,633)	-834%	8,101	8,527	427	5%	2,175	(5,925)	-272%	20,053	20,480	2%
7025 Interest payment - Vehicles	93	320	227	71%	9	(84)	-963%	487	1,602	1,115	70%	47	(440)	-938%	2,716	3,831	29%
8013 CIP Construction Bridges	21,897	28,667	6,770	24%	0	(21,897)	-	34,667	143,333	108,666	76%	0	(34,667)	-	235,334	344,000	32%
8016 CIP Construction Track	0	8,167	8,167	100%	0	0	-	0	40,833	40,833	100%	0	0	-	57,167	98,000	42%
8020 CIP Machinery & Equipment	0	0	0	-	0	0	-	7,895	0	(7,895)	-	0	(7,895)	-	337,895	330,000	-2%
8025 CIP Mobile Equipment	0	0	0	-	0	0	-	218,335	0	(218,335)	-	0	(218,335)	-	218,335	0	-
Total Debt Services	529,587	540,811	11,225	2%	499,273	(30,313)	-6%	773,013	696,248	(76,764)	-11%	501,051	(271,962)	-54%	1,439,349	1,362,585	-6%
Total Other Expenses	529,587	540,811	11,225	2%	499,273	(30,313)	-6%	773,013	696,248	(76,764)	-11%	501,051	(271,962)	-54%	1,439,349	1,362,585	-6%
Net Other Income	(529,587)	(540,811)	11,225	-2%	(499,273)	(30,313)	6%	(773,013)	(696,248)	(76,764)	11%	(115,070)	(657,943)	572%	(577,484)	(500,720)	15%
Net Result	(467,548)	(423,165)	(44,383)	10%	(1,145,586)	678,038	-59%	(843,754)	(109,169)	(734,585)	673%	(435,103)	(408,651)	94%	1,168,037	1,902,622	-39%

