



M E M O R A N D U M

TO: Interested Parties
FROM: David Kronsteiner, President
DATE: February 8, 2022
SUBJECT: Port of Coos Bay Commission Meeting Notice

The **Board of Commissioners** of the Oregon International Port of Coos Bay will hold its Regular Commission Meeting at **10:30 a.m., Tuesday, February 15, 2022.**

Members of the public are invited to view the meeting live on the Port's YouTube Channel at the following link: www.youtube.com/portcoos.

If you would like to provide public comment during the meeting, please call the Administrative office at 541-267-7678 by 9:00 a.m. on Tuesday, February 15, 2022. Written comment will be accepted until 9:00 a.m. on Tuesday, February 15, 2022 by sending an email to portcoos@portofcoosbay.com with the subject line 'Public Comment'.

An **Executive Session** has also been scheduled on **Tuesday, February 15, 2022**, immediately after the Commission Meeting, as authorized under ORS 192.660(2), to:

- (e) conduct deliberations with persons designated by the governing body to negotiate real property transactions;
- (g) consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations;
- (h) consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed;
- (j) carry on negotiations under ORS Chapter 293 with private persons or businesses regarding proposed acquisition, exchange or liquidation of public investments; and
- (n) discuss information about review or approval of programs relating to the security of a number of specified structures, activities and materials relevant to the operation of the state's infrastructure.

DK/kk

**OREGON INTERNATIONAL PORT OF COOS BAY
REGULAR COMMISSION MEETING
10:30 a.m., Tuesday, February 15, 2022**
Port Commission Chambers, 125 West Central Avenue, Suite 230, Coos Bay, Oregon 97420
Watch Live on YouTube: www.youtube.com/portcoos

T E N T A T I V E A G E N D A

- 1. CALL MEETING TO ORDER**

- 2. INTRODUCTION OF GUESTS AND PORT STAFF**

- 3. PUBLIC COMMENT**

- 4. PORT PROJECT UPDATE**
 - A. Coal Bank Slough Bridge..... Rick Adamek
 - B. Terminal One..... John Burns

- 5. CONSENT ITEMS** **Page**
 - A. Approval of January 18, 2022 Regular Commission Meeting Minutes 4
 - B. Approval of January Invoices..... 7
 - C. Approval of January Contracts Awarded 8

- 6. MANAGEMENT REPORTS** **Page**
 - A. Administration..... 10
 - B. Finance 12
 - C. Commercial / External Affairs / Marketing..... 29
 - D. Port Operations / Asset Management 32
 - E. Charleston Operations 34
 - F. Railroad Operations..... 36

- 7. ACTION ITEMS** **Page**
 - A. 2022Res02: Declaration of Emergency: Gypsy Artist Pollution Mitigation Brandon Collura, 40
 - B. Disposal of Terminal One Surplus Property..... Rick Adamek, 44
 - C. Execution of Coronavirus State Fiscal Recovery Fund Grant Agreement Mike Dunning, 46

- 8. OTHER**

- 9. INFORMATION ITEMS** **Page**
 - A. Coos Bay Rail Revenue Car Loads – January 2022 48

- 10. COMMISSION COMMENTS**

- 11. NEXT MEETING DATE** – Tuesday, March 15, 2022, 10:30 a.m.

- 12. RECESS TO EXECUTIVE SESSION**

- 13. ADJOURN**

Consent Items

DRAFT
OREGON INTERNATIONAL PORT OF COOS BAY
Coos Bay, Oregon
REGULAR COMMISSION MEETING
10:30 a.m., Tuesday, January 18, 2022

Port Commission Chambers, 125 Central Avenue, Suite 230, Coos Bay, Oregon 97420

ATTENDANCE

Commission:

David Kronsteiner, President; Eric Farm, Vice President; Brianna Hanson, Treasurer; Bob Garcia, Secretary; and Kyle Stevens, Commissioner.

Staff:

John Burns, Chief Executive Officer; Lanelle Comstock, Chief Administrative Officer; Mike Dunning, Chief Port Operations Officer; Rich Lopez, General Manager, Coos Bay Rail Line; Brandon Collura, Charleston Harbormaster; Ray Dwire, Security; Krystal Karcher, Administrative Assistant; and Mike Stebbins, Port Legal Counsel.

Media & Guests:

Janét Moore.

1. CALL MEETING TO ORDER

President Kronsteiner called the meeting to order at 10:32 a.m.

2. INTRODUCTION OF GUESTS AND PORT STAFF

3. PUBLIC COMMENT

A. Janét Moore, Coos Bay.

Ms. Moore stated she came back to reiterate concerns expressed at the last meeting about the large scale shipping terminal the Port is planning to develop, specifically concerns about the air quality impact. The Ports of Los Angeles and Long Beach are the largest single sources of pollution in southern California. The public hasn't been given much information about the scale of the plan. It has been reported that the railroad improvements are estimated at \$1 billion, so it can be assumed to be a large amount of shipping traffic planned. Ms. Moore stated she is concerned about emissions and particulate matter, nitrogen oxide, sulfur dioxide, and other pollutants that can contribute to asthma, reduced lung development in children, cardiovascular disease, lung cancer, and premature death.

Ms. Moore stated she is also concerned about dredging that may be planned and the impact it could have on the estuaries. Ms. Moore stated she is unaware of any feasibility studies the public can look at to understand more about what is planned, and expressed hope that the Port will be more transparent so the public doesn't overreact to development plans. In 2000, the Port spent money on two independent feasibility studies that concluded to break even a terminal would have to attract cargo at a volume 2.5 times larger than that handled at two comparable facilities in Portland and Vancouver. This is a large amount of cargo volume considering the fragile estuary here that supports the fishing industry. The

fisheries are under pressures with global warming, ocean acidification, hypoxia, plastic pollution, and this would be another nail in the coffin for those fishing jobs. Tourism jobs could be hurt as well, as they also rely on a healthy environment.

4. CONSENT ITEMS

- A. Approval of December 14, 2021 Regular Commission Meeting Minutes
- B. Approval of December Invoices
- C. Approval of December Contracts Awarded
- D. Approval of Community Giving Donations

Upon a motion by Commissioner Hanson (second by Commissioner Farm), the Board of Commissioners voted to approve the December 14, 2021 Regular Commission Meeting Minutes, December Invoices, December Contracts Awarded, and Community Giving Donations. **Motion Passed.**

5. MANAGEMENT REPORTS

All Management Reports were included within the Meeting Packet.

6. ACTION ITEMS/REPORTS

A. 2022Res01: Wells Fargo Rail Corporation Locomotive Lease Agreement

The Port of Coos Bay currently owns 6 locomotives, some of which have been experiencing mechanical deficiencies that could bring delays to operations of the rail line. Due to the threat of their potential unreliability and due to the expected increase in business on the rail line, Port and Rail Staff have solicited proposals from locomotive leasing companies to lease two locomotives to join the existing rail fleet.

Wells Fargo Rail Corporation provided a proposal to lease two GP38-2 locomotives for a term of 12 months at the rental rate of \$110.00 per unit per day. During the term of the agreement, the Port/Rail is responsible for the maintenance, service and repair of each unit. Upon expiration of the agreement, the term shall continue on a month-to-month basis.

Although the annual expense is within the CEO's spending authority, per the requirements of the lease, the Port's Board of Commissioners must authorize execution of the lease agreement and an opinion letter from the Port's legal counsel must be provided.

Upon a motion by Commissioner Farm (second by Commissioner Garcia), the Board of Commissioners motioned to approve Resolution 2022Res01 authorizing Oregon International Port of Coos Bay Chief Executive Officer John Burns to execute a twelve month lease agreement for two locomotives at the rental rate of \$110.00 per unit per day with Wells Fargo Rail Corporation. **Motion Passed.**

B. Appointment of FY 2022/23 Budget Officer

Oregon Local Budget Law (ORS 294.305 through 294.565) governs the preparation of the Port's annual budget. Pursuant to ORS 294.331, the Port Commission is required to designate one person to serve as the Budget Officer, who shall prepare or be responsible for preparing the budget document under the

direction of the Chief Executive Officer. The Budget Officer also presents a balanced budget to the budget committee, publishes all notices required by Local Budget Law, monitors budget expenditures during the budget year and notifies the governing body of the need to make any budget changes required after adoption.

Port staff recommends Megan Richardson, the Port’s Director of Finance & Accounting, to be appointed as the Budget Officer for the fiscal year 2022/23 budget process.

Upon a motion by Commissioner Farm (second by Commissioner Stevens), the Board of Commissioners motioned to approve the appointment of Megan Richardson, Director of Finance & Accounting, as the Budget Officer for the fiscal year 2022/23 budget process. **Motion Passed.**

C. Crow Clay & Associates Lease Agreement

Crow Clay and Associates is a new Tenant of the Port following the Port’s acquisition of the Hub Building, occupying 125 Central Avenue, Suite 400. The existing lease agreement that was transferred with the sale of the property from the Hub Partnership to the Port is set to expire as of February 1, 2022. Crow Clay and Associates has expressed interest in entering into a new one-year lease agreement for leased space in the Hub Building. Crow Clay and Associates is a tenant in good standing with the Port.

Commissioner Hanson asked whether the basic terms of the agreement are continuing forward, then stated that may be confidential so she will ask the question at another time. Commissioner Garcia asked whether Crow Clay and Associates was interested in a longer term lease. John Burns stated this is a standard lease term for the Hub Building so a longer term lease had not been offered.

Upon a motion by Commissioner Farm (second by Commissioner Hanson), the Board of Commissioners motioned to approve the execution of a new one-year lease agreement with Crow Clay and Associates. **Motion Passed.**

7. OTHER

8. COMMISSION COMMENTS

9. NEXT MEETING DATE – Tuesday, February 15, 2022, 10:30 a.m.

10. ADJOURN

President Kronsteiner adjourned the meeting at 10:47 a.m. and entered into Executive Session to:

- (e) conduct deliberations with persons designated by the governing body to negotiate real property transactions;
- (h) consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed; and
- (j) carry on negotiations under ORS Chapter 293 with private persons or businesses regarding proposed acquisition, exchange or liquidation of public investments.



M E M O R A N D U M

To: John Burns, Chief Executive Officer
From: Mary Green, Accounting Clerk
Date: February 8, 2022
Subject: Invoices Paid for Commission Approval through January 2022

A/P checks issued per NetSuite financial system	772,906.38
Payroll disbursement per Umpqua Bank statement	138,583.02
Misc electronic disbursements per Umpqua Bank statement	92,538.85
Total Disbursements	<u>\$ 1,004,028.25</u>



M E M O R A N D U M

TO: John Burns, Chief Executive Officer

FROM: Megan Richardson, Accounting Manager

DATE: February 8, 2022

SUBJECT: January 2022 Contracts Awarded

The following are bids that were awarded, and contracts authorized and signed by the Chief Executive Officer during the months of January. All solicitations comply with the requirements of the Port’s Local Public Contracting Rules.

The following projects are included in the appropriate fiscal year budget:

Contract	Description	Cost
Turner Consulting Services	Provide Care Taking for Terminal 1 Property	\$33,600.00
Gold Coast Security	Provide Security Services for Terminal 1 Property	\$18,432.00
Total Contracts Awarded for this period:		\$52,032.00

Management Reports



M E M O R A N D U M

TO: John Burns, Chief Executive Officer
FROM: Lanelle Comstock, Chief Administrative Officer
DATE: February 8, 2022
SUBJECT: Administrative Services Management Report

Upcoming Scheduled Meetings and Events:

- SDAO Annual Conference: Thursday – Saturday, February 10-12
- February Regular Commission Meeting: Tuesday, February 15, 10:30 am
- President’s Day (offices closed): Monday, February 21
- March Regular Commission Meeting: Tuesday, March 15, 10:30 am

Statement of Economic Interest Reminder:

The Port of Coos Bay Commissioners are required to file an Annual Verified Statement of Economic Interest with the Oregon Government Ethics Commission by April 15 of each year. Please be prepared to receive a notice from the Oregon Government Ethics Commission to complete the form by April 15.

Moorage Insurance Requirements:

Admin Staff is working with Charleston Staff, Port’s legal counsel, and the Port’s insurance broker of record in drafting insurance requirements for Charleston Marina moorage holders. It is understood that the Port of Coos Bay / Charleston Marina is the last Port / Marina on the Oregon Coast to require insurance from its moorage holders. After covering the cost (over \$58,000) to lift a sunken vessel from the Distant Water Fleet Dock in an effort to mitigate pollution and hazards to the navigation channel, it is imperative that control measures be put into place. Staff will meet with the Charleston Advisory Committee to discuss the insurance requirements prior to bringing further action to the Commission.

Hub Building Vacancies:

The Port of Coos Bay is looking for tenants to lease the following spaces in the Hub Building. Interested parties should contact Margaret Barber for more information at (541) 267-7678 or at mbarber@portofcoosbay.com.

- **147 S Broadway** - Approximately 2,366 square feet of prime storefront space located on Highway 101 southbound.
- **145 Central Avenue** - Four individual offices in a space shared by an economic development group, conveniently located in downtown Coos Bay.

Budget Planning:

We have already begun the administrative budget planning process for the 2022/23 fiscal year

budget, which includes drafting an Operating Plan. The administrative budget includes expenses for administrative personnel salaries and benefits, development and training of all staff, administrative office expenses, commercial insurance, IT supplies, software licenses and subscriptions, recruitment, and legal services.

The tentative 2022/23 Budget Planning Calendar was included within the Information Section of last month's packet as a general guideline of the budget process. Please be advised of the following public meetings regarding the Port's budget (exact dates to be determined):

- Beginning of May - Charleston Advisory Committee Meeting to discussed proposed projects and rates
- End of May - Budget Committee Meeting(s)
- June 21- Regularly Scheduled Port Commission Meeting and Budget Hearing



M E M O R A N D U M

TO: John Burns, Chief Executive Officer
FROM: Megan Richardson, Director of Finance
DATE: February 8, 2022
SUBJECT: Accounting & Finance Management Report

We hereby present December and December Year-to-Date (6 months) financial results for the Port.

Operating Revenue:

Total operating revenues were \$245K which was \$8K less than budget. All departments reported revenues that fell short of budget this period except for Charleston Ops. Charleston Ops did meet their budget for ice sales but made up the revenue shortfall by higher performance in moorage and RV Park occupancy. Administration has budgeted for full tenancy, but they are currently down two lessees. Port Ops leases underperformed due to the CPI being lower than what was anticipated and the timing of new agreements.

Rail Ops had decreased rail car movements this month for a total of 453 cars.

Operating Expense:

Operating expenses totaled \$365K, which was \$52K less than budget. All departments, except for External Affairs and Charleston, underspent their budget this month. External Affairs had an increase in legislative expenses this month, year to date expenses remain within budget. Charleston is overspent due to the required stormwater media replacement. The purchase was necessary to keep the stormwater system operating and keep the shipyard in compliance with regulatory agencies. The replacement cost exceeded the budget for this period and is only a 50% deposit. It is anticipated that when the final portion is due it will exceed that month's budget for Charleston. This was a budgeted expense, but as with most items this year, the projected cost has fallen short of actual costs by about \$20K. This is being monitored closely to determine if it will need to be accounted for in a supplemental budget.

Operating Result:

The Port ended December with a \$120K loss against a planned deficit of \$165K, which is better than plan by \$44K. All departments, with the exception of External Affairs and Charleston, performed better than plan this month. External Affairs and Charleston underperformance was due to over expenditures for the period.

Other Income & Expense:

Total other revenues totaled \$458K, which is greater than budget by \$272K. Tax revenues exceeded the budget this month due to the sale of the Federal 45G Tax credit. Other expenses

totaled -\$8K this period, which was \$121K better than plan. This balance is due to credits that were applied this month and are offset by expenses in prior periods.

Net Result & Year to Date:

December net result amounted to a net gain of \$355K compared to a budgeted net deficit of \$82K resulting in a \$437K positive variance. The sale of the tax credits with the underspending of capital expenses is the primary of the net result for December.

Other Comments:

The total cash balances in all bank accounts January month end were \$4,365,364.01 which is a decrease of \$323K from December with interest earnings of \$1,291.00. No interest was earned in the money market account because the balance has been managed to meet the required minimum for banking fees and cashflow needs. The Local Government Investment Pool (LGIP) interest rate remained 0.45% pa. This an overall decrease of the pool interest rate by 0.15% since the start of the fiscal year.

Budget preparations are underway and are on schedule. Currently managers are completing their draft operating plans for the upcoming fiscal year. This process involves setting operational goals and capital plans. Using these, managers will put together financial proposals for their departments. These will be reviewed and refined through input from all members of the leadership team before we complete the draft budget document.