Financial Report - Actual vs. Budget
For Period Ending Nov 2023

amounts in \$US dollars

Fund: Dredge Fund

Department: Dredge Ops

Location: All

Budget: Adopted



Dredge Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Nov 2023				Nov 2022			Jul 2023 - Nov 2023				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4287 Dredging Services	0	0	0	-	0	0	-	0	0	0	-	74,082	(74,082)	-100%	0	0	-
4290 Other	171,304	36,667	134,637	367%	0	171,304	-	171,304	183,333	(12,030)	-7%	52,965	118,339	223%	427,970	440,000	-3%
Total Operating Income	171,304	36,667	134,637	367%	0	171,304	-	171,304	183,333	(12,030)	-7%	127,047	44,256	35%	427,970	440,000	-3%
Expenses																	
Personnel Services																	
5005 Salaries	0	1,298	1,298	100%	14,144	14,144	100%	372	7,141	6,769	95%	41,215	40,843	99%	10,109	16,878	40%
5015 Overtime	0	0	0	-	1,156	1,156	100%	0	0	0	-	9,540	9,540	100%	0	0	-
Total Compensation	0	1,298	1,298	100%	15,300	15,300	100%	372	7,141	6,769	95%	50,755	50,383	99%	10,109	16,878	40%
5100 Federal Payroll taxes	0	99	99	100%	1,154	1,154	100%	28	546	518	95%	3,818	3,789	99%	773	1,291	40%
5105 State Payroll taxes	0	0	0	-	6	6	100%	1	0	(1)	-	20	19	93%	1	0	-
5110 Unemployment Insurance	0	40	40	100%	395	395	100%	10	221	211	95%	1,347	1,337	99%	312	523	40%
5115 Workers compensation	0	99	99	100%	0	0	-	0	546	546	100%	0	(0)	-	745	1,291	42%
Total Payroll Taxes	0	239	239	100%	1,555	1,555	100%	40	1,314	1,274	97%	5,185	5,145	99%	1,832	3,105	41%
5200 Medical insurance	0	548	548	100%	0	0	-	116	2,738	2,623	96%	1,188	1,072	90%	3,950	6,572	40%
5205 Dental insurance	0	41	41	100%	0	0	-	4	203	199	98%	81	77	95%	289	488	41%
5215 Term life insurance	0	4	4	100%	0	0	-	1	22	20	94%	12	10	90%	31	52	39%
5220 Long Term Disability insurance	0	9	9	100%	0	0	-	2	43	41	96%	21	19	91%	62	103	40%
5225 PERS Employer Contributions	0	287	287	100%	1,945	1,945	100%	9	1,579	1,570	99%	7,228	7,219	100%	2,162	3,732	42%
5230 PERS Employee Contributions	0	78	78	100%	554	554	100%	3	428	426	99%	2,060	2,058	100%	587	1,013	42%
Total Insured Benefits	0	966	966	100%	2,500	2,500	100%	135	5,014	4,879	97%	10,591	10,456	99%	7,081	11,959	41%
Total Personnel Services	0	2,503	2,503	100%	19,355	19,355	100%	547	13,468	12,922	96%	66,530	65,983	99%	19,021	31,943	40%
Goods & Services																	
6005 Seminars & training	0	42	42	100%	0	0	-	0	208	208	100%	0	0	-	292	500	42%
Total Staff Training	0	42	42	100%	0	0	-	0	208	208	100%	0	0	-	292	500	42%
6105 Telephone - mobile	53	60	7	12%	52	(1)	-2%	264	300	36	12%	260	(5)	-2%	684	720	5%
Total Utilities	53	60	7	12%	52	(1)	-2%	264	300	36	12%	260	(5)	-2%	684	720	5%
6260 Consulting services	15,161	0	(15,161)	-	0	(15,161)	-	15,161	0	(15,161)	-	400	(14,761)	-3690%	15,161	0	-
6290 Commercial insurance	5,300	5,793	492	8%	5,325	25	0%	26,501	28,963	2,461	8%	24,474	(2,027)	-8%	67,049	69,510	4%
Total Professional Services	20,461	5,793	(14,669)	-253%	5,325	(15,136)	-284%	41,662	28,963	(12,700)	-44%	24,874	(16,788)	-67%	82,210	69,510	-18%
6400 Small equipment & tools	0	83	83	100%	566	566	100%	175	417	242	58%	18,941	18,766	99%	758	1,000	24%
6405 Safety/hazardous materials	0	17	17	100%	0	0	-	0	83	83	100%	0	0	-	117	200	42%
6420 Janitorial supplies	0	17	17	100%	0	0	-	0	83	83	100%	0	0	-	117	200	42%
6425 Operational supplies	0	17	17	100%	511	511	100%	0	83	83	100%	100,986	100,986	100%	117	200	42%
6430 Equipment Rental	0	0	0	-	0	0	-	0	0	0	-	1,054	1,054	100%	0	0	-
6450 Fuel - Gas	0	33	33	100%	687	687	100%	0	167	167	100%	2,636	2,636	100%	233	400	42%
6455 Fuel - Diesel	0	33	33	100%	1,889	1,889	100%	0	167	167	100%	7,052	7,052	100%	233	400	42%
Total Operational Expense	0	200	200	100%	3,654	3,654	100%	175	1,000	825	83%	130,669	130,494	100%	1,575	2,400	34%

Financial Report - Actual vs. Budget
For Period Ending Nov 2023

amounts in \$US dollars

Fund: Dredge Fund

Department: Dredge Ops

Location: All

Budget: Adopted



Dredge Ops	Current Period				Same Month Last Year			Year to Date					Year End				
	Nov 2023				Nov 2022			Jul 2023 - Nov 2023				Prior FYTD vs Current FYTD			Jul 2023 - Jun 2024		
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6500 Repairs & maintenance equipment	1,016	13,750	12,734	93%	2,554	1,537	60%	93,616	68,750	(24,866)	-36%	9,723	(83,894)	-863%	189,866	165,000	-15%
6505 Repairs & maintenance vehicles	0	7,125	7,125	100%	5,670	5,670	100%	22,568	35,625	13,057	37%	15,119	(7,449)	-49%	72,443	85,500	15%
Total Repair and Maintenance	1,016	20,875	19,859	95%	8,224	7,208	88%	116,184	104,375	(11,809)	-11%	24,841	(91,343)	-368%	262,309	250,500	-5%
Total Goods & Services	21,530	26,969	5,439	20%	17,255	(4,275)	-25%	158,286	134,846	(23,440)	-17%	180,643	22,358	12%	347,070	323,630	-7%
Total Expenses	21,530	29,472	7,942	27%	36,610	15,079	41%	158,833	148,314	(10,518)	-7%	247,174	88,341	36%	366,091	355,573	-3%
Operating Results	149,773	7,195	142,579	1982%	(36,610)	186,383	-509%	12,471	35,019	(22,548)	-64%	(120,126)	132,597	-110%	61,880	84,427	-27%
Other Income & Expenses																	
Other Income																	
4505 Interest - Bank	866	0	866	-	1,447	(581)	-40%	9,959	0	9,959	-	3,976	5,984	151%	9,959	0	-
Total Other Income	866	0	866	-	1,447	(581)	-40%	9,959	0	9,959	-	3,976	5,984	151%	9,959	0	-
Net Other Income	866	0	866	-	1,447	(581)	-40%	9,959	0	9,959	-	3,976	5,984	151%	9,959	0	-
Net Result	150,639	7,195	143,445	1994%	(35,162)	185,802	-528%	22,431	35,019	(12,588)	-36%	(116,150)	138,581	-119%	71,839	84,427	-15%



M E M O R A N D U M

TO: John Burns, Chief Executive Officer
FROM: Matt Friesen, Director of External Affairs
DATE: January 10, 2024
SUBJECT: External Affairs Management Report

Communications, Media, and Outreach:

Public affairs efforts are continuing to prioritize listening to community and stakeholder input and developing proactive approaches to communications and timely responses. The responses and protocols are being informed by both short and long term strategies that utilize available communications tools. One example of this was a recent issue with the public dock at the Marina. The dock sustained damage when being utilized in an unprecedented fashion for offloading catch. The Port quickly, decisively and collaboratively worked towards a solution for all parties involved. The solution was implemented and communicated to stakeholders, and this included opportunities for the public to discuss additional questions directly with Port staff. This approach helped short circuit misinformation or rumors and give a point of accountability for direct discussions.

Staff is updating its Crises Issues and Management Program to give additional organizational structure and processes to guide Port responses.

Staff continue working to update distribution channels and develop targeted lists that will allow for greater flexibility for messaging. Staff utilized the distribution function on the updated website for the recent marina communications which is an additional tool for communications going forward.

The new website has been functioning well and increasing engagement opportunities. Eleven requests for information or inquiries were received through the portal during the month of December. Staff are responding quickly and substantively.

Representative Hoyle recently discussed her conversation between the Oregon federal delegation and President Biden in a news story. This is significant on a variety of levels and was shared with key legislators and stakeholders. A broader distribution of this message will be sent that connects with PCIP messaging.

Staff attended an ORULE meeting this month to discuss upcoming legislative session and rail issues more broadly, including new regulations in California market that might be considered in Oregon. Staff also attended the CBEMP meeting as well as the Bay Area Chamber of Commerce Board meeting and met individually with Chamber leadership to discuss potential future participation with the Chambers Transportation and Political sub-committees. Staff attended multiple BACC luncheons.

Staff reached out and initiated meetings with staff from ORULE, Business Oregon, City of North Bend, the Ironworkers, Oregon Business & Industries and the Port of Portland.

Legislative/Advocacy Work:

Port staff and the state lobby team initiated contact and gave updates on the PCIP and Charleston to elected officials and their offices including Senators Anderson and Brock Smith and Representative Boice, Gomberg and Wright on Port activities and to answer any questions.

Legislative Days occurred this month in Salem and the state lobby team was in the capitol monitoring hearings. This quarterly occurrence of Legislative Days is more significant due to its proximity to the upcoming "short session" in February. Legislators often introduce their priority bill concepts during these hearings and policy priorities are signaled.

Port staff reached out to Senator Gorsek's office, who is legislative chair of the Rail Caucus, to initiate future conversations and meetings between the Port and the Senator as well as working more closely with the Rail Caucus in the future.