Financial Report - Actual vs. Budget - General Fund
For Period Ending Dec 2021



		Current Period				Same Month Last Year			Year to Date				Year End					
		Dec 2021				Dec 2020			Jul 2021 - Dec 2021				Prior FYTD vs Current FYTD			Jul 2021 - Jun 2022		
		Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
1	Operating Income																	
2	Administration	14,337	16,721	(2,384)	(14%)	1,360	12,977	954%	48,870	100,323	(51,454)	(51%)	8,169	40,701	498%	149,193	200,647	(26%)
3	External Affairs	0	33	(33)	(100%)	0	0	-	95	200	(105)	(52%)	115	(20)	(17%)	295	400	(26%)
5	Port Operations	16,456	18,303	(1,847)	(10%)	22,610	(6,153)	(27%)	99,974	109,820	(9,846)	(9%)	99,353	621	1%	209,794	219,640	(4%)
6	Railroad Operations	66,792	72,220	(5,428)	(8%)	67,622	(831)	(1%)	502,502	527,283	(24,781)	(5%)	415,546	86,956	21%	1,919,201	1,943,982	(1%)
8	Charleston Operations																	
9	Building & Dock Leases	23,955	24,442	(487)	(2%)	23,022	932	4%	148,034	146,650	1,384	1%	114,608	33,427	29%	294,684	293,300	0%
11	Marina	63,890	78,633	(14,743)	(19%)	65,875	(1,984)	(3%)	556,430	470,127	86,303	18%	532,169	24,261	5%	1,101,131	1,014,828	9%
12	Shipyards	22,047	21,094	953	5%	19,264	2,783	14%	138,214	126,563	11,651	9%	127,821	10,392	8%	264,776	253,125	5%
13	RV Park	29,048	17,072	11,977	70%	16,717	12,332	74%	278,284	225,467	52,817	23%	235,041	43,243	18%	389,217	336,400	16%
14	Ice Plant	4,430	8,602	(4,172)	(49%)	532	3,899	733%	138,815	197,144	(58,329)	(30%)	16,486	122,329	742%	241,671	300,000	(19%)
16	Travel Lift	1,811	2,078	(267)	(13%)	2,009	(198)	(10%)	27,768	28,337	(569)	(2%)	19,673	8,095	41%	59,431	60,000	(1%)
17	Other	1,834	(6,483)	8,318	(128%)	462	1,372	297%	10,092	(8,900)	18,992	(213%)	8,281	1,811	22%	1,192	(17,800)	(107%)
18	Total Charleston Operations	147,015	145,437	1,579	1%	127,879	19,136	15%	1,297,636	1,185,387	112,249	9%	1,054,079	243,557	23%	2,352,102	2,239,853	5%
19	Total Operating Income	244,600	252,714	(8,114)	(3%)	219,471	25,129	11%	1,949,077	1,923,013	26,063	1%	1,577,262	371,815	24%	4,630,585	4,604,522	1%
21	Operating Expenses																	
22	Administration	113,572	152,197	38,624	25%	110,863	(2,709)	(2%)	701,808	950,574	248,766	26%	720,614	18,807	3%	1,652,381	1,901,147	13%
23	External Affairs	27,735	24,502	(3,233)	(13%)	21,286	(6,449)	(30%)	126,933	151,966	25,033	16%	125,967	(965)	1%	278,899	303,932	(8%)
24	Port Development	0	0	0	-	16,263	16,263	100%	0	0	0	-	111,401	111,401	(100%)	0	0	-
25	Port Operations	51,215	79,812	28,597	36%	12,828	(38,387)	(299%)	328,675	512,810	184,135	36%	85,027	(243,648)	287%	835,484	1,019,619	(18%)
26	Railroad Operations	3,633	12,798	9,164	72%	52,659	49,026	93%	68,039	76,786	8,747	11%	65,397	(2,642)	4%	144,825	153,572	(6%)
28	Charleston Operations	169,025	148,361	(20,664)	(14%)	125,881	(43,144)	(34%)	808,294	916,017	107,722	12%	773,271	(35,023)	5%	1,724,311	1,832,033	(6%)
29	Total Expenses	365,181	417,669	52,488	13%	339,781	(25,400)	(7%)	2,033,749	2,608,152	574,403	22%	1,881,678	(152,071)	(8%)	4,635,900	5,210,303	11%
31	Operating Results																	
32	Administration	(99,236)	(135,476)	36,240	(27%)	(109,504)	10,268	(9%)	(652,938)	(850,250)	197,312	(23%)	(712,446)	59,507	(8%)	(1,503,188)	(1,700,500)	(12%)
33	External Affairs	(27,735)	(24,469)	(3,266)	13%	(21,286)	(6,449)	30%	(126,838)	(151,766)	24,928	(16%)	(125,852)	(985)	1%	(278,604)	(303,532)	(8%)
34	Port Development	0	0	0	-	(16,263)	16,263	(100%)	0	0	0	-	(111,401)	111,401	(100%)	0	0	-
35	Port Operations	(34,759)	(61,508)	26,750	(43%)	9,782	(44,540)	(455%)	(228,701)	(402,990)	174,289	(43%)	14,326	(243,027)	(1696%)	(625,690)	(799,979)	(22%)
36	Railroad Operations	63,158	59,422	3,736	6%	14,963	48,196	322%	434,463	450,497	(16,034)	(4%)	350,149	84,314	24%	1,774,376	1,790,410	(1%)
38	Charleston Operations	(22,010)	(2,924)	(19,086)	653%	1,999	(24,008)	(1201%)	489,342	269,370	219,971	82%	280,808	208,534	74%	627,791	407,820	54%
39	Totals Operating Results	(120,581)	(164,955)	44,374	(27%)	(120,310)	(271)	0%	(84,672)	(685,138)	600,466	(88%)	(304,416)	219,744	(72%)	(5,315)	(605,781)	(99%)
41	Tax Collected	457,592	186,198	271,395	146%	376,579	81,014	22%	2,271,872	1,873,005	398,868	21%	2,056,044	215,828	10%	3,140,428	2,741,560	15%
42	Financial Income	8,423	8,874	(451)	(5%)	9,510	(1,087)	(11%)	52,258	48,744	3,514	7%	54,478	(2,220)	(4%)	102,001	98,487	4%
43	Grant Income	0	0	0	-	12,855	(12,855)	(100%)	3,000	8,175	(5,175)	(63%)	48,783	(45,783)	(94%)	8,000	13,175	(39%)
45	Other Income	1,016	0	1,016	-	8,668	(7,652)	(88%)	217,512	0	217,512	-	32,398	185,114	571%	517,512	300,000	73%
46	Total Other Income	467,032	195,072	271,960	139%	407,612	59,420	15%	2,544,642	1,929,923	614,719	32%	2,191,703	352,940	16%	3,767,941	3,153,222	19%
48	Financial Expenses & Taxes	(225)	3,375	3,600	(107%)	12,244	12,468	(102%)	88,730	30,250	(58,480)	193%	57,808	(30,922)	53%	108,980	50,500	(116%)
49	Debt Service	2,630	12,071	9,441	(78%)	6,030	3,400	(56%)	877,017	1,261,516	384,498	(30%)	854,355	(22,662)	3%	949,442	1,333,940	29%
50	Capital Outlays	(10,636)	96,917	107,552	(111%)	0	10,636	-	872,434	581,500	(290,934)	50%	84,908	(787,526)	928%	1,453,934	1,163,000	(25%)
52	Total Other Expenses	(8,231)	112,362	120,593	(107%)	18,273	26,504	(145%)	1,838,182	1,873,265	35,084	(2%)	997,072	(841,109)	84%	2,512,356	2,547,440	(1%)
54	Net Result	354,681	(82,245)	436,927	531%	269,029	85,652	32%	621,789	(628,481)	1,250,269	199%	890,215	(268,426)	30%	1,250,270	1	(125026949%)

Financial Report - Actual vs. Budget
For Period Ending Dec 2021

amounts in \$US dollars

Fund: General Fund Department: Administration Location: All Budget: Adopted



Administration	Current Period				Same Month Last Year			Year to Date						Year End			
	Dec 2021				Dec 2020			Jul 2021 - Dec 2021				Prior FYTD vs Current FYTD			Jul 2021 - Jun 2022		
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4005 Building & Dock Leases	13,327	15,721	(2,394)	-15%	360	12,967	3604%	42,855	94,323	(51,469)	-55%	2,159	40,696	1885%	137,178	188,647	-27%
4245 CCURA	1,000	1,000	0	0%	1,000	0	0%	6,000	6,000	0	0%	6,000	0	0%	12,000	12,000	0%
4290 Other	10	0	10	-	0	10	-	15	0	15	-	10	5	50%	15	0	-
Total Operating Income	14,337	16,721	(2,384)	-14%	1,360	12,977	954%	48,870	100,323	(51,454)	-51%	8,169	40,701	498%	149,193	200,647	-26%
Expenses																	
Personnel Services																	
5005 Salaries	51,778	52,849	1,071	2%	50,323	(1,455)	-3%	316,592	343,621	27,029	8%	351,979	35,387	10%	660,213	687,242	4%
5010 Other compensation	0	1,128	1,128	100%	0	0	-	0	7,332	7,332	100%	0	0	-	7,332	14,664	50%
5050 Merit Pool	0	1,538	1,538	100%	0	0	-	0	10,000	10,000	100%	0	0	-	10,000	20,000	50%
Total Compensation	51,778	55,515	3,737	7%	50,323	(1,455)	-3%	316,592	360,953	44,361	12%	351,979	35,387	10%	677,545	721,906	6%
5100 Federal Payroll taxes	2,731	3,820	1,089	29%	1,840	(892)	-48%	18,820	24,838	6,019	24%	18,024	(796)	-4%	43,659	49,677	12%
5105 State Payroll taxes	11	0	(11)	-	8	(4)	-44%	74	0	(74)	-	62	(12)	-19%	74	0	-
5110 Unemployment Insurance	243	749	506	68%	230	(12)	-5%	2,496	4,870	2,374	49%	2,269	(227)	-10%	7,366	9,740	24%
5115 Workers compensation	256	185	(70)	-38%	104	(151)	-145%	1,534	1,205	(328)	-27%	(152)	(1,685)	1111%	2,739	2,411	-14%
Total Payroll Taxes	3,241	4,755	1,513	32%	2,182	(1,059)	-49%	22,923	30,914	7,991	26%	20,203	(2,720)	-13%	53,838	61,828	13%
5200 Medical insurance	6,834	7,750	916	12%	7,684	850	11%	41,006	46,501	5,495	12%	46,103	5,097	11%	87,507	93,002	6%
5205 Dental insurance	882	869	(13)	-2%	922	40	4%	5,293	5,213	(80)	-2%	5,278	(15)	0%	10,506	10,426	-1%
5215 Term life insurance	100	100	0	0%	94	(6)	-7%	582	600	18	3%	807	225	28%	1,182	1,200	2%
5220 Long Term Disability insurance	310	360	50	14%	292	(17)	-6%	1,814	2,157	343	16%	1,360	(454)	-33%	3,971	4,314	8%
5225 PERS Employer Contributions	14,245	11,223	(3,022)	-27%	4,774	(9,471)	-198%	59,057	72,973	13,917	19%	48,140	(10,916)	-23%	132,029	145,946	10%
5230 PERS Employee Contributions	3,612	3,132	(481)	-15%	1,500	(2,112)	-141%	16,280	20,363	4,083	20%	15,131	(1,150)	-8%	36,643	40,726	10%
5295 Allocations	0	(126)	(126)	100%	0	0	-	0	(821)	(821)	100%	0	0	-	(821)	(1,642)	50%
Total Insured Benefits	25,984	23,307	(2,676)	-11%	15,266	(10,717)	-70%	124,032	146,986	22,955	16%	116,819	(7,212)	-6%	271,017	293,972	8%
Total Personnel Services	81,003	83,576	2,574	3%	67,772	(13,231)	-20%	463,547	538,853	75,306	14%	489,001	25,454	5%	1,002,400	1,077,706	7%
Goods & Services																	
6005 Seminars & training	124	826	702	85%	0	(124)	-	1,059	4,955	3,896	79%	90	(969)	-1076%	6,014	9,910	39%
Total Staff Training	124	826	702	85%	0	(124)	-	1,059	4,955	3,896	79%	90	(969)	-1076%	6,014	9,910	39%
6020 Travel - airfare	0	42	42	100%	0	0	-	0	250	250	100%	0	0	-	250	500	50%
6025 Travel - lodging & transportation	0	167	167	100%	(572)	(572)	100%	0	1,000	1,000	100%	0	0	-	1,000	2,000	50%
6030 Travel - Per Diem & mileage reimbursement	0	125	125	100%	0	0	-	0	750	750	100%	0	0	-	750	1,500	50%
6035 Meals & Entertainment	64	233	170	73%	0	(64)	-	960	1,400	439	31%	93	(868)	-934%	2,361	2,800	16%
Total Travel & Entertainment	64	567	503	89%	(572)	(635)	111%	960	3,400	2,440	72%	93	(868)	-934%	4,360	6,800	36%
6050 Office supplies	674	750	76	10%	412	(262)	-64%	3,029	4,500	1,471	33%	2,128	(901)	-42%	7,529	9,000	16%
6055 Kitchen supplies	145	295	150	51%	102	(44)	-43%	1,007	1,770	763	43%	989	(18)	-2%	2,777	3,540	22%
6060 IT supplies	0	583	583	100%	2,250	2,250	100%	1,866	3,500	1,634	47%	24,279	22,413	92%	5,366	7,000	23%
6070 Postage & courier services	88	333	245	74%	400	312	78%	1,688	2,000	312	16%	1,656	(32)	-2%	3,688	4,000	8%

Financial Report - Actual vs. Budget
For Period Ending Dec 2021

amounts in \$US dollars

Fund: General Fund

Department: Administration

Location: All

Budget: Adopted



Administration	Current Period				Same Month Last Year			Year to Date				Year End					
	Dec 2021				Dec 2020			Jul 2021 - Dec 2021				Prior FYTD vs Current FYTD			Jul 2021 - Jun 2022		
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6080 Office lease	0	0	0	-	7,927	7,927	100%	24,139	0	(24,139)	-	47,564	23,425	49%	24,139	0	-
6085 Office equipment lease	535	178	(356)	-200%	535	0	0%	1,070	1,070	0	0%	1,070	0	0%	2,140	2,140	0%
6087 Office equipment repairs & maintenance	157	375	218	58%	118	(39)	-33%	1,118	2,250	1,132	50%	941	(177)	-19%	3,368	4,500	25%
6090 IT SW subscriptions & licenses	10,114	11,165	1,051	9%	18,458	8,345	45%	58,326	66,990	8,664	13%	57,145	(1,181)	-2%	125,316	133,980	6%
6095 Commission expenses	0	125	125	100%	0	0	-	38	750	712	95%	0	(38)	-	788	1,500	47%
Total Office Expense	11,713	13,805	2,092	15%	30,202	18,489	61%	92,279	82,830	(9,449)	-11%	135,771	43,492	32%	175,109	165,660	-6%
6100 Telephone - landline	482	490	8	2%	411	(71)	-17%	2,746	2,940	194	7%	2,399	(347)	-14%	5,686	5,880	3%
6105 Telephone - mobile	339	555	216	39%	452	113	25%	2,415	3,330	915	27%	2,547	132	5%	5,745	6,660	14%
6110 Internet services	604	618	15	2%	604	0	0%	3,622	3,710	88	2%	3,622	0	0%	7,332	7,420	1%
6115 Cable TV	0	0	0	-	48	48	100%	0	0	0	-	303	303	100%	0	0	-
6130 Electricity	928	833	(95)	-11%	499	(429)	-86%	3,336	5,000	1,664	33%	2,961	(375)	-13%	8,336	10,000	17%
6135 Water/Sewer	220	208	(12)	-6%	0	(220)	-	491	1,250	759	61%	0	(491)	-	1,741	2,500	30%
6140 Garbage/Sanitation Collection	272	267	(5)	-2%	0	(272)	-	819	1,600	781	49%	0	(819)	-	2,419	3,200	24%
6155 Environmental Remediation/Mitigation/Monitoring	0	0	0	-	0	0	-	5,400	0	(5,400)	-	0	(5,400)	-	5,400	0	-
Total Utilities	2,845	2,972	126	4%	2,015	(831)	-41%	18,830	17,830	(1,000)	-6%	11,832	(6,999)	-59%	36,660	35,660	-3%
6200 Temporary/Contract help	0	0	0	-	4,618	4,618	100%	0	0	0	-	24,726	24,726	100%	0	0	-
6205 Janitorial services	1,284	1,250	(34)	-3%	484	(800)	-165%	5,501	7,500	1,999	27%	2,901	(2,600)	-90%	13,001	15,000	13%
6215 Payroll services	629	792	162	21%	609	(20)	-3%	3,464	4,750	1,286	27%	3,394	(69)	-2%	8,214	9,500	14%
6245 Legal advertising	0	167	167	100%	0	0	-	0	1,000	1,000	100%	0	0	-	1,000	2,000	50%
6250 Legal services	(356)	12,500	12,856	103%	4,218	4,574	108%	59,766	75,000	15,234	20%	14,777	(44,990)	-304%	134,766	150,000	10%
6255 Auditing	12,850	4,833	(8,017)	-166%	0	(12,850)	-	41,950	29,000	(12,950)	-45%	24,650	(17,300)	-70%	70,950	58,000	-22%
6260 Consulting services	1,407	92	(1,315)	-1435%	0	(1,407)	-	3,657	550	(3,107)	-565%	0	(3,657)	-	4,207	1,100	-282%
6265 Recruiting services	0	208	208	100%	0	0	-	0	1,250	1,250	100%	0	0	-	1,250	2,500	50%
6290 Commercial insurance	1,885	2,453	568	23%	1,518	(367)	-24%	3,797	14,718	10,921	74%	10,214	6,416	63%	18,515	29,436	37%
Total Professional Services	17,699	22,295	4,596	21%	11,446	(6,253)	-55%	118,135	133,768	15,633	12%	80,662	(37,474)	-46%	251,903	267,536	6%
6351 Awards & Recognitions	20	283	264	93%	0	(20)	-	2,199	1,700	(499)	-29%	2,475	276	11%	3,899	3,400	-15%
Total Marketing Expense	20	283	264	93%	0	(20)	-	2,199	1,700	(499)	-29%	2,475	276	11%	3,899	3,400	-15%
6405 Safety/hazardous materials	0	0	0	-	0	0	-	0	0	0	-	504	504	100%	0	0	-
6415 Clothing	0	35	35	100%	0	0	-	0	213	213	100%	0	0	-	212	425	50%
6420 Janitorial supplies	0	208	208	100%	0	0	-	264	1,250	986	79%	0	(264)	-	1,514	2,500	39%
6450 Fuel - Gas	52	83	31	38%	0	(52)	-	137	500	363	73%	89	(48)	-53%	637	1,000	36%
Total Operational Expense	52	327	275	84%	0	(52)	-	400	1,962	1,562	80%	593	193	32%	2,363	3,925	40%
6505 Repairs & maintenance vehicles	17	27	10	36%	0	(17)	-	334	162	(171)	-105%	0	(334)	-	496	325	-53%
6510 Repairs & maintenance buildings	36	3,333	3,297	99%	0	(36)	-	4,064	20,000	15,936	80%	92	(3,972)	-4317%	24,064	40,000	40%
Total Repair and Maintenance	53	3,377	3,324	98%	0	(53)	-	4,398	20,262	15,865	78%	98	(4,300)	-4376%	24,660	40,525	39%
6599 Budget Contingency	0	24,169	24,169	100%	0	0	-	0	145,013	145,013	100%	0	0	-	145,013	290,025	50%
Total Goods & Services	32,570	68,620	36,050	53%	43,092	10,522	24%	238,261	411,721	173,460	42%	231,613	(6,648)	-3%	649,981	823,441	21%