Relevant Stories:

[Connect to Congress: Rep. Hoyle recounts call with president](#)

[Lacking information, Oregon residents guess at future of offshore wind](#)

[Invasive European green crabs threaten Northwest shellfish industries](#)

[Oregon lawmakers' overseas trips funded by lobby groups, Taiwanese government](#)

[South Coast Development Council announces new Executive Director](#)

[Oregon's Commercial Dungeness Crab Season Is Underway After a Short Delay](#)

[Port of Coos Bay denied Mega Grant for second year](#)

[Federal government wants to lease coast between Florence and Reedsport for offshore wind](#)

[Local governments across Oregon weigh increased liability on public trails](#)



M E M O R A N D U M

TO: John Burns, Chief Executive Officer
FROM: Mike Dunning, Chief Port Operations Officer
DATE: January 10, 2024
SUBJECT: Port Operations/Asset Management Report

Channel Modification Project:

The project team continues to progress on the revised 204/408 report. All of the updated modeling work has been completed and is being post processed for analysis. The sediment characterization sampling project is underway and expected to be completed by the end of January. Once all testing is complete, the results will be submitted to the Portland Sediment Evaluation Team (PSET) for review.

The Port Team is working with the eel grass consultant and is continuing to evaluate the results of the survey. Once this evaluation is complete and any potential impacts are identified, the consultant will begin to develop the framework for any potential mitigation.

The next meeting with the USACE will be held in Portland at the end of January. The Port team will be presenting preliminary modeling results and discussing feedback from USACE modeling reviews.

Rail Bridge Rehabilitation Project:

Vaughn Viaduct: Staff continues to work on project closeout with the contractor.

Steel Swing Bridges: The contractor is mobilizing to Umpqua to begin work on this bridge. During the comprehensive bridge inspection of the North Bend bridge, a floor beam, which is included in the BUILD scope of work, was identified as an immediate priority for strengthening. The contractor mobilized and conducted a temporary repair until the designed permanent repair could be made. The permanent repair is expected to be completed by mid-January.

PIDP Grant (Tie and Resurfacing Project):

The tie crew is in the vicinity of Canary Road and moving north. The contractor expects to have all the ties replaced by the end of February. The tamping and surfacing crews are following behind the tie crew. Their work should be completed by early March.

Dredging:

The Section 107 study continues to move forward. Port staff is collecting historical dredging data for the Corps project team. Significant shoaling is occurring at the east end of the Pt Adams dock.

Coos Bay Estuary Management Plan (CBEMP) Update:

The two cities and county are meeting on January 10 to hold another joint work session for the CBEMP update. The goal of this meeting is to discuss the final draft recommended by the update, and have each jurisdiction vote on a resolution for approval of the recommended updates for implementation.

MEMORANDUM

TO: John Burns, Chief Executive Officer
 FROM: Raymond Dwire, Charleston Marina Complex Manager
 DATE: January 10, 2024
 SUBJECT: Charleston Operations Management Report

Monthly Statistics:

Of the 525 moorage slips, there were 140 annuals (26.67%), 45 semi-annuals (8.57%), 30 monthlies (5.71%) and 1479 transient nights, for a total occupancy of 49.97% for the month.

The RV Park had an average capacity of 19.67% in December. Out of 104 RV Park spaces, we had 3 new check-ins with total sales of \$16,372.63. Occupancy in December 2022 was 26.18% with sales of \$14,516.55.

There were 55 tons of ice sold in the month of December for a total of \$5,500.00. In comparison, December 2022 had only 1.5 tons of ice sold for a total of \$183.00. The difference is attributed to Dungeness Crab Season starting in December this year and in January last year.

Charleston Community News:



39th Annual Charleston Crab Feed

The Charleston Merchant's Association will be hosting the 39th Annual Charleston Crab Feed Fundraiser.

This event will be Saturday, February 10th from 11am to 3pm at The Oregon Institute of Marine Biology, 63466 Boat Basin Road, Charleston, OR 97420 – across from the Charleston Marine Life Center.

Volunteers will serve whole or half, fresh crab dinners with side dishes, rolls and a beverage.