Financial Report - Actual vs. Budget
For Period Ending Dec 2021

amounts in \$US dollars

Fund: General Fund

Department: Administration

Location: All

Budget: Adopted



Administration	Current Period				Same Month Last Year			Year to Date				Year End					
	Dec 2021		\$ Diff	% Diff	Dec 2020		% Diff	Jul 2021 - Dec 2021		% Diff	Prior FYTD vs Current FYTD		Jul 2021 - Jun 2022				
	Actual	Budget			Actual	\$ Diff		Actual	Budget		\$ Diff	Last FY	\$ Diff	Projected	Budget	% Diff	
Total Expenses	113,572	152,197	38,624	25%	110,863	(2,709)	-2%	701,808	950,574	248,766	26%	720,614	18,807	3%	1,652,381	1,901,147	13%
Operating Results	(99,236)	(135,476)	36,240	-27%	(109,504)	10,268	-9%	(652,938)	(850,250)	197,312	-23%	(712,446)	59,507	-8%	(1,503,188)	(1,700,500.00)	-12%
Other Income & Expenses																	
Other Income																	
4405 Property Taxes - Current Year	136,381	184,041	(47,660)	-26%	57,413	78,968	138%	1,766,784	1,842,211	(75,427)	-4%	1,688,924	77,860	5%	1,896,133	1,971,560	-4%
4410 Property Taxes - Prior Years	4,112	2,157	1,955	91%	2,066	2,046	99%	65,427	30,794	34,634	112%	49,911	15,516	31%	84,634	50,000	69%
4505 Interest - Bank	1,049	1,500	(451)	-30%	2,136	(1,087)	-51%	8,014	4,500	3,514	78%	10,234	(2,220)	-22%	13,514	10,000	35%
4506 Interest - Southport Note	1,827	1,827	0	0%	1,990	(164)	-8%	11,167	11,167	0	0%	12,143	(976)	-8%	21,834	21,834	0%
4515 Principal Repayment - Southport Note	5,547	5,547	0	0%	5,384	164	3%	33,077	33,077	0	0%	32,100	976	3%	66,653	66,653	0%
4695 Grants Received - Other	0	0	0	-	12,855	(12,855)	-100%	0	0	0	-	48,783	(48,783)	-100%	0	0	-
4905 Other	1,016	0	1,016	-	0	1,016	-	77,235	0	77,235	-	8	77,227	959341%	77,235	0	-
4915 Insurance Reimbursement	0	0	0	-	0	0	-	139,060	0	139,060	-	22,349	116,711	522%	139,060	0	-
Total Other Income	149,932	195,072	(45,140)	-23%	81,844	68,088	83%	2,100,764	1,921,748	179,016	9%	1,864,453	236,311	13%	2,299,063	2,120,047	8%
Other Expenses																	
Taxes & Misc Expenses																	
6705 Grant expenses	0	0	0	-	0	0	-	0	0	0	-	35	35	100%	0	0	-
6720 Property Tax - Sublet Facilities	0	0	0	-	0	0	-	18,291	0	(18,291)	-	0	(18,291)	-	18,291	0	-
6740 Merchant fees	2,029	2,500	471	19%	1,769	(260)	-15%	18,622	15,000	(3,622)	-24%	16,050	(2,572)	-16%	33,622	30,000	-12%
6745 Banking fees	45	42	(3)	-7%	(100)	(144)	145%	976	250	(726)	-290%	(90)	(1,066)	1182%	1,226	500	-145%
6755 Insurance Claims	0	0	0	-	0	0	-	0	0	0	-	20,294	20,294	100%	0	0	-
Total Taxes & Misc Expenses	2,073	2,542	468	18%	1,669	(405)	-24%	37,889	15,250	(22,639)	-148%	36,289	(1,600)	-4%	53,139	30,500	-74%
Debt Services																	
7005 Principal repayment	0	0	0	-	0	0	-	0	156,000	156,000	100%	0	0	-	0	156,000	100%
7020 Principal repayment - Vehicles	538	539	1	0%	818	280	34%	1,920	3,236	1,315	41%	4,864	2,943	61%	5,156	6,471	20%
7025 Interest payment - Vehicles	86	85	(1)	-1%	159	73	46%	305	510	205	40%	999	693	69%	816	1,021	20%
Total Debt Services	624	624	(0)	0%	977	353	36%	2,226	159,746	157,520	99%	5,862	3,637	62%	5,972	163,492	96%
Total Other Expenses	2,698	3,166	468	15%	2,646	(52)	-2%	40,115	174,996	134,881	77%	42,152	2,037	5%	59,111	193,992	70%
Net Other Income	147,234	191,906	(44,672)	-23%	79,198	68,036	86%	2,060,649	1,746,752	313,897	18%	1,822,301	238,348	13%	2,239,952	1,926,055	16%
Net Result	47,998	56,430	(8,431)	-15%	(30,305)	78,304	-258%	1,407,711	896,502	511,209	57%	1,109,856	297,856	27%	736,764	225,555	227%

Financial Report - Actual vs. Budget
For Period Ending Dec 2021

amounts in \$US dollars

Fund: General Fund

Department: External Affairs

Location: All

Budget: Adopted



External Affairs	Current Period				Same Month Last Year			Year to Date				Year End					
	Dec 2021				Dec 2020			Jul 2021 - Dec 2021				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4180 Merchandise	0	0	0	-	0	0	-	70	0	70	-	40	30	75%	70	0	-
4290 Other	0	33	(33)	-100%	0	0	-	25	200	(175)	-87%	75	(50)	-67%	225	400	-44%
Total Operating Income	0	33	(33)	-100%	0	0	-	95	200	(105)	-52%	115	(20)	-17%	295	400	-26%
Expenses																	
Personnel Services																	
5005 Salaries	7,084	7,082	(2)	0%	6,641	(444)	-7%	43,253	46,048	2,795	6%	40,773	(2,480)	-6%	89,302	92,097	3%
5010 Other compensation	0	191	191	100%	0	0	-	0	1,240	1,240	100%	0	0	-	1,240	2,480	50%
Total Compensation	7,084	7,273	189	3%	6,641	(444)	-7%	43,253	47,288	4,035	9%	40,773	(2,480)	-6%	90,542	94,577	4%
5100 Federal Payroll taxes	538	556	18	3%	504	(34)	-7%	3,287	3,618	330	9%	3,098	(190)	-6%	6,905	7,235	5%
5105 State Payroll taxes	1	0	(1)	-	1	0	0%	9	0	(9)	-	9	0	5%	9	0	-
5110 Unemployment Insurance	0	94	94	100%	0	0	-	0	613	613	100%	4	4	100%	613	1,226	50%
5115 Workers compensation	37	30	(6)	-21%	26	(10)	-39%	219	196	(23)	-12%	157	(62)	-39%	415	392	-6%
Total Payroll Taxes	576	681	105	15%	532	(44)	-8%	3,515	4,427	911	21%	3,268	(247)	-8%	7,942	8,853	10%
5200 Medical insurance	1,090	1,208	119	10%	1,133	43	4%	6,539	7,251	712	10%	6,796	258	4%	13,790	14,502	5%
5205 Dental insurance	108	108	0	0%	105	(3)	-3%	646	646	0	0%	628	(18)	-3%	1,291	1,291	0%
5215 Term life insurance	13	13	0	0%	12	(1)	-7%	74	75	1	1%	112	37	34%	149	150	1%
5220 Long Term Disability insurance	47	47	0	0%	41	(5)	-13%	275	281	5	2%	207	(68)	-33%	557	562	1%
5225 PERS Employee Contributions	1,491	1,490	(0)	0%	1,268	(223)	-18%	9,154	9,689	535	6%	8,227	(927)	-11%	18,842	19,377	3%
5230 PERS Employer Contributions	425	425	(0)	0%	398	(27)	-7%	2,595	2,763	168	6%	2,586	(10)	0%	5,358	5,526	3%
Total Insured Benefits	3,172	3,290	118	4%	2,957	(216)	-7%	19,283	20,704	1,421	7%	18,555	(728)	-4%	39,987	41,408	3%
Total Personnel Services	10,833	11,244	411	4%	10,129	(703)	-7%	66,052	72,419	6,367	9%	62,597	(3,455)	-6%	138,471	144,838	4%
Goods & Services																	
6020 Travel - airfare	0	42	42	100%	0	0	-	0	250	250	100%	0	0	-	250	500	50%
6025 Travel - lodging & transportation	0	154	154	100%	0	0	-	0	925	925	100%	0	0	-	925	1,850	50%
6030 Travel - Per Diem & mileage reimbursement	0	103	103	100%	0	0	-	0	617	617	100%	0	0	-	617	1,234	50%
6035 Meals & Entertainment	0	73	73	100%	0	0	-	103	438	335	77%	0	(103)	-	540	875	38%
Total Travel & Entertainment	0	372	372	100%	0	0	-	103	2,230	2,127	95%	0	(103)	-	2,332	4,459	48%
6050 Office supplies	34	42	8	19%	0	(34)	-	101	250	149	60%	13	(88)	-687%	351	500	30%
6075 Memberships & dues	2,397	2,392	(5)	0%	4,508	2,111	47%	14,402	14,350	(52)	0%	16,049	1,647	10%	28,752	28,700	0%
Total Office Expense	2,431	2,433	3	0%	4,508	2,078	46%	14,502	14,600	98	1%	16,061	1,559	10%	29,102	29,200	0%

Financial Report - Actual vs. Budget
For Period Ending Dec 2021

amounts in \$US dollars

Fund: General Fund

Department: External Affairs

Location: All

Budget: Adopted



External Affairs	Current Period				Same Month Last Year			Year to Date						Year End			
	Dec 2021				Dec 2020			Jul 2021 - Dec 2021				Prior FYTD vs Current FYTD		Jul 2021 - Jun 2022			
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6260 Consulting services	465	1,062	597	56%	0	(465)	-	481	6,370	5,889	92%	0	(481)	-	6,851	12,740	46%
6270 Contracted Services	0	0	0	-	0	0	-	0	0	0	-	707	707	100%	0	0	-
Total Professional Services	465	1,062	597	56%	0	(465)	-	481	6,370	5,889	92%	707	226	32%	6,851	12,740	46%
6310 Marketing supplies	185	396	211	53%	10	(175)	-1750%	215	2,375	2,160	91%	190	(25)	-13%	2,590	4,750	45%
6315 Advertising	3,000	1,375	(1,625)	-118%	0	(3,000)	-	3,159	8,247	5,089	62%	6,171	3,012	49%	11,407	16,495	31%
6320 Cargo recruitment & development	0	0	0	-	0	0	-	185	0	(185)	-	0	(185)	-	185	0	-
6340 Legislative support	10,821	7,167	(3,655)	-51%	6,639	(4,183)	-63%	41,236	43,000	1,764	4%	38,792	(2,445)	-6%	84,236	86,000	2%
6345 Community affairs	0	454	454	100%	0	0	-	1,000	2,725	1,725	63%	1,450	450	31%	3,725	5,450	32%
Total Marketing Expense	14,006	9,391	(4,615)	-49%	6,649	(7,358)	-111%	45,795	56,348	10,552	19%	46,603	807	2%	102,143	112,695	9%
Total Goods & Services	16,902	13,258	(3,644)	-27%	11,157	(5,745)	-51%	60,881	79,547	18,666	23%	63,371	2,490	4%	140,428	159,094	12%
Total Expenses	27,735	24,502	(3,233)	-13%	21,286	(6,449)	-30%	126,933	151,966	25,033	16%	125,967	(965)	-1%	278,899	303,932	8%
Operating Results	(27,735)	(24,469)	(3,266)	13%	(21,286)	(6,449)	30%	(126,838)	(151,766)	24,928	-16%	(125,852)	(985)	1%	(278,604)	(303,532)	-8%
Other Income & Expenses																	
Other Income																	
Net Result	(27,735)	(24,469)	(3,266)	13%	(21,286)	(6,449)	30%	(126,838)	(151,766)	24,928	-16%	(125,852)	(985)	1%	(278,604)	(303,532)	-8%