Whole Crab Meal - \$35.00

Half Crab Meal - \$22.00

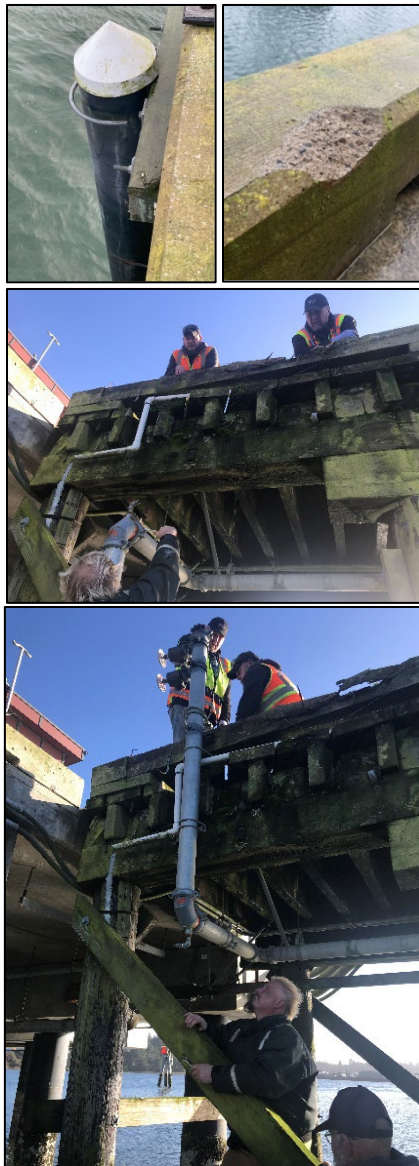
Hot Dog with Sides - \$14.00

Charleston Commercial Fishing Fleet News:

The much waited for 2023-2024 Oregon Dungeness Crab Season kicked off on December 16th. Good weather and calm ocean conditions allowed for a smooth deployment of crab gear for commercial vessels up and down the Oregon Coast. The Charleston Marina is now alive with boats bringing this bountiful catch of delicious Dungeness Crab. Safe and prosperous fishing to all here in Charleston.

Messages From the Charleston Marina Manager:

Damage to the Ice Plant dock due to an unprecedented amount of use prompted the temporary closure of the Public Hoist. The following was posted on the Port of Coos Bay website in response to this closure. Pictures below show recent damage to the Ice Plant Dock.



Q & A: Public Dock & Hoist

At the Port of Coos Bay we are committed to ensuring the stability and prosperity of our maritime community while safeguarding the assets of the port. I wanted to write and shed some light on recent developments within our local fishing industry at the Charleston Marina and keep you all informed.

I realize it is easy for information to get passed along and sometimes people don't have all the facts. If you have more questions that aren't answered here, please reach out to me directly and I'll do my best get you what you need.

Let's walk through some questions we've gotten recently about the public dock in marina.

What is the public dock and hoist?

The Port owns a public hoist which has historically been available to load and offload vessel gear. It is located on the ice dock.

How often has the dock been used in the past?

On average, the dock hoist has been used less than 12 hours per year going back to 2014. The hoist cost \$27 per hour to lease. We have no record of the hoist being used for sustained commercial off-loading.

What happened recently with the hoist? Was the dock damaged?

Recently, mobile live catch payers have started utilizing the dock and hoist for commercially offloading live crab. Due to this expanded use of the hoist, the Port became aware of damage sustained to the dock.

What did the Port do?

The Port closed the public dock for 48 hours to work diligently on an equitable solution and new interim protocols. The Port reached out and met directly with those involved to find a fair resolution. This response was not unilateral but involved robust engagement with our stakeholders. We developed a protocol for the remainder of the season that predominantly utilized preexisting requirements. This includes insurance requirements for mobile buyers, additional dock inspections, and a small surcharge that will go to protecting our infrastructure.

Let me emphasize that our intent is to maintain a balanced approach that safeguards the interests of c involved parties and the public infrastructure. As the facilitator of the dock we want to be the one that ensures you have all the right information and assist constructive and transparent dialogue.

I was just down at the dock this morning and saw crab moving swiftly off boats. It is exciting to see the backbone of our coastal community in action and we appreciate interest in the marina. We will keep you updated as this moves forward. Again, feel free to reach out to me directly if you have additional questions. I'm always happy to chat.

*Thanks,
Ray Dwire, Charleston Marina Manager
email: rdwire@portofcoosbay.com
phone: 541-266-3710*

The Charleston Marina Maintenance Staff made repairs to a dry standpipe at the Ice Plant dock. This part of the fire suppression system was damaged when a vehicle, attempting to turn around, backed up and onto the bull-rail during a commercial off-loading of Dungeness Crab. This along with other factors prompted a temporary closure and evaluation of the use of the Public Hoist on the Ice Plant Dock by Port Staff. Fortunately, no one was injured.

Charleston Marina Staff:

- Marina Office and RV Park Staff remains one person short.
- Marina's Maintenance Staff remains fully staffed with eight full-time employees.
- Port Security at the Charleston Marina is fully staffed with five full-time employees.

Charleston Marina Major Projects:

2023-2024 Piling Project: The project start date for Billeter Marine to replace 12 piling at the Charleston Marina and Shipyard is scheduled for January 15th. The adjusted contract price of the project is \$141,684.00.

Security:

With Security Staff being at full strength, we are once again at 24/7 coverage for the Charleston Marina. This coverage also includes a second Security Officer in the Marina between the hours of 10pm and 6am. This block of time has been shown to be a target time for criminal activity in the past, so the second staff member increases the deterrence from theft, vandalism, and trespassers.

Charleston Marina Maintenance Projects:

Dock Work Projects:



Dock Work continues with more battered fingers on D Dock. Just like remodeling an old home, sometimes you find things a bit worse than first thought. This is what our Maintenance Staff finds and repairs daily at our docks. Once they are through with D-Dock, they will move on to work on F-Dock.

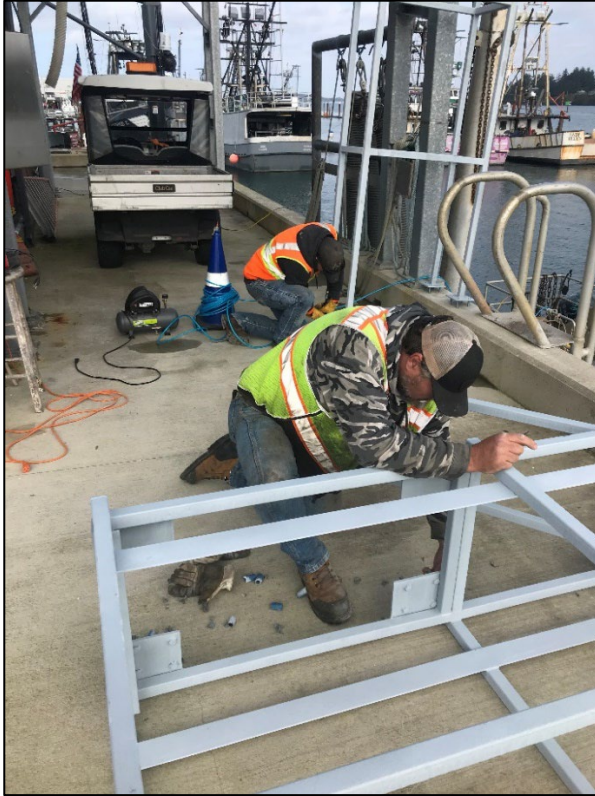
Shipyard and Travel Lift:

Shipyard Travel Lift Operations continue in the Charleston Shipyard. Travel lift repairs have been completed by a Marine Travel Lift Technician and it is operating good as new.

Insurance Compliance:

Port Staff is continuing to work with the last few vessels that have not complied with the Insurance Requirements that took effect July 2022.

Ice Plant Platform and Access Ladder:



Charleston Maintenance Operators Dwayne Temple and Jeremy Beard fabricate and install a platform and ladder to allow access to the Ice Delivery System at The Charleston Ice Plant. Occasionally, the conveyor or chute plugs up requiring Charleston Maintenance Personnel to have to get a ladder to access it and clear the plug up. This will allow easier and safer access. Cost of the materials was minimal due to salvaged and repurposed walkways, handrails, and ladders from T-1.