Financial Report - Actual vs. Budget
For Period Ending Dec 2021

amounts in \$US dollars

Fund: General Fund Department: Port Ops Location: All Budget: Adopted



Port Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Dec 2021				Dec 2020			Jul 2021 - Dec 2021				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4005 Building & Dock Leases	10,398	10,328	69	1%	9,328	1,069	11%	62,178	61,970	208	0%	55,640	6,538	12%	124,148	123,940	0%
4010 Property Agreements	6,059	7,975	(1,916)	-24%	13,281	(7,223)	-54%	37,796	47,850	(10,054)	-21%	43,713	(5,917)	-14%	85,646	95,700	-11%
Total Operating Income	16,456	18,303	(1,847)	-10%	22,610	(6,153)	-27%	99,974	109,820	(9,846)	-9%	99,353	621	1%	209,794	219,640	-4%
Expenses																	
Personnel Services																	
5005 Salaries	31,952	38,739	6,787	18%	8,846	(23,106)	-261%	198,445	251,882	53,437	21%	51,977	(146,468)	-282%	450,326	503,763	11%
5010 Other compensation	0	1,035	1,035	100%	0	0	-	0	6,727	6,727	100%	0	0	-	6,726	13,453	50%
5015 Overtime	0	155	155	100%	0	0	-	85	1,010	926	92%	0	(85)	-	1,095	2,021	46%
Total Compensation	31,952	39,929	7,977	20%	8,846	(23,106)	-261%	198,529	259,619	61,089	24%	51,977	(146,552)	-282%	458,148	519,237	12%
5100 Federal Payroll taxes	2,389	3,055	665	22%	677	(1,713)	-253%	14,861	19,861	5,000	25%	3,976	(10,885)	-274%	34,722	39,722	13%
5105 State Payroll taxes	11	0	(11)	-	1	(10)	-805%	67	0	(67)	-	9	(58)	-669%	67	0	-
5110 Unemployment Insurance	330	770	440	57%	0	(330)	-	2,534	5,007	2,473	49%	0	(2,534)	-	7,541	10,014	25%
5115 Workers compensation	37	1,391	1,354	97%	26	(10)	-39%	219	9,044	8,825	98%	157	(62)	-39%	9,263	18,088	49%
Total Payroll Taxes	2,767	5,216	2,449	47%	704	(2,063)	-293%	17,682	33,912	16,230	48%	4,142	(13,539)	-327%	51,594	67,824	24%
5200 Medical insurance	4,918	8,685	3,766	43%	0	(4,918)	-	35,435	52,107	16,672	32%	0	(35,435)	-	87,542	104,214	16%
5205 Dental insurance	422	670	248	37%	50	(372)	-746%	2,994	4,020	1,026	26%	244	(2,750)	-1126%	7,015	8,041	13%
5215 Term life insurance	88	113	25	22%	12	(76)	-648%	569	675	106	16%	119	(451)	-380%	1,244	1,350	8%
5220 Long Term Disability insurance	203	257	54	21%	48	(155)	-320%	1,259	1,543	284	18%	242	(1,017)	-420%	2,801	3,085	9%
5225 PERS Employee Contributions	6,549	8,183	1,634	20%	1,689	(4,861)	-288%	39,790	53,209	13,418	25%	10,440	(29,350)	-281%	92,999	106,417	13%
5230 PERS Employer Contributions	1,868	2,334	466	20%	531	(1,337)	-252%	11,281	15,174	3,892	26%	3,281	(8,000)	-244%	26,455	30,347	13%
Total Insured Benefits	14,047	20,241	6,194	31%	2,329	(11,718)	-503%	91,330	126,727	35,398	28%	14,326	(77,004)	-538%	218,056	253,454	14%
Total Personnel Services	48,766	65,386	16,620	25%	11,880	(36,887)	-311%	307,541	420,258	112,717	27%	70,446	(237,095)	-337%	727,798	840,515	13%
Goods & Services																	
6020 Travel - airfare	0	83	83	100%	0	0	-	0	500	500	100%	0	0	-	500	1,000	50%
6025 Travel - lodging & transportation	0	167	167	100%	0	0	-	0	1,000	1,000	100%	0	0	-	1,000	2,000	50%
6030 Travel - Per Diem & mileage reimbursement	0	8	8	100%	0	0	-	0	50	50	100%	0	0	-	50	100	50%
6035 Meals & Entertainment	0	21	21	100%	0	0	-	59	125	66	53%	16	(43)	-268%	184	250	26%
Total Travel & Entertainment	0	279	279	100%	0	0	-	59	1,675	1,616	96%	16	(43)	-268%	1,734	3,350	48%
6130 Electricity	148	150	2	2%	151	3	2%	781	900	119	13%	780	(0)	0%	1,681	1,800	7%
6155 Environmental Remediation/Mitigation/Monitoring	0	208	208	100%	0	0	-	0	1,250	1,250	100%	74	74	100%	1,250	2,500	50%
Total Utilities	148	358	211	59%	151	3	2%	781	2,150	1,369	64%	854	73	9%	2,931	4,300	32%

Financial Report - Actual vs. Budget
For Period Ending Dec 2021

amounts in \$US dollars

Fund: General Fund Department: Port Ops Location: All Budget: Adopted



Port Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Dec 2021				Dec 2020			Jul 2021 - Dec 2021				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6200 Temporary/Contract help	810	0	(810)	-	0	(810)	-	7,728	6,000	(1,728)	-29%	0	(7,728)	-	7,728	6,000	-29%
6245 Legal advertising	0	125	125	100%	0	0	-	102	750	648	86%	0	(102)	-	852	1,500	43%
6250 Legal services	0	0	0	-	0	0	-	288	0	(288)	-	0	(288)	-	288	0	-
6260 Consulting services	0	10,583	10,583	100%	0	0	-	1,883	63,500	61,617	97%	0	(1,883)	-	65,383	127,000	49%
6270 Contracted Services	0	0	0	-	0	0	-	0	0	0	-	1,775	1,775	100%	0	0	-
6290 Commercial insurance	901	838	(64)	-8%	798	(104)	-13%	5,408	5,027	(381)	-8%	4,785	(623)	-13%	10,435	10,054	-4%
Total Professional Services	1,711	11,546	9,835	85%	798	(914)	-115%	15,409	75,277	59,868	80%	6,560	(8,849)	-135%	84,686	144,554	41%
6400 Small equipment & tools	0	42	42	100%	0	0	-	135	250	115	46%	0	(135)	-	385	500	23%
6405 Safety/hazardous materials	233	1,667	1,434	86%	0	(233)	-	4,268	10,000	5,732	57%	6,686	2,418	36%	14,268	20,000	29%
6410 Signage	0	83	83	100%	0	0	-	0	500	500	100%	0	0	-	500	1,000	50%
6415 Clothing	0	96	96	100%	0	0	-	0	575	575	100%	0	0	-	575	1,150	50%
6425 Operational supplies	0	63	63	100%	0	0	-	0	375	375	100%	0	0	-	375	750	50%
Total Operational Expense	233	1,950	1,718	88%	0	(233)	-	4,403	11,700	7,297	62%	6,686	2,283	34%	16,103	23,400	31%
6515 Repairs & maintenance land improvements	0	208	208	100%	0	0	-	0	1,250	1,250	100%	0	0	-	1,250	2,500	50%
6520 Repairs & maintenance docks	0	0	0	-	0	0	-	0	0	0	-	126	126	100%	0	0	-
6580 Permits	357	83	(274)	-328%	0	(357)	-	482	500	18	4%	339	(143)	-42%	982	1,000	2%
Total Repair and Maintenance	357	292	(65)	-22%	0	(357)	-	482	1,750	1,268	72%	465	(18)	-4%	2,232	3,500	36%
Total Goods & Services	2,449	14,425	11,977	83%	948	(1,500)	-158%	21,134	92,552	71,418	77%	14,581	(6,553)	-45%	107,686	179,104	40%
Total Expenses	51,215	79,812	28,597	36%	12,828	(38,387)	-299%	328,675	512,810	184,135	36%	85,027	(243,648)	-287%	835,484	1,019,619	18%
Operating Results	(34,759)	(61,508)	26,750	-43%	9,782	(44,540)	-455%	(228,701)	(402,990)	174,289	-43%	14,326	(243,027)	-1696%	(625,690)	(799,979)	-22%
4695 Grants Received - Other	0	0	0	-	0	0	-	3,000	3,000	0	0%	0	3,000	-	8,000	8,000	0%
Total Other Income	0	0	0	-	0	0	-	3,000	3,000	0	0%	0	3,000	-	8,000	8,000	0%
Taxes & Misc Expenses																	
6745 Banking fees	(2,298)	833	3,131	376%	0	2,298	-	18,430	5,000	(13,430)	-269%	0	(18,430)	-	23,430	10,000	-134%
Total Taxes & Misc Expenses	(2,298)	833	3,131	376%	0	2,298	-	18,430	5,000	(13,430)	-269%	0	(18,430)	-	23,430	10,000	-134%
7010 Interest payment	142	9,583	9,441	99%	0	(142)	-	7,962	57,500	49,538	86%	0	(7,962)	-	65,462	115,000	43%
Total Debt Services	142	9,583	9,441	99%	0	(142)	-	7,962	57,500	49,538	86%	0	(7,962)	-	65,462	115,000	43%
Total Other Expenses	(2,156)	10,417	12,572	121%	0	2,156	-	26,393	62,500	36,107	58%	0	(26,393)	-	88,893	125,000	29%
Net Other Income	2,156	(10,417)	12,572	-121%	0	2,156	-	(23,393)	(59,500)	36,107	-61%	0	(23,393)	-	(80,893)	(117,000)	-31%
Net Result	(32,603)	(71,925)	39,322	-55%	9,782	(42,385)	-433%	(252,093)	(462,490)	210,396	-45%	14,326	(266,419)	-1860%	(706,583)	(916,979)	-23%

Financial Report - Actual vs. Budget
For Period Ending Dec 2021

amounts in \$US dollars

Fund: General Fund Department: Charleston Ops Location: All Budget: Adopted



Charleston Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Dec 2021				Dec 2020			Jul 2021 - Dec 2021				Prior FYTD vs Current FYTD			Jul 2021 - Jun 2022		
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4005 Building & Dock Leases	23,955	24,442	(487)	-2%	23,022	932	4%	148,034	146,650	1,384	1%	114,608	33,427	29%	294,684	293,300	0%
4100 Annual Moorage	18,160	34,986	(16,826)	-48%	14,985	3,176	21%	198,391	153,654	44,737	29%	217,711	(19,319)	-9%	473,551	428,814	10%
4105 Semi-Annual Moorage	4,943	4,000	943	24%	2,200	2,743	125%	54,733	31,647	23,086	73%	37,469	17,264	46%	80,366	57,280	40%
4110 Monthly Moorage	15,565	12,717	2,848	22%	17,435	(1,871)	-11%	102,392	108,087	(5,694)	-5%	96,315	6,077	6%	182,773	188,467	-3%
4115 Transient Moorage	4,020	6,063	(2,043)	-34%	10,621	(6,601)	-62%	65,051	51,533	13,518	26%	53,376	11,675	22%	103,375	89,857	15%
4118 Work Dock	5,674	5,417	257	5%	4,392	1,282	29%	30,706	32,500	(1,794)	-6%	22,035	8,671	39%	63,206	65,000	-3%
4120 Metered Utilities	30	125	(95)	-76%	30	0	0%	180	750	(570)	-76%	640	(460)	-72%	930	1,500	-38%
4125 Launch Ramp	3,155	3,083	72	2%	3,176	(21)	-1%	22,482	18,500	3,982	22%	20,234	2,248	11%	40,982	37,000	11%
4135 Storage Yard	3,441	3,333	107	3%	2,856	584	20%	17,734	20,000	(2,266)	-11%	16,764	971	6%	37,734	40,000	-6%
4140 Storage Unit	15,490	15,193	298	2%	14,914	576	4%	93,154	91,155	1,999	2%	87,706	5,447	6%	184,309	182,310	1%
4145 Long Term Boat Storage	8,704	7,725	979	13%	9,254	(549)	-6%	54,046	46,350	7,696	17%	56,054	(2,008)	-4%	100,396	92,700	8%
4150 Short Term Boat Storage	2,868	3,219	(350)	-11%	2,981	(112)	-4%	20,447	19,313	1,135	6%	27,440	(6,993)	-25%	39,760	38,625	3%
4155 Boat Wash	0	83	(83)	-100%	0	0	-	665	500	165	33%	476	189	40%	1,165	1,000	17%
4165 Space Rents	26,565	15,962	10,602	66%	15,876	10,689	67%	268,837	212,181	56,657	27%	227,931	40,906	18%	372,657	316,000	18%
4173 Laundry	449	202	247	122%	248	202	82%	3,475	2,686	789	29%	1,756	1,719	98%	4,789	4,000	20%
4175 Propane	1,871	505	1,366	270%	409	1,463	358%	6,235	6,715	(480)	-7%	3,066	3,168	103%	9,520	10,000	-5%
4180 Merchandise	7	25	(18)	-72%	21	(14)	-67%	257	336	(79)	-23%	298	(41)	-14%	421	500	-16%
4185 Visitor Convention Bureau Fee	127	177	(50)	-28%	98	29	29%	2,593	2,350	242	10%	2,671	(78)	-3%	3,742	3,500	7%
4190 Ice	4,430	8,602	(4,172)	-49%	532	3,899	733%	138,815	197,144	(58,329)	-30%	16,486	122,329	742%	241,671	300,000	-19%
4200 Boat Lifts	1,811	2,078	(267)	-13%	2,009	(198)	-10%	30,482	28,337	2,145	8%	20,091	10,391	52%	62,145	60,000	4%
4230 Environmental Fee	2,127	2,083	44	2%	1,796	331	18%	14,876	12,500	2,376	19%	11,975	2,901	24%	27,376	25,000	10%
4235 Customer Discounts	(70)	(417)	346	-83%	(34)	(36)	105%	(4,212)	(2,500)	(1,712)	68%	(2,681)	(1,531)	57%	(6,712)	(5,000)	34%
4290 Other	3,694	3,333	361	11%	1,060	2,634	248%	27,444	20,000	7,444	37%	21,657	5,786	27%	47,444	40,000	19%
4295 Bad Debt Expense	0	(7,500)	7,500	-100%	0	0	-	820	(15,000)	15,820	-105%	0	820	-	(14,180)	(30,000)	-53%
Total Operating Income	147,015	145,437	1,579	1%	127,879	19,136	15%	1,297,636	1,185,387	112,249	9%	1,054,079	243,557	23%	2,352,102	2,239,853	5%
Expenses																	
Personnel Services																	
5005 Salaries	31,971	34,689	2,718	8%	33,089	1,118	3%	199,635	225,543	25,908	11%	219,523	19,888	9%	425,179	451,087	6%
5010 Other compensation	0	1,621	1,621	100%	200	200	100%	3,216	10,538	7,323	69%	2,000	(1,216)	-61%	13,753	21,076	35%
5015 Overtime	113	1,615	1,502	93%	176	64	36%	2,508	10,501	7,993	76%	1,122	(1,386)	-124%	13,008	21,001	38%
Total Compensation	32,083	37,924	5,841	15%	33,465	1,382	4%	205,359	246,582	41,223	17%	222,645	17,286	8%	451,941	493,164	8%
5100 Federal Payroll taxes	2,361	2,901	540	19%	2,467	106	4%	15,186	18,864	3,677	19%	16,431	1,245	8%	34,050	37,727	10%
5105 State Payroll taxes	12	0	(12)	-	14	2	17%	74	0	(74)	-	94	20	21%	74	0	-
5110 Unemployment Insurance	312	791	480	61%	461	150	32%	3,116	5,144	2,028	39%	3,722	606	16%	8,260	10,288	20%
5115 Workers compensation	3,323	2,137	(1,186)	-56%	2,047	(1,276)	-62%	19,938	13,894	(6,044)	-44%	12,280	(7,658)	-62%	33,832	27,788	-22%
Total Payroll Taxes	6,007	5,829	(178)	-3%	4,988	(1,019)	-20%	38,315	37,901	(414)	-1%	32,527	(5,788)	-18%	76,217	75,803	-1%
5200 Medical insurance	10,379	11,509	1,130	10%	13,990	3,611	26%	62,260	69,056	6,796	10%	82,716	20,457	25%	131,316	138,112	5%
5205 Dental insurance	814	814	0	0%	1,206	392	33%	4,883	4,883	0	0%	7,391	2,508	34%	9,766	9,766	0%
5215 Term life insurance	113	113	0	0%	152	40	26%	668	675	7	1%	1,211	543	45%	1,343	1,350	1%
5220 Long Term Disability insurance	229	240	11	5%	278	49	18%	1,356	1,440	83	6%	1,493	136	9%	2,797	2,880	3%
5225 PERS Employee Contributions	260	8,150	7,890	97%	8,084	7,824	97%	45,068	52,991	7,923	15%	53,933	8,865	16%	98,058	105,981	7%
5230 PERS Employer Contributions	318	2,178	1,860	85%	2,278	1,960	86%	11,971	14,163	2,192	15%	15,303	3,332	22%	26,133	28,325	8%
5295 Allocations	0	(2,576)	(2,576)	100%	0	0	-	0	(16,751)	(16,751)	100%	0	0	-	(16,750)	(33,501)	50%

Financial Report - Actual vs. Budget
For Period Ending Dec 2021

amounts in \$US dollars

Fund: General Fund Department: Charleston Ops Location: All Budget: Adopted



Charleston Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Dec 2021				Dec 2020			Jul 2021 - Dec 2021				Prior FYTD vs Current FYTD			Jul 2021 - Jun 2022		
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Total Insured Benefits	12,112	20,428	8,316	41%	25,989	13,877	53%	126,206	126,457	251	0%	162,047	35,841	22%	252,662	252,913	0%
Total Personnel Services	50,203	64,181	13,979	22%	64,442	14,240	22%	369,881	410,940	41,060	10%	417,220	47,339	11%	780,820	821,880	5%
Goods & Services																	
6005 Seminars & training	0	0	0	-	0	0	-	250	0	(250)	-	0	(250)	-	250	0	-
Total Staff Training	0	0	0	-	0	0	-	250	0	(250)	-	0	(250)	-	250	0	-
6020 Travel - airfare	0	42	42	100%	0	0	-	0	250	250	100%	0	0	-	250	500	50%
6025 Travel - lodging & transportation	0	83	83	100%	0	0	-	0	500	500	100%	0	0	-	500	1,000	50%
6030 Travel - Per Diem & mileage reimbursement	0	21	21	100%	0	0	-	407	125	(282)	-226%	0	(407)	-	532	250	-113%
6035 Meals & Entertainment	0	25	25	100%	0	0	-	0	150	150	100%	0	0	-	150	300	50%
Total Travel & Entertainment	0	171	171	100%	0	0	-	407	1,025	618	60%	0	(407)	-	1,432	2,050	30%
6050 Office supplies	0	0	0	-	0	0	-	0	0	0	-	150	150	100%	0	0	-
6055 Kitchen supplies	165	250	85	34%	78	(87)	-111%	857	1,500	643	43%	694	(164)	-24%	2,357	3,000	21%
6070 Postage & courier services	0	83	83	100%	0	0	-	66	500	434	87%	194	128	66%	566	1,000	43%
Total Office Expense	165	333	168	50%	78	(87)	-111%	923	2,000	1,077	54%	1,038	115	11%	2,923	4,000	27%
6100 Telephone - landline	180	200	20	10%	176	(4)	-2%	1,086	1,200	114	9%	1,112	26	2%	2,286	2,400	5%
6105 Telephone - mobile	492	530	38	7%	498	7	1%	2,659	3,180	521	16%	2,954	296	10%	5,839	6,360	8%
6110 Internet services	1,241	1,405	164	12%	1,277	36	3%	7,449	8,430	981	12%	7,664	215	3%	15,879	16,860	6%
6115 Cable TV	898	948	50	5%	850	(48)	-6%	5,358	5,687	328	6%	5,592	234	4%	11,045	11,373	3%
6130 Electricity	20,996	20,833	(163)	-1%	21,484	489	2%	112,487	125,000	12,513	10%	95,066	(17,421)	-18%	237,487	250,000	5%
6131 Propane - Operations	184	125	(59)	-47%	53	(131)	-249%	883	750	(133)	-18%	437	(445)	-102%	1,633	1,500	-9%
6135 Water/Sewer	5,660	6,250	590	9%	5,326	(333)	-6%	51,333	37,500	(13,833)	-37%	40,214	(11,119)	-28%	88,833	75,000	-18%
6140 Garbage/Sanitation Collection	5,029	5,833	804	14%	3,272	(1,757)	-54%	39,193	35,000	(4,193)	-12%	29,306	(9,887)	-34%	74,193	70,000	-6%
6145 Hazardous material disposal	675	333	(342)	-103%	0	(675)	-	3,970	2,000	(1,970)	-99%	980	(2,990)	-305%	5,970	4,000	-49%
6150 Derelict boat disposal	0	1,250	1,250	100%	0	0	-	2,616	7,500	4,884	65%	15	(2,601)	-17340%	10,116	15,000	33%
6155 Environmental Remediation/Mitigation/Monitoring	332	250	(82)	-33%	6,405	6,073	95%	1,130	1,500	370	25%	6,583	5,453	83%	2,630	3,000	12%
Total Utilities	35,687	37,958	2,270	6%	39,342	3,655	9%	228,164	227,746	(418)	0%	189,925	(38,239)	-20%	455,911	455,493	0%
6200 Temporary/Contract help	3,729	2,917	(812)	-28%	7,712	3,983	52%	16,709	17,500	791	5%	22,343	5,634	25%	34,209	35,000	2%
6205 Janitorial services	28	55	27	49%	26	(2)	-6%	182	330	148	45%	119	(63)	-52%	512	660	22%
6210 Vending machine services	0	125	125	100%	0	0	-	1,156	750	(406)	-54%	1,328	172	13%	1,906	1,500	-27%
6245 Legal advertising	440	108	(331)	-306%	220	(220)	-100%	837	650	(187)	-29%	569	(268)	-47%	1,487	1,300	-14%
6250 Legal services	0	0	0	-	0	0	-	713	0	(713)	-	0	(713)	-	713	0	-
6260 Consulting services	58	582	524	90%	0	(58)	-	3,324	3,490	166	5%	0	(3,324)	-	6,814	6,980	2%
6270 Contracted Services	0	0	0	-	175	175	100%	0	0	0	-	1,231	1,231	100%	0	0	-
6290 Commercial insurance	7,711	7,908	197	2%	7,116	(596)	-8%	46,504	47,450	946	2%	40,646	(5,858)	-14%	93,954	94,900	1%
Total Professional Services	11,966	11,695	(271)	-2%	15,249	3,283	22%	69,423	70,170	747	1%	66,235	(3,188)	-5%	139,593	140,340	1%
6350 Employee sponsorships	0	0	0	-	0	0	-	786	0	(786)	-	0	(786)	-	786	0	-
Total Marketing Expense	0	0	0	-	0	0	-	786	0	(786)	-	0	(786)	-	786	0	-
6400 Small equipment & tools	164	500	336	67%	901	737	82%	2,249	3,000	751	25%	1,167	(1,082)	-93%	5,249	6,000	13%
6405 Safety/hazardous materials	0	0	0	-	0	0	-	0	0	0	-	11,051	11,051	100%	0	0	-
6410 Signage	0	63	63	100%	0	0	-	132	375	243	65%	0	(132)	-	507	750	32%
6415 Clothing	92	425	333	78%	253	161	64%	593	2,550	1,957	77%	1,039	446	43%	3,143	5,100	38%
6420 Janitorial supplies	2,640	1,042	(1,599)	-153%	0	(2,640)	-	9,738	6,250	(3,488)	-56%	4,718	(5,020)	-106%	15,988	12,500	-28%
6425 Operational supplies	61,883	10,000	(51,883)	-519%	264	(61,619)	-23350%	67,489	60,000	(7,489)	-12%	2,219	(65,270)	-2941%	127,489	120,000	-6%

Financial Report - Actual vs. Budget
For Period Ending Dec 2021

amounts in \$US dollars

Fund: General Fund Department: Charleston Ops Location: All Budget: Adopted



Charleston Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Dec 2021				Dec 2020			Jul 2021 - Dec 2021				Prior FYTD vs Current FYTD			Jul 2021 - Jun 2022		
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6430 Equipment Rental	101	833	733	88%	0	(101)	-	101	5,000	4,899	98%	0	(101)	-	5,101	10,000	49%
6450 Fuel - Gas	1,275	1,167	(108)	-9%	0	(1,275)	-	4,042	7,000	2,958	42%	3,199	(842)	-26%	11,042	14,000	21%
6455 Fuel - Diesel	0	83	83	100%	0	0	-	1,518	500	(1,018)	-204%	129	(1,389)	-1075%	2,018	1,000	-102%
6481 Propane - Retail	1,440	417	(1,023)	-246%	227	(1,213)	-534%	5,195	2,500	(2,695)	-108%	2,007	(3,187)	-159%	7,695	5,000	-54%
Total Operational Expense	67,595	14,529	(53,066)	-365%	1,645	(65,950)	-4009%	91,056	87,175	(3,881)	-4%	25,531	(65,525)	-257%	178,231	174,350	-2%
6500 Repairs & maintenance equipment	(985)	6,250	7,235	116%	253	1,238	490%	15,266	37,500	22,234	59%	15,776	510	3%	52,766	75,000	30%
6505 Repairs & maintenance vehicles	383	1,694	1,312	77%	982	600	61%	2,379	10,166	7,787	77%	14,314	11,935	83%	12,545	20,332	38%
6510 Repairs & maintenance buildings	1,569	3,741	2,171	58%	3,026	1,457	48%	14,281	22,444	8,163	36%	3,735	(10,547)	-282%	36,725	44,888	18%
6515 Repairs & maintenance land improvements	0	250	250	100%	0	0	-	189	1,500	1,311	87%	0	(189)	-	1,689	3,000	44%
6520 Repairs & maintenance docks	1,601	4,167	2,566	62%	863	(738)	-86%	7,016	25,000	17,984	72%	2,265	(4,751)	-210%	32,016	50,000	36%
6540 Marina dredging	0	0	0	-	0	0	-	0	0	0	-	29,260	29,260	100%	0	0	-
6575 Waterway Leases	0	2,917	2,917	100%	0	0	-	3,988	17,500	13,512	77%	2,713	(1,275)	-47%	21,488	35,000	39%
6580 Permits	841	475	(366)	-77%	0	(841)	-	4,285	2,850	(1,435)	-50%	5,261	976	19%	7,135	5,700	-25%
Total Repair and Maintenance	3,409	19,493	16,085	83%	5,124	1,715	33%	47,405	116,960	69,555	59%	73,323	25,918	35%	164,365	233,920	30%
Total Goods & Services	118,823	84,179	(34,643)	-41%	61,438	(57,384)	-93%	438,414	505,076	66,663	13%	356,051	(82,363)	-23%	943,490	1,010,153	7%
Total Expenses	169,025	148,361	(20,664)	-14%	125,881	(43,144)	-34%	808,294	916,017	107,722	12%	773,271	(35,023)	-5%	1,724,311	1,832,033	6%
Operating Results	(22,010)	(2,924)	(19,086)	653%	1,999	(24,008)	-1201%	489,342	269,370	219,971	82%	280,808	208,534	74%	627,791	407,820	54%
Other Income & Expenses																	
Other Income																	
4450 Lodging Tax	0	0	0	-	0	0	-	79	0	79	-	109	(30)	-28%	79	0	-
4650 Grants Received - MAP	0	0	0	-	0	0	-	0	5,175	(5,175)	-100%	0	0	-	0	5,175	-100%
4905 Other	0	0	0	-	0	0	-	450	0	450	-	45	405	900%	450	0	-
4915 Insurance Reimbursement	0	0	0	-	8,668	(8,668)	-100%	0	0	0	-	8,668	(8,668)	-100%	0	0	-
Total Other Income	0	0	0	-	8,668	(8,668)	-100%	529	5,175	(4,646)	-90%	8,822	(8,293)	-94%	529	5,175	-90%
Other Expenses																	
Taxes & Misc Expenses																	
6720 Property Tax - Sublet Facilities	0	0	0	-	-	-	-	10,112	10,000	(112)	-1%	9,841	(271)	-3%	10,112	10,000.00	-1%
6755 Insurance Claims	0	0	0	-	9,168	9,168	100%	5,625	0	(5,625)	-	9,168	3,543	39%	5,625	0	-
Total Taxes & Misc Expenses	-	-	-	-	9,168	9,168	100%	15,737	10,000.00	(5,737)	-57%	19,009	3,272	17%	15,737	10,000.00	-57%
Debt Services																	
7005 Principal repayment	0	0	0	-	0	0	-	218,878	290,261	71,383	25%	87,170	(131,709)	-151%	218,878	290,261	25%
7010 Interest payment	0	0	0	-	0	0	-	129,488	61,282	(68,206)	-111%	86,190	(43,299)	-50%	129,488	61,282	-111%
7020 Vehicle Principal repayment	755	756	1	0%	435	(320)	-74%	5,786	4,533	(1,253)	-28%	2,603	(3,183)	-122%	10,319	9,066	-14%
7025 Vehicle Interest payment	49	48	(1)	-1%	17	(33)	-196%	558	291	(267)	-92%	104	(453)	-434%	848	581	-46%
8010 CIP Buildings	0	13,333	13,333	100%	0	0	-	0	80,000	80,000	100%	0	0	-	80,000	160,000	50%
8011 CIP Docks	0	8,583	8,583	100%	0	0	-	0	51,500	51,500	100%	0	0	-	51,500	103,000	50%
8020 CIP Machinery & Equipment	0	0	0	-	0	0	-	0	0	0	-	14,860	14,860	100%	0	0	-
Total Debt Services	804	22,721	21,917	96%	451	(353)	-78%	354,711	487,866	133,156	27%	190,927	(163,784)	-86%	491,034	624,190	21%
Total Other Expenses	804	22,721	21,917	96%	9,619	8,815	92%	370,448	497,866	127,418	26%	209,936	(160,512)	-76%	506,772	634,190	20%
Net Other Income	(804)	(22,721)	21,917	-96%	(951)	147	-15%	(369,919)	(492,691)	122,772	-25%	(201,114)	(168,806)	84%	(506,243)	(629,015)	-20%
Net Result	(22,814)	(25,644)	2,831	-11%	1,047	(23,861)	-2278%	119,422	(223,321)	342,743	-153%	79,694	39,728	50%	121,548	(221,195)	-155%

Financial Report - Actual vs. Budget
For Period Ending Dec 2021

amounts in \$US dollars

Fund: Dredge Fund

Department: Dredge Ops

Location: All

Budget: Adopted



Dredge Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Dec 2021				Dec 2020				Jul 2021 - Dec 2021		Prior FYTD vs Current FYTD		Jul 2021 - Jun 2022				
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4290 Other	0	21,794	(21,794)	-100%	0	0	-	82,015	130,761	(48,747)	-37%	5,739	76,276	1329%	212,776	261,523	-19%
Total Operating Income	0	21,794	(21,794)	-100%	0	0	-	82,015	130,761	(48,747)	-37%	5,739	76,276	1329%	212,776	261,523	-19%
Expenses																	
Personnel Services																	
5005 Salaries	0	1,490	1,490	100%	9,643	9,643	100%	55	9,690	9,635	99%	42,512	42,457	100%	9,745	19,380	50%
5010 Other compensation	0	0	0	-	0	0	-	0	0	0	-	(9)	(9)	100%	0	0	-
5015 Overtime	0	0	0	-	464	464	100%	0	0	0	-	1,201	1,201	100%	0	0	-
Total Compensation	0	1,490	1,490	100%	10,107	10,107	100%	55	9,690	9,635	99%	43,703	43,648	100%	9,745	19,380	50%
5100 Federal Payroll taxes	0	114	114	100%	736	736	100%	4	741	738	99%	3,206	3,202	100%	745	1,483	50%
5105 State Payroll taxes	0	0	0	-	4	4	100%	0	0	(0)	-	18	18	100%	0	0	-
5110 Unemployment Insurance	0	42	42	100%	105	105	100%	1	272	270	99%	562	560	100%	273	543	50%
5115 Workers compensation	0	54	54	100%	0	0	-	0	348	348	100%	0	0	-	348	696	50%
Total Payroll Taxes	0	209	209	100%	845	845	100%	5	1,361	1,356	100%	3,786	3,781	100%	1,366	2,722	50%
5200 Medical insurance	0	507	507	100%	0	0	-	14	3,299	3,285	100%	0	(14)	-	3,313	6,598	50%
5205 Dental insurance	0	41	41	100%	0	0	-	0	267	267	100%	0	0	-	268	535	50%
5215 Term life insurance	0	3	3	100%	0	0	-	0	22	22	99%	0	(0)	-	22	44	50%
5220 Long Term Disability insurance	0	9	9	100%	0	0	-	0	59	59	99%	0	(0)	-	59	118	50%
5225 PERS Employee Contributions	0	352	352	100%	2,087	2,087	100%	12	2,291	2,280	99%	9,968	9,957	100%	2,303	4,583	50%
5230 PERS Employer Contributions	0	89	89	100%	606	606	100%	3	581	578	99%	2,801	2,798	100%	585	1,163	50%
Total Insured Benefits	0	1,003	1,003	100%	2,693	2,693	100%	29	6,520	6,491	100%	12,769	12,740	100%	6,550	13,041	50%
Total Personnel Services	0	2,702	2,702	100%	13,645	13,645	100%	89	17,571	17,482	99%	60,259	60,169	100%	17,661	35,143	50%
Goods & Services																	
6005 Seminars & training	0	417	417	100%	0	0	-	0	2,500	2,500	100%	0	0	-	2,500	5,000	50%
Total Staff Training	0	417	417	100%	0	0	-	0	2,500	2,500	100%	0	0	-	2,500	5,000	50%
6030 Travel - Per Diem & mileage reimbursement	0	167	167	100%	0	0	-	0	1,000	1,000	100%	0	0	-	1,000	2,000	50%
Total Travel & Entertainment	0	167	167	100%	0	0	-	0	1,000	1,000	100%	0	0	-	1,000	2,000	50%
6050 Office supplies	0	42	42	100%	0	0	-	0	250	250	100%	0	0	-	250	500	50%
6070 Postage & courier services	0	0	0	-	0	0	-	0	0	0	-	19	19	100%	0	0	-
Total Office Expense	0	42	42	100%	0	0	-	0	250	250	100%	19	19	100%	250	500	50%
6105 Telephone - mobile	27	0	(27)	-	105	78	74%	196	0	(196)	-	369	173	47%	196	0	-
6155 Environmental Remediation/Mitigation/Monitoring	0	0	0	-	0	0	-	0	0	0	-	380	380	100%	0	0	-
Total Utilities	27	0	(27)	-	105	78	74%	196	0	(196)	-	749	553	74%	196	0	-
6250 Legal services	0	2,083	2,083	100%	0	0	-	0	12,500	12,500	100%	0	0	-	12,500	25,000	50%
6255 Auditing	0	833	833	100%	0	0	-	0	5,000	5,000	100%	0	0	-	5,000	10,000	50%