MEMORANDUM

TO: John Burns, Chief Executive Officer

FROM: Brian Early, General Manager, CBRL

DATE: January 10, 2024

SUBJECT: Railroad Department Management Report

Operations:

CBRL Carloads:

December 2023 = 440

Prior Month November 2023 = 409

Prior Year December 2022= 493

2023/2024 Forecasted Monthly Average = 1025

The month of December started well with strong car loadings from all of CBRL’s customers, in fact, CBRL moved almost 150 cars in five days the first full week of the month. Unfortunately, winter storms blew in the next week causing all manner of chaos in the form of flooding, downed trees, mudslides and even a sinkhole, severely impacting our ability to continue the momentum from the strong start of the month. To add to an already challenging situation, we experienced a derailment early in the morning of December 15th near Swisshome. Six cars left the track while traversing an ess turn, with four remaining upright and two rolling over on their sides and down an embankment.

An accident investigation was immediately conducted by the CBRL’s General Manager, Car Repair Supervisor, and Track Supervisor. Rick Franklin Construction was contracted to re-rail the four standing cars and remove the two cars on their sides, as well as salvage the lumber that was spilled and general cleanup of the site. CBRL’s MOW and Mechanical crews assisted with the salvage and cleanup operation and Shadco Railroad Construction was contracted to rebuild the affected track.

Shadco was able to mobilize into the site on Tuesday the 19th and immediately started rebuilding the affected portion of the line, even as the cleanup operation continued. Franklin completed their portion of the work on Wednesday the 20th and Shadco had the line repaired and back open for rail traffic on Saturday the 22nd. The first train was sent through Christmas Eve and normal operations resumed the day after Christmas.

Mechanical (Car and Locomotive):

Contracted mechanical forces were not on property in December as there was very little locomotive work needed for the month but will be returning the week of January 15.

CBRL’s car repair team performed their usual Safety Inspections and repairs to the cars received from UP and continued to monitor the “captive” log and chip cars assigned to CBRL. Our Car Repair Supervisor participated in the derailment investigation, and his department was instrumental in

supervising the re-railing and repairs of the involved cars, as well as supervising the cleanup of the accident site.

Maintenance of Way (MOW):

In addition to their regular duties of inspecting and maintaining the rail line for train traffic, CBRL's Track Inspector participated in the derailment investigation and our MOW crews were busy all month addressing winter storm damage in the form of flooding from overwhelmed culverts, sinkholes, mudslides, and several trees had to be cleared from the right of way. All of this on top of helping to clean up the accident site.

In addition to his normal duties of testing and maintaining our crossing and signal systems, our Signalman also performed some bridge operation and maintenance and assisted with maintenance of the navigation light systems on both North Bend and Umpqua turn spans.

ODOT/FRA:

CBRL had one on-site visit from ODOT's Motive Power and Equipment Inspector Greg Stange and one visit from ODOT's Operations Inspector Allon Kelly during the month and no defects were recommended for violation.

Coos Bay Rail Line:

In December a CBRL employee sustained an injury from a slip and fall, resulting in a reportable injury. The CBRL had one FRA reportable incident in December (derailment), this was the only reportable incident for the calendar year 2023. Currently, CBRL has 23 employees and 12 locomotives on property.

Rail Projects:

- Legacy Construction is currently working on the North Bend bridge and preparing to begin work on the Umpqua Bridge. The US Coast Guard has granted CBRL a temporary deviation to the operation of the Umpqua Bridge beginning January 19th to facilitate the needed repairs.
- Scott Partney Construction has completed the center pivot walkway repairs to both the Umpqua and North Bend bridges.
- Superior Electric completed the SO cord replacement on the Umpqua Bridge and that repair eliminated all the stray voltage issues we were experiencing on that bridge. Superior also replaced the underground power supply on the north end of the North Bend Bridge to ensure our capability to operate the bridge from the backup generator.
- RailStar began and completed a detailed inspection of North Bend Bridge and CBRL and Port staff are awaiting the final report.
- Whitt Industries performed a replacement of the hydraulic motor on North Bend in December.
- Our PIDP contractor, Railworks was not on property most of December due to the Holidays and supply chain issues but will be returning in early January. Ties have been replaced as far north as Canary, materials have been distributed as far north as Swisshome and tamping and regulating has been accomplished as far north as Lakeside. To date, seven slow orders have been removed as a direct result of this project.