Financial Report - Actual vs. Budget
For Period Ending Dec 2021

amounts in \$US dollars

Fund: Dredge Fund

Department: Dredge Ops

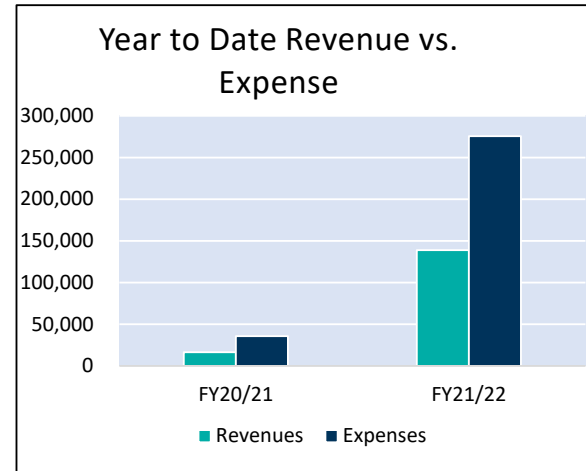
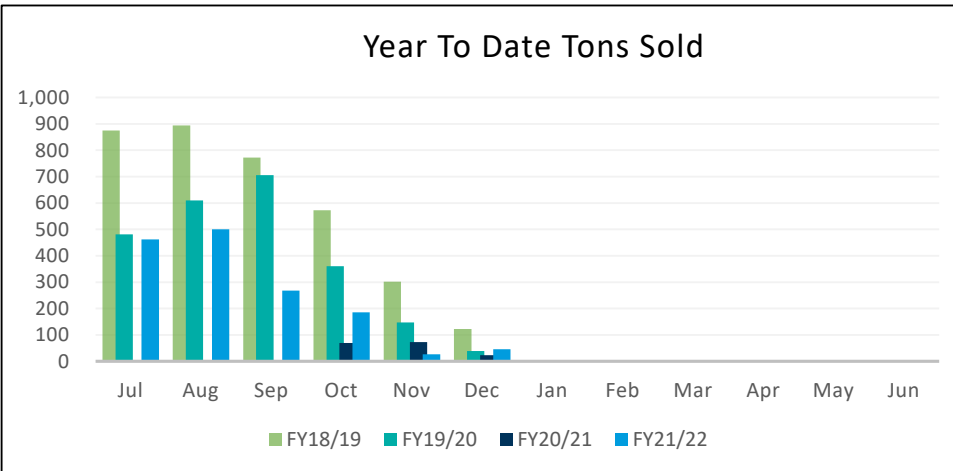
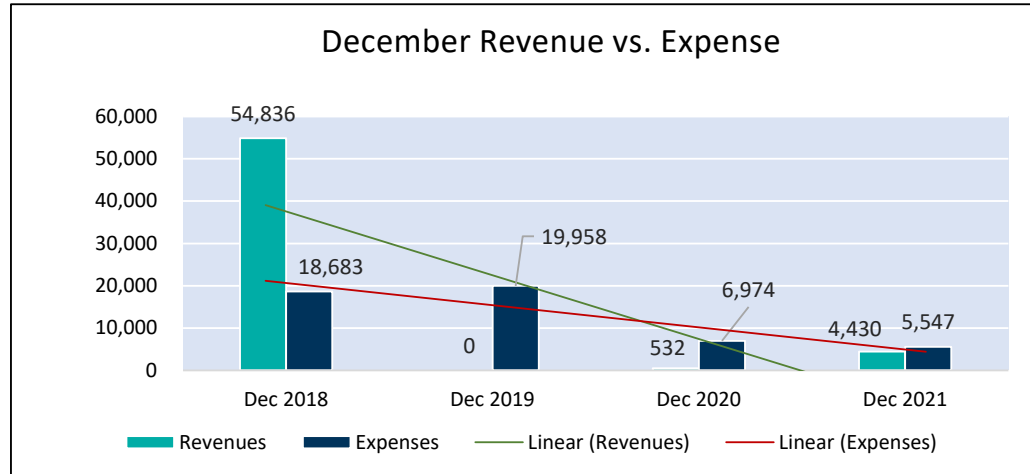
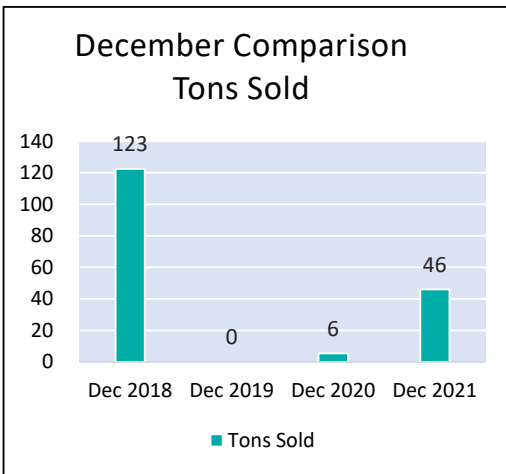
Location: All

Budget: Adopted



Dredge Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Dec 2021				Dec 2020			Jul 2021 - Dec 2021				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6290 Commercial insurance	4,477	4,477	(0)	0%	4,540	63	1%	26,864	26,864	(0)	0%	27,242	379	1%	53,727	53,727	0%
Total Professional Services	4,477	7,394	2,917	39%	4,540	63	1%	26,864	44,363	17,500	39%	27,242	379	1%	71,227	88,727	20%
6400 Small equipment & tools	0	0	0	-	0	0	-	214	0	(214)	-	0	(214)	-	214	0	-
6425 Operational supplies	0	4,167	4,167	100%	1,778	1,778	100%	0	25,000	25,000	100%	8,416	8,416	100%	25,000	50,000	50%
6430 Equipment Rental	0	0	0	-	0	0	-	0	0	0	-	5,104	5,104	100%	0	0	-
6450 Fuel - Gas	0	0	0	-	269	269	100%	0	0	0	-	1,142	1,142	100%	0	0	-
6455 Fuel - Diesel	0	0	0	-	0	0	-	0	0	0	-	1,184	1,184	100%	0	0	-
Total Operational Expense	0	4,167	4,167	100%	2,047	2,047	100%	214	25,000	24,786	99%	15,845	15,632	99%	25,214	50,000	50%
6500 Repairs & maintenance equipment	0	5,417	5,417	100%	20	20	100%	0	32,500	32,500	100%	15,907	15,907	100%	32,500	65,000	50%
6505 Repairs & maintenance vehicles	0	1,250	1,250	100%	358	358	100%	81,681	7,500	(74,181)	-989%	6,208	(75,473)	-1216%	89,181	15,000	-495%
6540 Marina dredging	0	0	0	-	0	0	-	0	0	0	-	8,600	8,600	100%	0	0	-
Total Repair and Maintenance	0	6,667	6,667	100%	378	378	100%	81,681	40,000	(41,681)	-104%	30,715	(50,966)	-166%	121,681	80,000	-52%
Total Goods & Services	4,504	18,852	14,348	76%	7,069	2,565	36%	108,954	113,114	4,159	4%	74,571	(34,383)	-46%	222,068	226,227	2%
Total Expenses	4,504	21,555	17,051	79%	20,715	16,211	78%	109,044	130,685	21,641	17%	134,830	25,786	19%	239,729	261,370	8%
Operating Results	(4,504)	239	(4,743)	-1986%	(20,715)	16,211	-78%	(27,029)	76	(27,106)	-35437%	(129,091)	102,062	-79%	(26,953)	153	-17716%
Other Income & Expenses																	
Other Income																	
4505 Interest - Bank	209	0	209	-	0	209	-	1,466	0	1,466	-	0	1,466	-	1,466	0	-
Total Other Income	209	0	209	-	0	209	-	1,466	0	1,466	-	0	1,466	-	1,466	0	-
Net Other Income	209	0	209	-	0	209	-	1,466	0	1,466	-	0	1,466	-	1,466	0	-
Net Result	(4,295)	239	(4,534)	-1898%	(20,715)	16,420	-79%	(25,563)	76	(25,640)	-33520%	(129,091)	103,528	-80%	(25,487)	153	-16758%

	Current Period	Same Month Prior Years			Year to Date	Prior FYTD vs Current FYTD		
	Dec 2021	Dec 2020	Dec 2019	Dec 2018	FY21/22	Last FY	\$ Diff	% Diff
Albacore Tuna (Oregon) MT	0.0	0.0	0.0	0.0	1,460.5	5,089	3,629	-71.30%
Pink Shrimp (Oregon) MT	0.0	0.0	0.0	0.0	14,433.1	13,835.6	(598)	4.32%
Dungeness Crab (Coos Bay) MT	0.0	29.2	0.0	0.7	24.7	39.5	15	-37.47%
Tons Sold	46	6	0	123	1,488	171	(1,317)	769.88%
Total Revenues	4,430	532	0	54,836	138,815	16,486	(122,329)	742.02%
Total Expenses	5,547	6,974	19,958	18,683	275,413	35,569	(239,844)	674.31%
Net Result	(1,117)	(6,442)	(20,033)	(9,320)	(136,598)	(19,083)	117,515	615.81%



Financial Report - Actual vs. Budget
For Period Ending Dec 2021

amounts in \$US dollars



Fund: General Fund Department: Rail Ops Location: All Budget: Adopted

Rail Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Dec 2021				Dec 2020				Jul 2021 - Dec 2021		Prior FYTD vs Current FYTD		Jul 2021 - Jun 2022				
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4010 Property Agreements	11,299	9,573	1,725	18%	11,215	84	1%	134,044	107,001	27,043	25%	125,346	8,697	7%	271,043	244,000	11%
4235 Customer Discounts	0	0	0	-	0	0	-	0	0	0	-	(3,950)	3,950	-100%	0	0	-
4260 Rail Operations Revenue	25,253	28,326	(3,073)	-11%	25,912	(659)	-3%	169,342	193,872	(24,530)	-13%	133,602	35,740	27%	397,504	422,034	-6%
4265 Rail Surcharges	30,240	34,321	(4,081)	-12%	30,495	(255)	-1%	199,117	226,410	(27,293)	-12%	160,548	38,569	24%	464,202	491,495	-6%
4290 Other	0	0	0	-	0	0	-	0	0	0	-	0	0	-	786,453	786,453	0%
Total Operating Income	66,792	72,220	(5,428)	-8%	67,622	(831)	-1%	502,502	527,283	(24,781)	-5%	415,546	86,956	21%	1,919,201	1,943,982	-1%
Expenses																	
Personnel Services																	
Goods & Services																	
6035 Meals & Entertainment	0	0	0	-	0	0	-	0	0	0	-	40	40	100%	0	0	-
Total Travel & Entertainment	0	0	0	-	0	0	-	0	0	0	-	40	40	100%	0	0	-
6060 IT supplies	0	0	0	-	0	0	-	0	0	0	-	40	40	100%	0	0	-
Total Office Expense	0	0	0	-	0	0	-	0	0	0	-	40	40	100%	0	0	-
6260 Consulting services	250	8,750	8,500	97%	35,523	35,273	99%	43,858	52,500	8,642	16%	35,773	(8,085)	-23%	96,358	105,000	8%
6270 Contracted Services	0	0	0	-	0	0	-	0	0	0	-	18	18	100%	0	0	-
6290 Commercial insurance	3,383	3,039	(344)	-11%	5,486	2,102	38%	19,667	18,236	(1,431)	-8%	17,155	(2,512)	-15%	37,903	36,472	-4%
Total Professional Services	3,633	11,789	8,156	69%	41,009	37,375	91%	63,525	70,736	7,211	10%	52,945	(10,580)	-20%	134,261	141,472	5%
6410 Signage	0	667	667	100%	0	0	-	0	4,000	4,000	100%	0	0	-	4,000	8,000	50%
Total Operational Expense	0	667	667	100%	0	0	-	0	4,000	4,000	100%	0	0	-	4,000	8,000	50%
6505 Repairs & maintenance vehicles	0	0	0	-	0	0	-	830	0	(830)	-	721	(109)	-15%	830	0	-
6510 Repairs & maintenance buildings	0	0	0	-	11,651	11,651	100%	3,684	0	(3,684)	-	11,651	7,967	68%	3,684	0	-
Total Repair and Maintenance	0	342	342	100%	11,651	11,651	100%	4,514	2,050	(2,464)	-120%	12,372	7,858	64%	6,564	4,100	-60%
Total Goods & Services	3,633	12,798	9,164	72%	52,659	49,026	93%	68,039	76,786	8,747	11%	65,397	(2,642)	-4%	144,825	153,572	6%
Total Expenses	3,633	12,798	9,164	72%	52,659	49,026	93%	68,039	76,786	8,747	11%	65,397	(2,642)	-4%	144,825	153,572	6%
Operating Results	63,158	59,422	3,736	6%	14,963	48,196	322%	434,463	450,497	(16,034)	-4%	350,149	84,314	24%	1,774,376	1,790,410	-1%
Other Income & Expenses																	
Other Income																	
4480 Tax Credits	317,100	0	317,100	-	317,100	0	0%	439,582	0	439,582	-	317,100	122,482	39%	1,159,582	720,000	61%
4915 Insurance Reimbursement	0	0	0	-	0	0	-	767	0	767	-	1,328	(560)	-42%	767	0	-
Total Other Income	317,100	0	317,100	-	317,100	0	0%	440,349	0	440,349	-	318,428	121,922	38%	1,160,349	720,000	61%
Other Expenses																	
6755 Insurance Claims	0	0	0	-	0	0	-	16,674	0	(16,674)	-	0	(16,674)	-	16,674	0	-
Total Taxes & Misc Expenses	0	0	0	-	0	0	-	16,674	0	(16,674)	-	0	(16,674)	-	16,674	0	-
Debt Services																	
7005 Principal repayment	0	0	0	-	0	0	-	479,402	389,754	(89,648)	-23%	354,756	(124,645)	-35%	479,402	389,754	-23%
7010 Interest payment	0	0	0	-	0	0	-	26,362	291,794	265,432	91%	289,855	263,493	91%	26,362	291,794	91%
7020 Principal repayment - Vehicles	1,047	1,047	0	0%	1,043	(4)	0%	6,276	6,282	6	0%	6,252	(24)	0%	12,558	12,564	0%
7025 Interest payment - Vehicles	12	12	(0)	-2%	16	4	24%	79	73	(6)	-8%	103	24	23%	152	146	-4%
8013 CIP Construction Bridges	0	66,667	66,667	100%	0	0	-	850,570	400,000	(450,570)	-113%	0	(850,570)	-	1,250,570	800,000	-56%
8016 CIP Construction Track	0	8,333	8,333	100%	0	0	-	0	50,000	50,000	100%	0	0	-	50,000	100,000	50%
8020 CIP Machinery & Equipment	(10,636)	0	10,636	-	0	10,636	-	21,864	0	(21,864)	-	45,048	23,184	51%	21,864	0	-
8025 CIP Mobile Equipment	0	0	0	-	0	0	-	0	0	0	-	25,000	25,000	100%	0	0	-
Total Debt Services	(9,577)	76,059	85,636	113%	1,059	10,636	1004%	1,384,552	1,137,903	(246,649)	-22%	721,015	(663,538)	-92%	1,840,907	1,594,258	-15%
Total Other Expenses	(9,577)	76,059	85,636	113%	1,059	10,636	1004%	1,401,226	1,137,903	(263,323)	-23%	721,015	(680,211)	-94%	1,857,581	1,594,258	-17%
Net Other Income	326,677	(76,059)	402,736	-530%	316,041	10,636	3%	(960,877)	(1,137,903)	177,026	-16%	(402,587)	(558,290)	139%	(697,232)	(874,258)	-20%
Net Result	389,835	(16,637)	406,472	-2443%	331,004	58,831	18%	(526,414)	(687,406)	160,992	-23%	(52,438)	(473,976)	904%	1,077,144	916,152	18%



M E M O R A N D U M

TO: John Burns, Chief Executive Officer

FROM: Margaret Barber, Director of External Affairs

DATE: February 8, 2022

SUBJECT: Commercial/External Affairs/Marketing Management Report

Commercial:

Staff continue to work with inquiries interested in establishing operations at Terminal One (T1) in Coos Bay.

Staff are working to develop a marine tariff and lease pricing structure as the Port continues to work toward an executed contract with NorthPoint Development to develop a container terminal on the North Spit, as well as the acquisition of Terminal One. Staff are also conducting an analysis of commodities and trade routes shipped to and from the U.S. West Coast to guide efforts in targeting market segments to move through T1.

Staff will be working with the Rail Department to conduct quarterly customer meetings in the month of February. The intention of these meetings is to discuss rail service in terms of what is working well and what could use improvement, as well as identify opportunities for potential growth and expansion.

A lay berth agreement has been executed with American Construction for barge moorage at Terminal One.

Port Property:

Monthly Commercial lease revenue for the month of January 2022 was up 68% from January 2021. This increase is due in part to an annual lease payment received, as well as the new lease revenues being generated from the Hub Building leases, and an increase in the properties rented out in the Charleston Marina Complex over the last year. Hub Building leases accounted for approximately 20% of all lease revenue this month.

Staff completed and submitted the annual Foreign Trade Zone report for FTZ No. 132. The zone remains active but has not been utilized since 1995.

Vacant Port owned properties include the Fishermen's Wharf and the two small office spaces adjacent to the Charleston Post Office, as well as 147 S. Broadway in the Hub building. Staff are working to actively market this space to find a new tenant. There is also additional individual office space available on the bottom floor of the Hub building that staff will develop marketing materials to promote.

Port staff continue to work with Verizon Wireless, who is looking to site a cell phone tower on Port owned property in Eastside. Verizon is currently completing its permitting requirements and working with the City of Coos Bay through their land use process. Verizon anticipates a construction start date of September 2023.

Marketing, Media, and Outreach:

The Port was featured in the following news outlets:

KPIC: [New shipping terminal planned for Coos Bay amid rail improvements](#)

KCBY: [Port of Coos Bay purchases shipping terminal with hope of new jobs, revenue to area](#)

KCBY: [DeFazio: \\$32.7M to help Port of Coos Bay 'rebuild and maintain the jetty'](#)

Maritime Executive: [USACE Disaster Relief Plans Include \\$32.7M for Coos Bay's North Jetty](#)

Staff are regularly publishing a Charleston Operations update in the same format as the CBRL weekly update. The update is distributed to a list serve of approximately 250 recipients, including marina customers, seafood processors, legislative contacts, Port tenants, and local leadership. Updates are also posted on the Port's social media outlet, as well as on the website.

Staff have engaged with AMPM PR, a Portland based Public Relations firm to enhance and maximize outreach efforts in the Charleston Community. The goal of this campaign is to hone messaging for the Charleston Marina Complex and conduct a community survey to determine the desires of the Charleston community in future projects, property use, and infrastructure improvements.

Staff continue to work with a group comprised of local seafood processors, Markee & Associates, and the Pacific Northwest Seafood Processors Association to evaluate the possibility of constructing a multi-user wastewater treatment system. New requirements from DEQ under the 900-J permitting process present financial and managerial challenges for the seafood processing industry.

Staff are conducting outreach with CEO John Burns to solicit thoughts from community groups and leaders regarding desired future activities and concerns regarding the future development of Terminal One.

The Port's LinkedIn page gained 31 new followers, received over 10,200 post impressions, appeared in 351 searches, and had 70 unique visitors. The top post of the past month was: "Rail car load volume for the month of January 2022 was up 31.5% over January of 2021! Shifting cargo movement from truck to rail lowers greenhouse gas emissions, wear and tear on the roadways, and provides a safe, cost effective and efficient mode of transportation." This post received 47 likes and 920 organic impressions.

Legislative/Advocacy Work:

The 2022 short legislative session commenced beginning February 1, 2022 and will last for a period of 35 days. Staff receive and review routine reports from both Markee & Associates and

OPPA regarding bills and subsequent amendments that have the potential to impact Port operations.

The primary focus this legislative session is advocacy in support of the Channel Modification Project. Staff and Port CEO John Burns are meeting with various legislators from around the state in critical committee positions to advocate for funding allocation.

There have been significant changes in leadership in the Legislature this year. House Speaker Tina Kotek resigned from her position to focus efforts on the gubernatorial election. The new Speaker of the House is Dan Rayfield from Corvallis. Senate President Peter Courtney also announced that he will not be seeking reelection. Senator Betsy Johnson has also resigned from her position in the legislature to focus on her gubernatorial race. Other changes within the legislative body include:

- House Majority Leader Barbara Smith Warner: will not run again for Majority Leader (or Speaker) leaving another key position open in that caucus.
- Senator Minority Leader Fred Girod: The Republican Senator from Stayton stepped down citing health concerns last fall. Senator Tim Knopp (Bend) took over as the Senate leader.
- House Republican Leader Christine Drazen: also stepped down to run for Governor. Vikki Breese Iverson, newly elected from Central Oregon, is now serving as the caucus leader.

Industry Articles:

KATU: [Oregon sees Dungeness crab season set new record for value of catch](#)

Town News: [Corvallis' Dan Rayfield takes the helm of Oregon's House of Reps](#)

Hellenic Shipping News: [Container shipping has greatest quarter ever – with more to come](#)

Anchorage Daily News: [Biden administration to send more than \\$1 billion to states to plug methane-leaking orphaned wells](#)

Freight Waves: [FTC extends deadline for public comment on supply chain disruptions](#)

Hellenic Shipping News: [China port closures cause panic in global supply chain](#)



M E M O R A N D U M

TO: John Burns, Chief Executive Officer
FROM: Mike Dunning, Chief Port Operations Officer
DATE: February 8, 2022
SUBJECT: Port Operations/Asset Management Report

Channel Modification Project:

The PDT continues to review and address comments on the Letter of Authorization (LOA) and the Risk Management Plan (RMP). As discussed previously, the RMP is the last big piece needed to close out the remaining 204/408 Report comments.

Rail Bridge Rehabilitation Project:

Work continues with engineering and design, permitting, contracting and construction for all phases of the project. Updates for each phase are provided below:

Coal Bank Slough Bridge: Pile driving is scheduled for completion on February 5, 2022. Once all piling are driven and cut to length, the contractor will set the rebar cages and pour concrete into each pile as required by design. Work will also begin on the two pour in place bridge abutments on each side of the bridge. The rail sub is scheduled to begin track work on February 14, 2022.

Vaughn Viaduct: Port engineers are working on 60% design for the Vaughn alternative. 100% design and engineering is scheduled to be completed by the end of March. Staff expects this ITB solicitation to be released sometime in late April or early May.

Wildcat Creek Bridges: This ITB was solicited on January 11, 2022 and bids are due on March 9, 2022.

Steel Swing Bridges: This ITB was solicited on January 28, 2022 and bids are due on March 29, 2022.

Reedsport Swing Bridge:

Staff continues to work with engineers on a Dual Tone Multi Frequency (DTMF) design and installation to open and close the bridge remotely. Vendors are having trouble meeting the specifications written by the Port's rail engineers. Staff is working with the engineers to resolve these issues and move the project forward.

PIDP Grant (Tie and Resurfacing Project):

The agreement is still going through the concurrence process at MARAD.

Safety and Security:

Staff continues to work on increased security measures at Terminal One. We are seeing an increase in

theft of materials on the site. New cameras are being installed that will integrate with the existing Marina camera system. These are high quality cameras with intrusion alarms that notify staff of motion on the facility.

North Jetty:

All necessary funding to award the contract for repairs has been secured by the USACE. This is great news for this much needed work. We do not have a solid date for start of construction but expect the project to begin by this summer.

Terminal One:

Following closing, Port staff is spending some time on the ground conducting safety inspections and learning the layout of the site. We will be engaging an engineering firm to conduct an evaluation of the existing dock structure and mooring apparatuses. The contract caretaker is continuing to clean up the site and conduct work as required by the contract. The Stormwater (1200-Z) permit has been transferred to the Port and applications to transfer the waterway leases and wharfing permits are being submitted.

Transpacific Parkway Drainage Project (CCURA):

100% design has been submitted by the consultant and staff expects to solicit bids for this work in March. Once bids are received, staff will present the bids and recommended bid for award to the CCURA Board for approval.

MEMORANDUM

TO: John Burns, Chief Executive Officer

FROM: Brandon Collura, Harbormaster

DATE: February 8, 2022

SUBJECT: Charleston Operations Management Report

The Marina finished the month of January at 58% capacity, down 2% from December. Of the 443 moorage slips, there were 161 annuals, 39 semi-annuals, 46 monthlies and 57 transients. Annuals remained the same, semi-annuals and monthlies decreased slightly, and transients decreased the most. January ice volume sales totaled 54 tons. Total monthly sales were \$4,945.

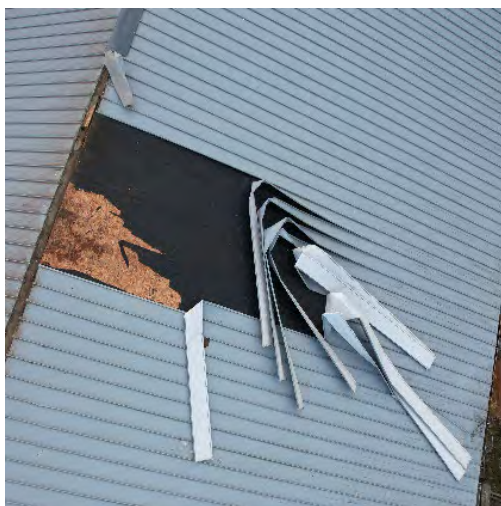
The RV Park had 48% capacity in January. Out of 104 RV Park spaces, we had 49 new check-ins with total sales of \$26,277.

Maintenance Projects:

Dock Work: The finger dock at D43/44 became broken over the course of January due to old brackets and materials. The dock was disconnected, towed to the shipyard, and placed on land for repairs. New through rods, corner brackets, whalers, and rub boards were placed. One pod was completely cracked and had to be replaced with another off an unused finger on E dock.

Electrical Repairs: Five pedestals were rebuilt on the docks over the course of January. One overhead light was rebuilt on DWF dock.

Shipyard Roof Repair: After a significant windstorm event on January 3, 2022, a portion of the Giddings Roof was blown off and destroyed. Emergency work was completed by a local contractor to cut off the old paneling and temporarily tarp the area. A quote for total repairs is expected soon.



RV Park Fence Project: The windstorm event on January 3, 2022 also destroyed multiple portions of the RV park fence. A new post was sunk, filled with concrete, and new framing was placed. The face boards were all secured to complete the repairs.



Capital Projects:

Maintenance Shop Roof Replacement: After not receiving enough bids from roofing contractors for the maintenance shop roof RFQ, the decision was made to postpone this project temporarily to attempt to obtain more bids by direct solicitation. Our goal is to have a competitive package together and have the work completed prior to the end of the fiscal year.

Inner Basin Piling Project: An RFQ went out for the replacement of 20 piling in the inner basin. This CIP project received one bid, one refusal to quote, and one no response. This project is slated to be completed prior to the end of the in-water work window. Twenty of the worst piling have been identified and this project will improve marina infrastructure.



MEMORANDUM

TO: John Burns, Chief Executive Officer
FROM: Rich Lopez, General Manager
DATE: February 8, 2022
SUBJECT: Railroad Department Management Report

Operations:

CBRL Carloads:

January = 445 Prior Month = 453 Prior Year January = 346
2021/22 Forecasted Monthly Average 683 missed by 238 carloads.

Coos Bay Rail Line started the New Year with the focus to continue to exceed the previous year's numbers. We were greeted with a storm that fell trees and released rock along the line. The team came together and cleared the line with minimal delays. As our teams continue to adapt and adjust to the increasing volume and growth, they are all in. The MOW team has planned work in conjunction with the Tie Replacement program to occur later in the year. The Mechanical team is achieving goals with Compliance issues, periodic inspections and online failure repairs. The Transportation team has continued and bettered the communication process with customers to meet their growing needs without compromising service. The Administration team and Executive staff continue to look forward to the future for growth opportunities, rail service needs and future growth expectations.

January car numbers did not meet plan due to some customer delays on starting the New Year. One customer was down an extra week for upgrades to their mill systems that took longer than expected. We had reduced carloads of lumber/logs from Eugene. We have other customers who have increased their carloading numbers and look to 2022 to continue that trend.

CBRL did have 1 incident in January resulting in an on-duty injury.

Mechanical (Car and Locomotive):

The Mechanical Car department received a steady number of cars for inspection, but due to the delays in openings and slow start up did not have a normal number of cars come on line for inspection. They continued to stay focused and touched all cars available.

Locomotive maintenance has maintained diligence on periodic and online failures. Mr. Teeters' focus has kept the locomotive fleet on track with minimal disruptions. He replaced a traction motor on two locomotives and corrected some wiring issues on another to bring these locomotives some renewed life.

Maintenance of Way (MOW):

January began with some bad weather starting the year off with multiple trees and rocks down along the entire line. The MOW team was able to clear the tracks and make repairs with minimal delays.

The MOW team remained focus with the plan for reducing slow orders with tie replacement and tamping. The team has also worked on hazard tree mitigation. For the past few weeks, they have identified and fell a number of trees along the line that could have potentially fallen causing delay to train, bridge damage or tunnel blockage. The crews also worked on bridge repairs and navigation lights on all three swing spans.

ODOT/FRA:

CBRL had one on site visit by ODOT Inspector Greg Stang. No violations to report.

Coos Bay Rail Line:

As of February 1, 2021, the CBRL is 22 days' injury free. The CBRL had 1 incident in January. Currently, CBRL has 20 employees and 6 locomotives on property.

Rail Projects:

Coal Bank Slough Project is working toward goal of end of March opening to rail traffic.

Wildcat Bridge Project bids due March 9, 2022.

Swing Bridge Project bids due March 29, 2022.



Trees cleared at Tunnel 14.



Track Inspection hazard.



Tunnel 19 Salmon in culvert.

Action Items

**OREGON INTERNATIONAL PORT OF COOS BAY
BOARD OF COMMISSIONERS
ACTION/DECISION REQUEST**

DATE: February 8, 2022

PROJECT TITLE: 2022Res02: Emergency Salvage Operation of MV Gypsy Artist.

ACTION REQUESTED: Adopt resolution 2022Res02 ratifying the Declaration of Emergency for salvage operation of the MV Gypsy Artist.

BACKGROUND:

On January 10, 2022, MV Gypsy Artist sank at approximately 8:55am while tied to the Distant Water Fleet Dock (DWF) dock. Emergency services responded and environmental protocols and notifications were initiated. Oregon Emergency Response and National Response Centers were notified, and Port staff worked closely with the USCG to investigate and monitor the situation. After the vessel sank, an oil sheen was immediately present and Port staff placed two oil booms around the vessel to capture the petroleum products. Upon further investigation and discussion with the owner, it was determined that there was over 30 gallons of diesel and other petroleum products onboard that posed a threat to the environment. The owner also stated that he did not have insurance and did not have the means to remove the vessel. The DWF Dock is at the head of South Slough and experiences high currents and large wind wave conditions, which caused significant concern that if the vessel broke loose from the dock, it may become a hazard to navigation or sink in the channel.

Due to the conditions and circumstances of the situation, the Port deemed it necessary to immediately remove the sunken vessel from the water. Port staff reached out to a local diver and multiple marine contractors with the equipment to provide availability and quotes. One contractor was able to quickly provide a quote and mobilize to the scene and start salvage operations. Due to changing environmental conditions and ongoing environmental impacts/navigation concerns, the Port proceed with the first quote received. The vessel was removed by a local contractor at approximately 9:45pm on January 13, 2022.

Port Procurement Rule 4.6.3 allows the Chief Executive Officer or his designee to award emergency contracts up to \$200,000 in value, and rule 4.6.5 allows the CEO to enter into a direct award for construction. These actions require a Commission Resolution to ratify the Declaration of Emergency at its next regularly scheduled meeting or as soon as practical. The executed contract was not to exceed \$55,000.

RECOMMENDED MOTION:

Adopt resolution 2022Res02 ratifying the Declaration of Emergency by Chief Executive Officer John Burns, including the execution of a contract between Oregon International Port of Coos Bay and Knutson Towboat Company for a not-to-exceed amount of \$55,000 to complete the emergency salvage operation of MV Gypsy Artist.

RESOLUTION 2022Res02

**RESOLUTION OF THE BOARD OF COMMISSIONERS
OF THE OREGON INTERNATIONAL PORT OF COOS BAY**

ACTING IN ITS CAPACITY AS ITS OWN LOCAL CONTRACT REVIEW BOARD

**RATIFYING THE EMERGENCY DECLARATION FOR THE SALVAGE OPERATION OF
MV GYPSY ARTIST AT THE CHARLESTON SHIPYARD DWF DOCK**

WHEREAS, the Board of Commissioners of the Oregon International Port of Coos Bay (hereinafter “Port”), pursuant to ORS 279A.060 is the Local Contract Review Board (hereinafter LCRB) for the Oregon International Port of Coos Bay; and

WHEREAS, the LCRB on April 21, 2011 adopted revised Permanent Public Contracting Rules and Rules of Procedure for Public Contracting for the Oregon International Port of Coos Bay which repeals all prior public contracting rules and procedures; and

WHEREAS, the Chief Executive Officer of the Port has authority under ORS 279C.320, ORS 279B.080, and Section 4.6.3 of the Port’s local public contracting rules to declare the existence of an emergency and authorize entry into an emergency procurement for public improvement contracts; and

WHEREAS, in making the findings required by ORS 279B.080, OAR 137-049-0150 and Section 4.6.3 of the Port’s local public contracting rules the Chief Executive Officer of the Port may consider the circumstances creating the Emergency and the anticipated harm from failure to enter into Emergency Repair Contracts and such other factors as may be deemed appropriate; and

WHEREAS, the Board of Commissioners of the Oregon International Port of Coos Bay, acting in its capacity as its own LCRB, has determined that emergency circumstances did exist which required the Port to promptly solicit and execute a contract for the emergency salvage operation of MV Gypsy Artist at the Charleston Marina Complex Distant Water Fleet dock.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The recitals above are true and accurate and are incorporated herein by this reference.
2. The findings contained in the Emergency Declaration by Port Chief Executive Officer, John Burns, identified as Exhibit “A” to this resolution, attached hereto and incorporated herein by this reference, document the nature of the emergency and describe the methods used by Port for the selection of Knutson Towboat Company for the emergency salvage operation of MV Gypsy Artist are hereby adopted and ratified by the LCRB for the Oregon International Port of Coos Bay.
3. Based upon the contents of Exhibit “A”, the LCRB hereby ratifies the declaration of an emergency by the Chief Executive Officer of the Port and further authorizes and ratifies the decision of the Chief Executive Officer, to solicit and enter into a contract with Knutson Towboat Company for the emergency salvage operation of MV Gypsy Artist at the Charleston Marina Complex DWF dock at a cost of \$55,000. The Port LCRB also ratifies the decision of the CEO to exempt the contract for the salvage operation from the competitive bidding requirements of ORS Chapter 279C. The LCRB finds that the documents supporting this emergency declaration fully meet and satisfy the requirements of ORS 279C.320 (1), ORS 279B.080 and OAR 137-049-0150, as well as the requirements of LCRB Rule 4.6.3.

APPROVED AND ADOPTED, by the Board of Commissioners of the Oregon International Port of Coos Bay this 15th day of February 2022.

David Kronsteiner, President

Eric Farm, Vice President

DECLARATION OF EMERGENCY CIRCUMSTANCES
REGARDING EMERGENCY SALVAGE OPERATION OF MV GYPSY ARTIST
BY THE OREGON INTERNATIONAL PORT OF COOS BAY

RECITALS

1. The Oregon International Port of Coos Bay (“Port”) is an Oregon State Port organized and operated pursuant to ORS 777.915 to 777.953.

2. Situation:

Who: Oregon International Port of Coos Bay

What: MV Gypsy Artist sank while tied to DWF Dock in Charleston Marina Complex Shipyard

When: Monday, January 10, 2022

Where: Distant Water Fleet Dock – Charleston Marina Complex Shipyard

Why: Older vessel sank due to breach in the transom under the water line. An old repair appeared to have given way. Multiple holes were detected below water line once salvaged and hauled out of the water.

How: Salvage operation conducted utilizing two crane barges, dive team, maintenance, and security crews.

3. On January 10, 2022, MV Gypsy Artist sank at approximately 8:55am while tied to the Shipyard DWF dock. Emergency services responded and environmental protocols and notifications were initiated. Oregon Emergency Response and National Response Centers were notified, and Port staff worked closely with the USCG to investigate and monitor the situation. After the vessel sank, an oil sheen was immediately present and Port staff placed two oil booms around the vessel to capture the petroleum products. Upon further investigation and discussion with the owner, it was determined that there was over 30 gallons of diesel and other petroleum products onboard that posed a threat to the environment. The owner also stated that he did not have insurance and did not have the means to remove the vessel. The Distant Water Fleet Dock is at the head of South Slough and experiences high currents and large wind wave conditions, which caused significant concern that if the vessel broke loose from the dock, it may become a hazard to navigation or sink in the channel.

Due to the conditions and circumstances of the situation, the Port deemed it necessary to immediately remove the sunken vessel from the water. Port staff reached out to a local diver and multiple marine contractors with the equipment to provide availability and quotes. One contractor, Knutson Towboat Company, was able to quickly provide a quote and mobilize to the scene and start salvage operations. Due to changing environmental conditions and ongoing environmental impacts/navigation concerns, the Port proceeded with the first quote received. The vessel was removed at approximately 9:45pm on January 13, 2022.

4. Chief Executive Officer John Burns agreed that the situation met the conditions set forth in the LPCR to declare an emergency. Port staff prepared to issue a contract to Knutson Towboat Company, to mobilize, conduct salvage operation, and tow the vessel to Port owned Travel Lift to haul out vessel and place on the land.

5. January 11, 2022. Initial lift was attempted by Knutson Towboat Company to no avail. A second crane barge was required. Due to inclement weather and tidal conditions, the second attempt could not be made until January 13, 2022. By 9:45pm that evening, the vessel was blocked in Shipyard Long Term storage.

6. The results of the salvage operation and haul out were successful and allowed moorage and shipyard regular services to resume on January 14, 2022.

7. Therefore, pursuant to Local Public Contract Rule 4.6.3:

a. I find the above recitals are true and accurate and are incorporated herein by this reference.

b. I declare an emergency existed that required the Port to immediately contract for the salvage operation of the sunken vessel to mitigate both environmental and navigational hazardous conditions.

c. I hereby ratify the award of contract to Knutson Towboat Company to conduct the Salvage Operation of MV Gypsy Artist from the Distant Water Fleet dock of the Charleston Marina Complex Shipyard. The contracted amount was not to exceed \$55,000. All dive operations were sub-contracted into this contract.

8. This declaration shall be placed before the Port Commission for ratification by Resolution at its next regularly scheduled meeting.

Executed February 7, 2022.



JOHN BURNS, Chief Executive Officer

**OREGON INTERNATIONAL PORT OF COOS BAY
BOARD OF COMMISSIONERS
ACTION/DECISION REQUEST**

DATE: February 8, 2022

PROJECT TITLE: Authorization to Dispose of Surplus Mill Equipment at Terminal One

ACTION REQUESTED: Approve the Chief Executive Officer’s recommendation to dispose of surplus property in accordance with the procedures set forth in Section 6 of the Port’s Local Public Contracting Rules.

BACKGROUND:
When the Port acquired the Terminal One property, several large pieces of mill equipment were left in the existing buildings. This equipment is lumber mill specific and of no use for Port operations. This equipment includes items such as a four-band sawmill, outfeed conveyors, trimmers, chippers, and miscellaneous other items. The Port has determined that this equipment, a list of which follows this backgrounder, is not needed and is unlikely to be needed for Port operations.

Per the Port’s Local Public Contracting Rules, Section 6.3.2, because the combined value of the sellable surplus property is expected to exceed \$20,000, the surplus property shall be sold at public auction. On behalf of the Local Contract Review Board (LCRB), Port staff shall give notice of the public auction by posting notice of the means by which the property will be disposed of either on the Port Internet website, or by at least one advertisement in a newspaper of local circulation not less than one week prior to the auction.

Port Staff will recommend other appropriate means of disposal to the Chief Executive Officer for any unsold property.

RECOMMENDED MOTION:
Approve the Chief Executive Officer’s recommendation to attempt to sell these items identified as surplus property in accordance with the procedures set forth in Section 6 of the Port’s Local Public Contracting Rules.

Surplus Equipment at Terminal One property

LOT#	DESCRIPTION	DESCRIPTION
377	USMW 23-UNIT HYDRAULIC OPERATED BARK BIN	
409	SCMI	6'H STRAIN BAND MILL W/TEMPOSONIC POSITIONING (LH FRONT)
410	RELIANCE	150 HP/1,180 RPM/445 T FRAME ARBOR DRIVE (NO WIRE OUTSIDE BOX)
411	SCMI	6'H STRAIN BAND MILL W/TEMPOSONIC POSITIONING (RH FRONT)
412	RELIANCE	150 HP/1,180 RPM/445 T FRAME ARBOR DRIVE (NO WIRE OUTSIDE BOX)
413	SCMI	6'H STRAIN BAND MILL W/TEMPOSONIC POSITIONING (LH REAR)
414	RELIANCE	150 HP/1,180 RPM/445 T FRAME ARBOR DRIVE (NO WIRE OUTSIDE BOX)
415	SCMI	6'H STRAIN BAND MILL W/TEMPOSONIC POSITIONING (RH REAR)
416	RELIANCE	150 HP/1,180 RPM/445 T FRAME ARBOR DRIVE (NO WIRE OUTSIDE BOX)
417	KNURLED WHEEL, INFEED THRU POWERED ROLL CASE, (2)	POWERED KNURLED WHEEL SIDE FEED, (5) KNURLED WHEEL ROLL CASE & (3) KNURLED WHEEL HOLD DOWNS
424	KNURLED WHEEL OUTFEED THRU POWER TOLL CASE, DUAL	KNURLED WHEEL POWERED HOLD DOWN, (2) SMOOTH WHEEL SIDE ROLLS, (4) KNURLED WHEELS AT POWER CONVEYOR, (2) POWERED KNURLED SIDE WHEELS
430	TOSHIBA	7-1/2 HP/1,750 RPM MOTOR (NO WIRE OUTSIDE BOX)
431	APPROX 26' OUTFEED MODULE W/SHARP CHAIN, (8) 78"	ROLLS, (5) HOLD DOWNS
488	APPROX 50' 7-STRAND RE ENTRY TRANSFER SUPPORT TO	THE DECK
494	USNR/PRECEPTION EDGER MAXIMIZER, SCAN 24', PASS	26' W/(6) USNR G26D7D SCANNERS, W/5' 7-STRAND 81X TRANSFER W/8-ROLL EVEN END ROLL CASE W/(7) TIPPLES TO 10' 7-STRAND 81X FEED THRU TRANSFER, HYDRAULIC DRIVE (LOCATED AT SCHURMAN EDGER)
501	APPROX 56' X 35" COVERED INCLINE EDGER OUTFEED	BELT CONVEYOR GP#11-R-1, SUPPORT TO THE CONCRETE
523	APPROX 36' X 72" POWERED COVERED OUTFEED ROLL	CASE GP#12-H-2
525	APPROX 15' 6-STRAND H78B LANDING TABLE GP#12-H-3	
607	APPROX 250' X 23" SAWMILL CLEANOUT BELT CONVEYOR	W/ALL CONNECTED SLOPE STEEL
878	APPROX 40' 10" X 15" BOX CHAIN W/FLITES, CHIPPER	OUTFEED CONVEYOR, GP #4-B-2
902	USNR/IRVINGTON MOORE 24' RH TRIMMER W/(13) 10 HP	INDIVIDUALLY MOTORIZED AIR LIFT SAWS, ZERO SAW, SINGLE STAGE FENCE, 20' 13-STRAND 81X LUGGED FEED THRU TRANSFER W/(7) 55" EVEN ROLLS
916	IRVINGTON MOORE	24' 32-BIN RH J BAR SORTER, 5-STRAND FEED THRU TRANSFER, 36" CENTER TO CENTER BINS, (6) REMOTE PANELS, AUTOLOG TOUCHSCREEN, NO PLC, ATTACHED CATWALKS & STAIRS
919	IRVINGTON MOORE	24' RH 10-STATION GRADE STAMPER
1189	TECO	50 HP/1,770 RPM HYDRAULIC PUMP UNIT (**BUYER IS RESPONSIBLE FOR HYDRAULIC OIL**)
1190	APPROX 36" X 40' INCLINE OUTFEED BELT CONVEYOR	

**OREGON INTERNATIONAL PORT OF COOS BAY
BOARD OF COMMISSIONERS
ACTION/DECISION REQUEST**

DATE: February 8, 2022

PROJECT TITLE: Authorization to Execute the American Rescue Plan Act (ARPA) Coronavirus State Fiscal Recovery Fund Grant Agreement

ACTION REQUESTED: Authorize Chief Executive Officer John Burns to execute a Grant Agreement in the amount of \$4 million, between the Oregon Department of Administrative Services (DAS) and the Port for the Purchase of the former Georgia Pacific Mill site.

BACKGROUND:

Pursuant to Oregon Laws 2021, chapter 669, section 74, DAS is authorized to distribute grant funds from funds received by the State of Oregon under the federal American Rescue Plan Act Coronavirus State Fiscal Recovery Fund (codified as 42 U.S.C. 802). During the last legislative session, HB 5006 appropriated money from the General Fund to the Emergency Board and included ARPA allocations and as a result all State Senators were given \$4M and State Representatives were given \$2M. This was a decision made by Legislative Leadership midway through the 2021 Legislative Session. The purpose of these dollars was for legislators to choose projects within their respective legislative districts. After many discussions Rep. Wright and Senator Anderson both agreed to spend \$2M each for the Port of Coos Bay with the purpose of helping to acquire the former Georgia Pacific site in order to facilitate job growth in the region. The Port closed on the site in January 2022 and has renamed the property “Oregon International Port of Coos Bay Terminal One”.

The Port received the draft grant agreement from the DAS and will execute the agreement following legal review and Port Commission approval. After the grant agreement is fully executed, \$4 million will be transferred to Business Oregon to pay down on the original \$10.2 million loan obtained to purchase the facility.

RECOMMENDED MOTION:

Authorize Chief Executive Officer John Burns to execute the Grant Agreement in the amount of \$4 million between the Oregon Department of Administrative Services (DAS) and the Port for the purchase of the former Georgia Pacific Mill site.

Informational Items



Coos Bay Rail Line Serving Western Lane, Western Douglas and Coos Counties in Southwest Oregon

Owned by the Oregon International Port of Coos Bay

Operations by Coos Bay Rail Line, Inc. (CBRL) began on November 1, 2018.

Monthly Revenue Car Loads and Equivalent Highway Truck Loads / 2018 - 2022

One (1) revenue car load = 3.3 highway truck loads

	2018		2019		2020		2021		2022	
	Railcar Loads	Truck Loads	Railcar Loads	Truck Loads	Railcar Loads	Truck Loads	Railcar Loads	Truck Loads	Railcar Loads	Truck Loads
Jan	580	1,914.0	611	2,016.3	409	1,349.7	346	1,141.8	445	1,468.5
Feb	618	2,039.4	465	1,534.5	400	1,320.0	382	1,260.6		
Mar	627	2,069.1	547	1,805.1	432	1,425.6	566	1,867.8		
Apr	574	1,894.2	521	1,719.3	350	1,155.0	621	2,049.3		
May	623	2,055.9	438	1,445.4	394	1,300.2	599	1,976.7		
Jun	594	1,960.2	318	1,049.4	534	1,762.2	625	2,062.5		
Jul	602	1,986.6	346	1,141.8	485	1,600.5	503	1,659.9		
Aug	602	1,986.6	329	1,085.7	467	1,541.1	485	1,600.5		
Sep	472	1,557.6	299	986.7	378	1,247.4	556	1,834.8		
Oct	469	1,547.7	425	1,402.5	431	1,422.3	524	1,729.2		
Nov	268	884.4	348	1,148.4	349	1,151.7	545	1,798.5		
Dec	399	1,316.7	303	999.9	499	1,646.7	453	1,494.9		
Total	6,428	21,212.4	4,950	16,335.0	5,128	16,922.4	6,205	20,476.5	445	1,468.5

Coos Bay Rail Line-CBRL operates at the U.S. shortline railroad industry standard of 286,000 lbs/143 short tons (weight of car plus commodity weight) per loaded revenue car. The majority of cars currently moving on the rail line weigh 66,000 to 86,000 lbs/33 to 43 short tons, resulting in a carrying capacity of 200,000 to 220,000 lbs/100 to 110 short tons.

Using 200,000 lbs/100 short tons as an average weight of commodity per rail car, the tonnage figures for the years 2011 through year to date 2022 are as follows:

*2011:	194	rail carloads =	19,400	short tons =	640.2	highway truck loads
2012:	2,480	rail carloads =	248,000	short tons =	8,184.0	highway truck loads
2013:	4,850	rail carloads =	485,000	short tons =	16,005.0	highway truck loads
2014:	7,509	rail carloads =	750,900	short tons =	24,779.7	highway truck loads
2015:	7,341	rail carloads =	734,100	short tons =	24,225.3	highway truck loads
2016:	7,434	rail carloads =	743,400	short tons =	24,532.2	highway truck loads
2017:	7,172	rail carloads =	717,200	short tons =	23,667.6	highway truck loads
2018:	6,428	rail carloads =	642,800	short tons =	21,212.4	highway truck loads
2019:	4,950	rail carloads =	495,000	short tons =	16,335.0	highway truck loads
2020:	5,128	rail carloads =	512,800	short tons =	16,922.4	highway truck loads
2021:	6,205	rail carloads =	620,500	short tons =	20,476.5	highway truck loads
2022:	445	rail carloads =	44,500	short tons =	1,468.5	highway truck loads

*Start up in 2011, Data includes 4th Quarter / Oct – Dec.

The Coos Bay rail line was embargoed by the previous owner/operator in September 2007. The Port acquired the 111-miles of the line owned by RailAmerica, Inc. in spring 2009 through an order from the U.S. Surface Transportation Board at the completion of a Feeder Line Application process initiated in July 2008. The Port acquired the Union Pacific (UP) Railroad owned 23-mile section of the line through a negotiated agreement with UP in late December 2010.

Coos Bay Rail Line, Inc. (CBRL) is 22 days injury free as of February 1, 2022!